

 <p>DELHI METRO RAIL CORPORATION LTD (A Joint venture of Govt. of India and Govt. of Delhi)</p>	 <p style="text-align: center;">The Lifeline of Delhi.</p>
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ADVT No. DMRC/PERS/22/HR/2020 (54) Dated: 24.06.2020

REQUIREMENT OF DY. GENERAL MANAGER (TRAFFIC) AND ASSISTANT MANAGER (DEPOT DESIGN) IN DMRC, ON DIRECT RECRUITMENT BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, Lucknow etc. carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel for Consultancy Department of DMRC, applications are invited from experienced, dynamic and motivated candidates of Indian nationality, having relevant work experience, for the following posts, on Direct Recruitment basis:

S.No	Post Name (Post Code)	No. of Vacancy	Educational Qualification*	Payscale (IDA)	Maximum Age Limit on 01.06.2020
1	Dy. General Manager (Traffic) Post Code: 01/DGM/T	01	<u>Essential:</u> B.E / B.Tech (Civil Engg. / Planning / Architecture) from Govt. Recognized University / Institute. Or Post Graduate in Planning / Traffic Planning from Govt. Recognized University / Institute. <u>Mandatory:</u> Working Knowledge of "CUBE" or Similar Software.	Rs. 70000-200000	45 years
2	Assistant Manager (Depot Design) Post Code: 02/AM/DD	01	<u>Essential:</u> Three-year Diploma in Civil Engineering from A Govt. recognized Board / Institute. Or B.E / B.Tech in Civil Engg. from a Govt. Recognized University/ Institute. <u>Mandatory:</u> Working Knowledge of "MX-Rail/Bentley" or Similar Software.	Rs. 50000-160000	

* Qualification should be a full-time regular course, with at least 60% marks or equivalent CGPA.

II. EXPERIENCE IN PAY SCALE: - (AS ON 01.06.2020)

1. Dy. General Manager (Traffic)

For employees serving in Government organization/PSU in CDA pay scales.

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (GP-7600) with a total of 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU.

OR

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (GP-6600) with a total 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU with minimum 4 years' service at Sr. Scale (Rs. 15600-39100) (GP – 6600).

For employees serving in Government organization/PSU in IDA pay scales.

Executive of Government Organization / PSUs in IDA pay scale of Rs. 29100-54500 (pre-revised) or Rs. 70000-200000 with a total of 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU.

OR

Executive of Government Organization / PSUs in IDA pay scale of Rs. 24900-50500 (pre-revised) or Rs. 60000-180000 with a total 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU with minimum 4 years' service in the IDA Pay Scale (Rs. 24900-50500) (pre-revised) or Rs. 60000-180000.

For employees serving in private sector organizations

Executives working in Private sector with total Post Qualification experience (after completion of last qualification through full time course) of 10 years with at least minimum 06 years of Experience in Traffic Modeling and Traffic Projection for Metro Rail / Railways Projects.

2. Assistant Manager (Depot Design)

For employees serving in Government organization / PSU in CDA pay scales

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (Grade pay Rs. 5400) / Level 10 with a minimum of 02 years' service at Gazetted / Executive level.

For employees serving in Government organization / PSU in IDA pay scales

Executive of Government Organization / PSUs in IDA pay scale of Rs. 50000-160000 with a minimum of 02 years' service at Gazetted / Executive level.

NOTE – Candidates from Govt. organizations / PSUs must be working in the functional grade, on regular basis. Financial upgradation / MACP will not be considered.

III. NO. OF YEARS OF WORK EXPERIENCE CRITERIA (AS ON 01.06.2020):

(i) Deputy General Manager (Traffic)

Essential – Minimum 05 years of Post qualification working Experience in Traffic Modelling and Traffic Projection for Metro Rail / Railways Projects for candidates from Govt. Organizations / PSUs and minimum 06 years for candidates from Private sector.

(ii) Assistant Manager (Depot Design)

Essential — Minimum 02 years of Post qualification working Experience of Depot Design with Track Design on Bentley Rail Track or equivalent software for candidates from Govt. Organizations / PSUs.

IV. JOB DESCRIPTION:

The incumbents shall be responsible for all (Traffic / Depot Design Consultancy) related works pertaining to Delhi Metro and its allied projects.

V. SELECTION PROCESS

The selection methodology shall comprise of the following process –

- a. Interview and / or Group Discussion
- b. Medical Examination

(The Medical Examination will be in Executive/Technical category. The details of Medical Examination are available on DMRC website).

Candidates shall be called for GD/Interview in the ratio of 1:5, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and Medical examination, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, will not be given any alternative employment and decision of the Corporation shall be final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.**

VI. CHARACTER & ANTECEDENTS:

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

VII. SURETY BOND:

The candidates selected for post of **Deputy General Manager (Traffic) & Assistant Manager (Depot Design)** will have to execute a Surety Bond of **Rs. 4,00,000/- & Rs. 3,00,000/- respectively, along with the cost of training and applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice**, will be required before seeking resignation from the Corporation.

VIII. PROBATION:

The candidates selected for post of Deputy General Manager (Traffic) and Assistant Manager (Depot Design), on appointment, will be on Probation for a period of one year and two years respectively (including period of training).

IX. PAY AND EMOLUMENTS:

The pay & emoluments for the above posts shall be as per their respective pay scales under the IDA (Industrial DA), as applicable, from time to time and other benefits which include Perks, HRA/Lease, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

X. Schedule of selection:

- a) **Last date of receipt** of duly filled in application format as at Annexure I (along with relevant documentation support of qualification, work experience, pay & pay scale (last drawn) through Speed Post is **15.07.2020**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b) **The list of shortlisted candidates shall be uploaded in the last week of July, 2020 on DMRC website (tentatively) and interviews will be held in the second week of August, 2020 at Metro Bhawan, Barakhamba Road, New Delhi or through online mode (tentatively) (Complete details will be displayed on DMRC website).**
- c) No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
- d) **The final result will be declared by third week of August, 2020 (tentatively).**

The candidates presently employed in Govt. or Public Sector undertakings (PSUs) should forward their application through proper channel along with the APARs for the last five years, Vigilance and D&AR clearance, so as to reach the below mentioned address by stipulated date. The candidates are advised to check the website regularly and all further information regarding the screening process shall be published on the Career section of DMRC website.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 15.07.2020**, through speed post to the following address OR email the scanned copy of duly filled in Application Form along with scanned copies of all other sought documents (as stated in the Application Form) to dmrc.project.rectt@gmail.com writing the Advt. No. and Name of post in the subject:

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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ADVT. No. DMRC/PERS/HR/22/HR/2020 (54)

AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH

ANNEXURE I

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/06/2020 (max. 45 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST GRADUATION					
C	OTHER					
12	WORK EXPERIENCE (AS ON 01/06/2020) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL EXECUTIVE EXPERIENCE	YEARS	MONTHS	DAYS		
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YY)					
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YY)					

IF YES, DETAILS OF EXPERIENCE				
II	FOR CANDIDATES FROM GOVT. ORGANIZATIONS / PSUs in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached) Mention functional grade (regular basis) MACP shall not be considered			
	Executive Post Held	Organization Name	Pay Scale (CDA) with GP	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR CANDIDATES FROM GOVT. ORGANIZATIONS / PSUs in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	FOR PRIVATE SECTOR APPLICANT for DGM post (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary / CTC pm	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
V	ESSENTIAL WORK EXPERIENCE			
A	MINIMUM 05 YEARS EXPERIENCE IN TRAFFIC MODELLING AND TRAFFIC PROJECTION FOR METRO RAIL / RAILWAY PROJECTS (For DGM post).		YES / NO	
B	MINIMUM 02 YEARS EXPERIENCE OF DEPOT DESIGN WITH TRACK DESIGN ON BENTLEY RAIL TRACK OR EQUIVALENT SOFTWARE (For AM post).		YES / NO	
VI	DESIRABLE WORK EXPERIENCE			
A	WORKING KNOWLEDGE OF CUBE OR SIMILAR SOFTWARE (For DGM post).		YES / NO	
B	WORKING KNOWLEDGE OF MX-RAIL / BENTLEY OR SIMILAR SOFTWARE (For AM post).		YES / NO	
VII	BREIF DESCRIPTION OF WORK EXPERIENCE			

13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF CANDIDATES FROM GOVT. ORGANIZATION or PSU)	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF CANDIDATES FROM GOVT. ORGANIZATION or PSU)	YES / NO

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____
Mobile No.: _____
Email ID: _____

Documents to be enclosed

1. Educational Certificates (Graduation, Post-Graduation & Others – Marks cards and Degree certificates) (for all candidates)
2. Work Experience Certificate (for all candidates)
3. NOC, Vigilance clearance and D&AR Status from Employer (For candidates from Govt. organization or PSU)
4. APAR Last 5 years (For candidates from Govt. organization or PSU)
5. Documents in support of essential work experience (for all candidates)