



दिल्ली मेट्रो रेल कॉर्पोरेशन लि०
DELHI METRO RAIL CORPORATION LTD.
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2020 (48) Dated: 03/03/2020

**REQUIREMENT OF GM (RS & Depot Equipment) FOR DMRC PROJECT AT NAVI MUMBAI,
ON CONTRACT / DIRECT RECRUITMENT BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel, working / retired from Railways for DMRC Project, Navi Mumbai Metro at Navi Mumbai and its allied projects, applications are invited from experienced, dynamic and motivated persons having experience in the fields as mentioned against each below, for the following post **to be filled, on Post Retirement Contractual Engagement / Direct Recruitment basis** :-

S.No	Post	Consolidated Remuneration (pm) (Rs.) (Contract)	Pay Scale (Rs.) (Direct Recruitment)	Experience **
1	General Manager (RS & Depot Equipment)	1,70,500	120000-280000	Should have worked for 5 years in Open Line Indian Railways. Should be currently working in HoD Grade or has retired in HoD grade from Indian Railways in Workshop / Depots. #

** Experience of working in Railway Headquarter will not be counted.

Candidates must be working / retired in the functional grade on regular basis and MACP will not be considered.

Important

A. Number of Vacancy

The number of vacancies is ONE however it is are provisional and subject to increase / decrease.

B. Age Limit (Post Retirement Contractual Engagement basis)

- The age limit for the post, to be filled on Post Retirement Contractual Engagement basis, is maximum 61 years, as on 01.01.2020.
- The term of contract of candidates for the above post shall be on re-employment fee basis, beyond 61 years, *if required*, persons may be continued upto the age of 65 years.

C. Age Limit (Direct Recruitment basis)

The age limit for the post, to be filled on Direct Recruitment basis, is maximum 59 years, as on 01.01.2020. However, age relaxation can be considered in deserving cases.

- D.** The candidate selected on Post Retirement Contractual Engagement basis, shall be paid consolidated remuneration along with applicable HRA/Lease. The candidate selected on Direct Recruitment basis shall be paid all allowances / perks of their respective Pay Scale upto their age of superannuation and thereafter, if required, their case can also be extended on Post Retirement Contractual Engagement basis terms.

2. Screening process:

The selection methodology for post to be filled on Post Retirement Contractual Engagement basis will comprise of Personal Interview.

The screening methodology for post to be filled on Direct Recruitment basis will comprise of Personal Interview and Medical examination. Candidates will have to pass through the Screening process and Medical examination, before being adjudged as suitable for selection. Candidates who fail in the prescribed medical test, will not be given any alternative employment and decision of the Corporation will be final on this issue.

The candidates will be shortlisted for interview, based on their eligibility / relevant work experience, in the ratio of 1:5, subject to availability of candidates.

No reimbursement on account of travel shall be made to the candidates appearing for the Screening, on Post Retirement Contractual Engagement basis. However, candidates appearing Screening on Direct recruitment basis, shall be eligible for AC III tier rail fare.

3. Schedule of selection:

- a. Last date of receipt of duly filled in application (along with relevant documents) through Speed post is **24/03/2020**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b. **The list of shortlisted candidates shall be uploaded on DMRC website in second week of April 2020 (tentatively) and interview will be held in the fourth week of April, 2020 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively) (Complete details will be displayed on DMRC website).**
- c. No separate communication will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
- d. **The result will be declared by last week of April 2020 (tentatively).**

4. Additional information for candidates applying on Direct Recruitment basis -

A. Character & antecedents:

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects for appointment to the service.

B. Surety Bond:

The candidate selected for the post will have to execute a Surety Bond of Rs. 4,00,000/-, plus applicable service tax & cost of training plus applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice, will be required before seeking resignation for the Corporation. Similarly, DMRC may also terminate the services of the employed candidate with 1-month notice.

C. Probation:

The selected candidate on appointment will be on a Probation for a period of one year (including the period of training).

D. Pay and emoluments:

The pay and emoluments shall be as per pay scales under IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA, Medical benefit, EPF, Gratuity and Insurance etc. as per extant rules of the Corporation.

Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidates must enclose all relevant documents in support of their qualification, work experience, present pay & pay scale (last drawn, in case of superannuated candidates along with their PPO).

The candidates presently employed should send their application through proper channel along with the copies of APARs for the last five years, Vigilance and D&AR clearance, to reach the below mentioned address within the stipulated time. The candidates who are superannuated are also required to submit their last 5 years APARs. Documents in support of working / retired in the functional grade on regular basis, must necessarily be submitted along with application.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 24/03/2020**, through Speed Post to the following address:

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1	POST NAME					
1 B	Basis of Recruitment (Tick one)	Post Retirement Contractual Engagement / Direct Recruitment				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5 A	AGE as on 01/01/2020 (Max. 61 years) For Post-Retirement Contractual Engagement basis	YEARS	MONTHS	DAYS		
5 B	AGE as on 01/01/2020 (Max. 59 years) For Direct Recruitment basis	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
12	WORK EXPERIENCE DETAILS (AS ON 01/01/2020) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED / SUPERANNUATED					
B	CURRENT ORGANIZATION (if currently employed)					

C	LAST ORGANIZATION (if superannuated)		
D	DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)		
II	FOR APPLICANT FROM RAILWAYS in CDA SCALE (Complete details of service / position held since joining) (separate sheet may be attached)		
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Functional Grade to be mentioned (Not MACP)
	Period (From – To) dd/mm/yy – dd/mm/yy		
A			
B			
C			
D			
E			
III	ESSENTIAL WORK EXPERIENCE		
	Essential Experience as mentioned against each post in Advt.	YES / NO	
IV	BREIF DESCRIPTION OF THE WORK EXPERIENCE		
13	WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO	
	IF YES, DETAILS OF CASE		
14	WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT	YES / NO	
	IF YES, DETAILS OF ENQUIRY		
15	NOC, VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)	YES / NO	
16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES / NO	
17	DOCUMENTS IN SUPPORT OF FUNCTIONAL GRADE ON REGULAR BASIS ENCLOSED	YES / NO	
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)		
18	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)		

19	HOBBIES / INTERESTS

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matric / ITI / Diploma / Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (in case of employees still in service)
4. Vigilance / D&AR Clearance (in case of employees still in service)
5. Pension Payment Order (in case of superannuated candidates)
6. APARs of last 5 years (for all candidates)
7. Documents in support of functional grade on regular basis (for all candidates)