

 DELHI METRO RAIL CORPORATION LTD
(A Joint venture of Govt. of India and Govt. of Delhi)

ADVT No. DMRC/PERS/22/HR/2011 (23), Dated: 01/12/11

Requirement of Dy. General Managers for Property Development and Marketing Departments of DMRC

The Delhi Metro Rail Corporation (DMRC), a Joint venture company of Govt. of India and Govt. of National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail based Mass Rapid transit System for Delhi.

Applications are invited from dynamic, experienced and highly motivated personnel having experience of handling Marketing and Property Development works of a large Govt/PSU organizations. The appointment shall be on **deputation/direct recruitment / immediate absorption basis** as per details mentioned below.

Name of the Post	No. of Posts	Eligibility/ Educational qualification	Experience as on the last date of receipt of application.	Max. Age as on 01-07-11	Pay scale
Dy. General Manager (Marketing)	1 (UR)	A First Class Graduate in any discipline with passion and proven track record in marketing in challenging and innovative environment. An MBA degree from a reputed business school will be a distinct advantage. The responsibility of the candidate will be to impart marketing thrust to business operations of DMRC and to continually devise and implement strategies for maximizing all the conventional and non-conventional operating and non operating revenue streams of the company. <u>Desirable:</u> Experience in the field of marketing in a large organization for at least 5 years	<u>Gr-A Officers</u> 1) Working in CDA grade Rs.15600-39100 (Grade Pay Rs. 7600) 2) or working in grade Rs.15600-39100 (Grade Pay Rs. 6600) with 9 years of Gazetted/ Gp -A service and 4 years service in	45 years	Rs. 29100-54500 (IDA) (E-4)

Dy. General Manager (Property Development)	1	<p>A first class Graduate in Civil Engineering. An MBA degree from a reputed Business School will be highly desirable, An experience in similar work of having undertaken large scale property development and/or managing a large portfolio of developed property will be a highly desirable attribute</p> <p>The responsibility profile of the candidate will be managing the extensive property development program of DMRC in Phase III and managing the property already developed so as to maximize the revenues innovatively from property development</p> <p><u>Desirable:</u> Experience in the field of Property Development in a large organization for at least 05 years.</p>	<p>the present grade. <u>PSU Officers</u> In DGM level (E4) in IDA pay scale Rs 29100-54500 with 13 years of executive experience. <u>OR</u> In Manager level (E3) in IDA pay scale Rs 24900-50500 with 13 years of Executive service in PSU's and working in E3 grade for 4 years.</p>		
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The number of vacancies shown above is tentative and may undergo change.

Candidates with longer length of service and working in DGM level (Rs.15600-39100 with PB-7600)/E4 or on higher pay scales can be considered for higher levels like JGM and AGM in DMRC based on the total length of executive services etc. (Gr. A officers with 12 years service and PSU officers with 17 years service can be considered for JGM and Gr-A offices with 15 years executive service and PSU officers with 21 years executive service and working in JGM level/E6 (CDA PB-4 with G.P 8700) for 3 years can be considered for AGM level).

Eligible and willing candidates who fulfill the above mentioned eligibility criteria may apply along with their particulars in the following format, to **Executive Director (HR)/Metro Bhawan/Fire Brigade Lane/Barakhamba Road/New Delhi** by 23/12/11 positively by speed post.

Mode of Selection: Names of short listed candidates will be put up on our website by 04/01/12. We intend calling about **5 times the number of candidates than the number of vacancies for interview based on the suitability of the candidate for the job. The interview will be held tentatively by 3rd week of January'2012 at Metro Bhawan/Fire Brigade Lane/Barakhamba Road/New Delhi.** No separate communications by post will be sent to the candidates individually. Candidates are required to go through the instructions for interview

displayed on our website and appear for the interview accordingly along with original copies of testimonials. Court of jurisdiction for any dispute will be New Delhi.

The NOC for attending the interview from the present employer, copies of last five years ACRs and Vigilance report will be required at the time of interview.

Application Format: Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post/Category latest by 23/12/11 by speed post at the following address. Separate CVs can also be attached with the application.**

**Executive Director (HR)
Metro Bhawan
Fire Brigade Lane
Barakhamba Road
New Delhi**

ADVT No.DMRC/PERS/22/HR/2011(23)

Recent Passport
size self attested
photograph to
be pasted here

APPLICATION FORMAT

(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE IN HIS OWN HANDWRITING)

1	Name of the post			
2	Name of the Candidate			
3	Father/Husband's name			
4	Date of Birth			
5	Permanent Address			
6	Age as on 01/07/11	Years -	Months -	Days-
6	Address for correspondence			
7	Contract No. with Fax & Email	Mobile: Landline: Fax: Email id:		
8	Category (SC/ST/OBC/Genl)			

9	<p>Details of educational qualification from matriculation onwards</p> <p>a). Examination passed</p> <p>b). Year of passing</p> <p>c) Name of the Institute/ University/Board</p> <p>d). Subjects</p> <p>e). Percentage in aggregate</p> <p>f). Division</p>	10 th (Matric)	12 th (Inter)	Graduation	Post Graduation
10	<p>Details of experience as on 23/12/11 along with pay scale/pay package at every level (In chronological orders) along with relevant copies of documents certifying the present grade and date of grant of same.</p>				

11	<p>Service details</p> <p>a. Present Organization</p> <p>b. Dt. Of appointment to Gazetted (Gr-A) executive grade (E2 level)</p> <p>c. Total length of service in executive grade</p> <p>d. Present Grade</p> <p>e. Dt. from which in present grade.</p>	
12	Total Experience in Marketing/Property Development	
13	<p><u>REQUIRED ENCLOSURES</u></p> <p>1. Whether clear from D&AR/Vigilance angle.</p> <p>2. Certified copies of last five years ACRs.</p> <p>3. NOC from the present organization.</p>	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if the information found to be false or incorrect.

Date.....

Place.....

Signature of the candidate

Phone No: