



**DELHI METRO RAIL CORPORATION LTD**

(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



**The Life Line of Delhi.**

**ADVT No. DMRC/PERS/22/HR/2021 (88), Dated: 06/07/2021**

**Delhi Metro Rail Corporation (DMRC), a Government owned company, has been set up for implementation and operation of the rail-based Mass Rapid Transit System in Delhi. The company intends to appoint the following official:**

Name of the Post: **DIRECTOR (OPERATIONS)**

Date of Vacancy (DOV): **01.12.2021**

Scale of the Post: **Rs.180000 - 340000 (IDA) and other allowances/perks/privilege.**

Duration of Appointment: The appointment will be on a contract basis presently, for a period of 5 years, or, the date of superannuation, whichever is earlier

**1. Job Description and Responsibilities**

The incumbent of the above post shall be a member of the Board of Directors of DMRC and will report to the Managing Director of the company.

He shall be responsible for operations, commercials, safety and security of the Metro Sections opened for revenue services. He will closely associate with the Project Wing for planning of the new metro lines. He will also be responsible for maximizing revenue through Fare Box Collections and Non-Fare Box, viz, Advertisements and Property Business, etc. In addition, he shall look after the functioning of the Delhi Metro Rail Academy (DMRA).

**2. Eligibility (to be reckoned as on 01.12.2021)**

**(I) Age: As on 1<sup>st</sup> December, 2021**

<b>Age of superannuation - 62 years</b>		
<b>Candidate</b>	<b>Age Limit on DOV</b>	
	<b>Minimum (Years)</b>	<b>Maximum (Years) - w.r.t. the date of superannuation for the post of Director in DMRC, i.e., 62 years</b>
Internal	45	2 years of residual service as on 01.12.2021, w.r.t. the date of superannuation.
Others	45	3 years of residual service as on 01.12.2021, w.r.t. the date of superannuation.

**(II) Qualification**

The applicant should have a Bachelor's Degree in Civil/ Electrical/Mechanical, or, Electronics and Communication Engineering

**(III) Experience: -**

**Essential:**

1. The applicant should have at least ten (10) years' experience in operation of major rail-based urban Transportation system.

**Desirable:**

1. Experience of operation and development of Modern urban rail-based Transportation system.

**(IV) Eligible Pay Scale (to be reckoned as on 01.12.2021)**

- a. Public Sector Executives in the pay scale of Rs. 120000 – 280000 (Revised), or, Rs. 51300-73000 (Pre-revised IDA), or, higher.

**OR**

Officers working in Level 14 of the 7<sup>th</sup> CPC, or, Senior Administrative Grade (SAG) (with Grade Pay of Rs.10000 in Pay Band 4 of the CDA Grade of Rs. 37400-67000 (Pre-revised), or, higher.

- b. The minimum length of service required in the eligible scale shall be two years as on 01.12.2021.

**(V) Submission of Application:**

**Applicants should send their application, as per the enclosed Format (Annexure I).**

(a) Application in the enclosed format (Annexure-I) giving details about qualification, experience and career achievements (in a separate sheet), should reach at the under mentioned address/designated Email ID, positively by **02/08/2021 in hard copy/soft copy. The application can also be sent in soft copy at the designated Email ID: [delhimetro.directorselection@gmail.com](mailto:delhimetro.directorselection@gmail.com).**

(b) Candidates presently employed in Government, or, Public Sector Undertakings (PSUs), should forward their applications through proper channel along with their ACRs/APARs of the last five years, so as to reach the under mentioned address, by the stipulated date.

(c) The Disciplinary and Vigilance Clearance of the Candidates certified by the Present Employer, should also be enclosed.

**The last date of receipt of complete application in hard copy in DMRC shall be 02/08/2021. In case of soft copies, the applications received on the designated email id ([delhimetro.directorselection@gmail.com](mailto:delhimetro.directorselection@gmail.com)) till 02/08/2021 (11.59 PM) shall be considered.** No application shall be entertained under any circumstances after the stipulated date. Incomplete applications, applications not in format, applications received after the stipulated date, shall be REJECTED. DMRC reserves the right to shortlist the applicants for interview. The decision of the selection committee shall be final.

The candidates shortlisted for the interview will be advised through DMRC's website and shall be eligible for reimbursement of to and fro, economy class air fare, or, AC 2 tier railway fare.

Applications should be addressed to the:

**Executive Director (HR).  
Delhi Metro Rail Corporation Ltd.,  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road,  
New Delhi - 110001.**



**ANNEXURE-I**

**DELHI METRO RAIL CORPORATION LTD.**

**APPLICATION FOR THE POST OF DIRECTOR (OPERATIONS)**

**(THROUGH PROPER CHANNEL)**

Kindly affix a recent passport size photograph & cross sign

1. Name of the post applied for: \_\_\_\_\_
2. (a) Name: \_\_\_\_\_  
(b) Identification Number (For Defence Service Personnel): \_\_\_\_\_  
(c) Office Address: \_\_\_\_\_
3. Address for Communication: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Telephone No. Office: \_\_\_\_\_ Residence: \_\_\_\_\_  
Fax No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_  
E-Mail address: \_\_\_\_\_
5. Date of Birth (dd/mm/yy): \_\_\_\_\_ Age as on 01-12-2021: \_\_\_\_\_
6. Service to which the Officer belongs: \_\_\_\_\_
7. a. Date of joining Group "A" service: \_\_\_\_\_  
b. Date of joining Executive service: \_\_\_\_\_
8. Eligibility criteria (as applicable):

S.No.	DETAILS	AS PER THE JOB DESCRIPTION	POSSESSED BY THE CANDIDATE	WHETHER ELIGIBLE OR NOT
1	EDUCATIONAL/ PROFESSIONAL QUALIFICATIONS (ALONG WITH THE NAME OF INSTITUTIONS)	Bachelor's Degree in Civil / Electrical /Mechanical, or, Electronics and Communication Engineering		

S.No.	DETAILS	AS PER THE JOB DESCRIPTION	POSSESSED BY THE CANDIDATE	WHETHER ELIGIBLE OR NOT
2	ELIGIBLE PAY SCALE	IDA Payscale Rs. 120000 – 280000 (Revised) or Rs. 51300 – 73000 (Pre-revised), or, higher		
		CDA Payscale – Level 14 of 7 <sup>th</sup> CPC or Rs. 37400 – 67000 (Grade Pay – Rs. 10000) (Pre-revised), or, higher		
3 a	LENGTH OF SERVICE IN THE ELIGIBLE PAY SCALE AS ON 01.12.2021	Minimum 2 Years		
3 b	DATE OF GRANT OF ELIGIBLE Payscale	-----		
4	RESIDUAL SERVICE LEFT AS ON 01.12.2021	Internal - 2 Years External – 3 Years (w.r.t. the date of superannuation for the post of Director in DMRC, i.e., 62 years)	Internal -	
			External -	
5	TOTAL LENGTH OF GROUP 'A'/ EXECUTIVE SERVICE			

**9. Positions held during Gazetted/Executive service (since the date of initial appointment):**

S.No.	Designation and Place of Posting	Organization	From (dd/mm/yy)	To (dd/mm/yy)	Pay Scale	Description of Work
1.						
2.						
3.						
4.						

(Separate sheet may be attached, if necessary)

**10. Nature and duration of experience relevant for the advertised post:**

S. No	Required Experience	Whether possessed by the Candidate (Yes/No)	Designation and place of Posting /Organization	From / To	Details of Relevant Experience Possessed by the Applicant
<b>Essential</b>					
1	At least ten (10) years experience in operation of major rail-based urban Transportation system.				
<b>Desirable</b>					
1	Experience of operation and development of Modern urban rail-based transportation system.				

(Separate sheet may be attached, if necessary)

**11. Is the candidate holding the present post on lien/deputation basis: - YES / NO**

a. If yes, the name of the Organization in which the Lien is held: \_\_\_\_\_

b. Date from which the Lien is held : \_\_\_\_\_

c. Date from which the Applicant is on Deputation : \_\_\_\_\_

**12. a. Whether any punishment has been awarded to the applicant during the last 10 years: - YES / NO**

If yes, the details thereof : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**b. Whether any action, or, inquiry is underway against the applicant to the best of his/her knowledge: - YES / NO**

If yes, the details thereof : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DECLARATION**

I, ..... Son/Daughter of .....  
hereby certify that I have not been disqualified to act as a Director under the provisions of the Companies Act, 2013. I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude, or, economic offence.

I certify that the details furnished by me in Cols. 1 to 12 are true and I am an eligible candidate for consideration.

I further submit my willingness to join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed, or, after issue of the offer of appointment, I may be debarred for a period of two years, for being considered for a Board level post, in DMRC.

Date:

Place:

(Name and Signature of the applicant)

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**(To be filled by the PSU / Ministry / Department / Company concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct, as per the official records.

**Signature & Designation of  
the Competent Forwarding  
Authority with Telephone no. & Office Seal.**