



**दिल्ली मेट्रो रेल कॉर्पोरेशन लि०**  
**DELHI METRO RAIL CORPORATION LTD.**  
 (A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)



**The Lifeline of Delhi**

**ADVT No. DMRC/PERS/22/HR/2020 (49) Dated: 05/03/2020**

**REQUIREMENT OF CANDIDATES WITH EXPERIENCE IN UTILITY DIVERSION WORKS,  
 ON DEPUTATION / DIRECT RECRUITMENT / POST RETIREMENT CONTRACTUAL  
 ENGAGEMENT BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel working / retired from Govt. organizations / PSUs for DMRC and its allied projects, applications are invited from experienced, dynamic and motivated persons having experience in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV transmission lines for **TWO posts \*\*\* of Dy. HoD (Utility Diversion), in DMRC to be filled, on Deputation / Direct Recruitment / Post Retirement Contractual Engagement basis: -**

S.No	Post (Post Code)	No. of Posts ***	Educational Qualifications	Eligibility criteria CDA scale #	Eligibility criteria IDA scale	Pay Scale / Consolidated Remuneration (pm) **
1	Dy.HoD (Utility Diversion) Post Code: 01/DGM/UD	02	BE / B.Tech (Electrical) OR BE / B.Tech (Civil) OR BE / B.Tech (Mechanical) with minimum 60% marks from a Govt. recognized University / Institute	Candidates working / retired from Pay Scale of Rs. 15600 – 39100 (GP-7600) (for DGM level)	Candidates working / retired from Pay Scale of Rs. 70000-200000 / Rs. 80000-220000	Rs. 70000-200000 for DR basis / Rs. 93,200 for Contract basis
				Candidates working / retired from Pay Scale of Rs. 15600 – 39100 (GP-8700) (for JGM level)	Candidates working / retired from Pay Scale of Rs.90000-240000	Rs. 90000-240000 for DR basis / Rs. 1,19,000 for Contract basis
				Candidates working / retired from Pay Scale of Rs. 15600 – 39100 (GP-8900) (for AGM level)	Candidates working / retired from Pay Scale of Rs.100000-260000	Rs. 100000-260000 for DR basis / Rs. 1,32,900 for Contract basis

**Important**

\*\*\* Vacancies are provisional and subject to increase / decrease.

\*\* Candidates shortlisted on Direct Recruitment (DR) basis, shall be paid pay and allowances in the Pay Scale as mentioned against each.

\*\* Candidates shortlisted on Post Retirement Contractual Engagement basis shall be paid consolidated remuneration, as per extant policy. The remuneration will be based on their last substantive grade.

\*\* Candidates shortlisted on Deputation basis shall continue to draw parent department pay, plus deputation allowance, as applicable under the Govt. of India rules.

# Candidates must be working / retired in the functional grade, on regular basis and MACP will not be considered.

## **Age Limit –**

1. Shall be maximum 58 years, as on 01.01.2020, for candidates applying on Direct Recruitment / Deputation basis.
2. Shall be between 58 – 61 years, as on 01.01.2020, for candidates applying on Post Retirement Contractual Engagement (PRCE) basis.

**NOTE** – (i) The normal term of contract of candidates for the post of Dy. HoD (Utility Diversion), on re-employment fee basis, shall be till the age of 62 years, beyond which, it may be extended, based on requirement, on mutually agreed terms and conditions.

(ii) The candidates employed through Direct Recruitment basis may be considered for Post-Retirement Contractual Engagement, on superannuation, based on requirement.

(iii) Age relaxation of one year for exceptionally qualified candidates may be permissible.

## **2. Work Experience criteria:**

### **A - Candidates in the CDA Pay Scale of Rs. 15600-39100 (GP-7600) / IDA Pay Scale of Rs. 70000-200000 or Rs. 80000-220000 OR in the CDA Pay Scale of Rs. 15600-39100 (GP-8700) / IDA Pay Scale of Rs. 90000-240000**

#### **I. Essential Experience**

The candidate should have minimum 15 years of post-qualification experience, out of which minimum 03 years must be in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV transmission lines.

#### **II. Desirable**

Experience in State Utility shall be preferable.

### **B – Candidates in the CDA Pay Scale of Rs. 15600-39100 (GP-8900) / IDA Pay Scale of Rs. 100000-260000**

#### **I. Essential Experience**

The candidate should have minimum 18 years of post-qualification experience, out of which minimum 03 years must be in in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV transmission lines.

#### **II. Desirable**

Experience in State Utility shall be preferable.

## **3. Screening process:**

The selection methodology for candidates applying on Deputation / Post Retirement Contractual Engagement basis will comprise of Personal Interview.

The screening methodology for candidates applying on Direct recruitment basis will comprise of Personal Interview and Medical examination. Candidates will have to pass through the Screening process and Medical examination, before being adjudged as suitable for selection. Candidates who fail in the prescribed medical test, will not be given any alternative employment and decision of the Corporation will be final on this issue.

The screening process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical ability. The candidates will be shortlisted for interview, based on their eligibility / relevant work experience, in the ratio of 1:5, subject to availability of candidates.

No reimbursement on account of travel shall be made to the candidates appearing for the Screening on Post Retirement Contractual Engagement basis. However, candidates appearing for the post on Deputation / Direct recruitment basis, shall be eligible for AC III tier rail fare.

## **4. Additional information for candidates applying, on direct recruitment basis:**

### **a. Character & antecedents:**

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects for appointment to the service.

**b. Surety Bond:**

The selected candidates will have to execute a Surety Bond of Rs. 4,00,000/- plus applicable service tax & cost of training plus applicable service tax to serve the Corporation till superannuation (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice, will be required before seeking resignation for the Corporation.

**c. Probation:**

The selected candidates on appointment will be on a Probation for a period of one year (including the period of training).

**d. Pay and emoluments:**

The pay and emoluments shall be as per pay scales under IDA (Industrial DA) as applicable, from time to time and other benefits which include Perks, HRA, Medical benefit, EPF, Gratuity and Insurance etc. as per extant rules of the Corporation.

**5. Schedule of selection:**

- a. Last date of receipt of duly filled in application (along with relevant documents) through Speed post is **26/03/2020**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b. **The list of shortlisted candidates shall be uploaded on DMRC website in the third week of April 2020 (tentatively) and interview will be held in the last week of April 2020 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively) (Complete details will be displayed on DMRC website).**
- c. No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
- d. **The final result will be declared by first week of May 2020 (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the **application format at Annexure-I**. The candidate must enclose all relevant documents in support of qualification, work experience, pay & pay scale (last drawn, in case of superannuated candidates). Documents in support of working / retired in the functional grade on regular basis, must necessarily be submitted along with application.

The candidates presently employed in Govt. organizations / Public Sector Undertaking (PSUs) should send their application through proper channel along with Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs for the last five years.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 26/03/2020**, through Speed Post to the following address:

**Executive Director (HR)  
Delhi Metro Rail Corporation Ltd.  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi.**



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## ANNEXURE I

### DMRC APPLICATION FORMAT

AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
C	Basis of applying (Tick one)	Direct Recruitment / Deputation / Post Retirement Contractual Engagement				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2020 (Min 58 years – Max 61 years for Post-Retirement Contractual Engagement basis)	YEARS	MONTHS	DAYS		
	AGE as on 01/01/2020 (Max. 58 years for Deputation / DR basis)					
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
12	WORK EXPERIENCE DETAILS (AS ON 01/01/2020) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED / SUPERANNUATED					
B	CURRENT ORGANIZATION (if currently employed)					

C	<b>LAST ORGANIZATION</b> (if superannuated)			
D	<b>DATE OF SUPERANNUATION</b> (dd/mm/yyyy) (if superannuated)			
II	<b>FOR APPLICANT FROM Govt. organizations in <u>CDA SCALE</u></b> (Complete details of service / position held since joining) (separate sheet may be attached)			
	<b>Post Held</b>	<b>Organization Name with place of posting</b>	<b>Pay Scale (CDA) Functional Grade to be mentioned (Not MACP)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>
A				
B				
C				
III	<b>FOR APPLICANT FROM Govt. Organizations / PSU in <u>IDA SCALE</u></b> (Complete details of service / position held since joining) (separate sheet may be attached)			
	<b>Post Held</b>	<b>Organization Name with place of posting</b>	<b>Pay Scale (IDA)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>
A				
B				
C				
IV	<b>ESSENTIAL WORK EXPERIENCE (tick as applicable)</b>			
	<b>For DGM / JGM level post</b>			
	Minimum 15 years post qualification experience, out of which 03 years in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV transmission lines			<b>YES / NO</b>
	<b>For AGM level post</b>			
	Minimum 18 years post qualification experience, out of which minimum 03 years in diverting utilities of 400kV / 220kV / 132kV / 110kV / 66kV transmission lines			<b>YES / NO</b>
V	<b>DESIRABLE WORK EXPERIENCE</b>			
	Experience in State Utility			<b>YES / NO</b>
VI	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>			
13	<b>WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>			<b>YES / NO</b>
	<b>IF YES, DETAILS OF CASE</b>			
14	<b>WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT</b>			<b>YES / NO</b>
	<b>IF YES, DETAILS OF ENQUIRY</b>			
15	<b>NOC, VIGILANCE AND D&amp;AR STATUS FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)</b>			<b>YES / NO</b>

16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES / NO
17	DOCUMENTS IN SUPPORT OF FUNCTIONAL GRADE (IN CASE OF APPLICANTS FROM CDA PAY SCALE) ENCLOSED	YES / NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)	
19	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)	
20	HOBBIES / INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Candidate**

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Matric / ITI / Diploma / Graduation & Others) (for all applicants)
2. Work Experience Certificate (for all applicants)
3. NOC from Employer (in case of employees still in service)
4. Vigilance / D&AR Clearance (in case of employees still in service)
5. Pension Payment Order (in case of superannuated candidates)
6. APAR Last 5 years (for all applicants)
7. Functional Grade supporting document(s) (for candidates from CDA Pay Scale)