



ADVT No. DMRC/PERS/22/HR/2015 (83) Dated: 01/12/15

REQUIREMENT OF MANAGER (ENVIRONMENT) ON CONTRACT BASIS FOR A PERIOD OF 03 (THREE) YEARS IN DMRC

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 8000 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi etc. carry more than 2.8 million passengers every day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India like Jaipur, Lucknow, Ahmadabad, Vijayawada, Vishakhapatnam and abroad too like Jakarta, Dhaka etc.

To meet with the immediate requirement of experienced personnel for Environment Department of DMRC and its allied projects, applications are invited from experienced, dynamic and motivated personnel of Indian nationality, having relevant experience, on Contract basis for a period of 3 years.

S. No	Post	No. of Vacancy	Payscale (IDA)	Maximum Age Limit on 01/07/15
1	Manager (Environment) For DMRC's Jaipur Office	01 (One)	Rs.24900-50500	45

1. Required Qualification:

The Candidate should be having

- (i) Masters in Environmental Science or Environmental Engineering from a Govt. Recognized University/Institute.
- &
- (ii) Degree in Civil Engineering / B.Sc. (Environment Science) **with minimum 60% marks/equivalent CGPA** from a Govt recognised University/Institute.

2. Experience Criteria:- (as on the last date of receipt of application)

For employees serving in Government organisation/PSU in CDA pay scales.

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.6600) with a total of 5 years service at Gazetted/Executive level in any Govt. Organisation or PSU. He/ She should have experience of at least 5 years as Environmental Expert/Environmental Analyst or environmental related fields on infrastructure projects.

Or

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.5400) with a total of 5 years service in the pay scale of Rs.15600-39100 (Grade pay Rs.5400). He/ She should have experience of at least 5 years as Environmental Expert/Environmental Analyst or environmental related fields on infrastructure projects.

For employees serving in Government organisation/PSU in IDA pay scales.

Executive of Government Organisation/PSUs in IDA pay scale of Rs.24900-50500 with a total of 5 years service at Gazetted/Executive level in any Govt. Organisation or PSU. He/ She should have experience of at least 5 years as Environmental Expert/Environmental Analyst or environmental related fields on infrastructure projects.

Or

Executive of Government Organisation/PSUs in CDA pay scale of Rs.20600-46500 with a total of 5 years service in the pay scale of Rs.20600-46500. He/ She should have experience of at least 5 years as Environmental Expert/Environmental Analyst or environmental related fields on infrastructure projects.

For employees serving in Private Sector.

Executives working in Private Sector with Post Qualification experience of 5 years with proven track record are eligible for the above post. He/ She should have experience of at least 5 years as Environmental Expert/Environmental Analyst or environmental related fields on infrastructure projects.

5. JOB DESCRIPTION:

The incumbent of the post shall be responsible for managing all Environment related works related to Metro Project carried out by DMRC. The incumbent will be posted at DMRC Jaipur Office initially.

6. SELECTION PROCESS

The selection methodology will comprise a three-stage process –

- (i) Interview
- (ii) Group Discussion
- (iii) Medical Examination.

(The Medical Examination will be in “**Executive /Technical category**”.)

Candidates shall be called for GD/Interview in the ratio of **1:5**, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Selection Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation is final on this issue. **All related information shall be available only on Web site: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it.**

6. CHARACTER & ANTECEDENTS:

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

7. SURETY BOND:

The candidates selected for post will have to execute a surety bond of **Rs. 1,50,000/- plus applicable service tax & Cost of training plus applicable service tax** to serve the corporation for a minimum period of **three years** (exclusive of the period in which one remained on LWP or EOL) and also a **three months prior notice**, will be required before seeking resignation from the corporation.

8. PAY AND EMOLUMENTS:

The pay & emoluments for shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

9. SELECTION DETAILS:

1. Last date of receipt of filled in application through Speed post is **30/12/2015**.
2. Names of pre qualified candidates in the ratio of 1:5 will be displayed on our website tentatively on **19/01/15** by 6 pm along with other details like venue, time etc.
3. **The interview may be held on 25/01/16 (tentatively) (Complete details will be displayed on our website). The selection process will consist of Interview and Group Discussions.** No separate communications by post will be sent to candidates individually. Candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials.

The final results may be declared by 29/01/16 (tentatively).

Eligible and interested candidates for the aforesaid posts may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary.

The candidates presently employed in Govt. or Public sector undertaking (PSUs) should forward their application through proper channel along with the APARs for the last five years, so as to reach the under mentioned address by the stipulated date.

The candidates shortlisted for Selection Process will be advised through our website only and will be eligible for re-imburement of train fare by ACIII tier.

Application Format : Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post latest by 30/12/2015, by speed post at the following address.**

**General Manager (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan Fire Brigade Lane,
Barakhamba Road
New Delhi.**

ADVTT. No. DMRC/PERS/HR/22/HR/2015 (83)

**AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH**

ANNEXURE I

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS		PARTICULARS			
1	POST NAME		MANAGER/ENVIRONMENT			
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/07/2015 (max 45 years)		YEARS	MONTHS	DAYS	
6	CORROSPONDENCE ADDRESS					
			STATE:		PINCODE:	
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.E./B.Tech/B.Sc.				
B	POST GRADUATION	M.E./M.Tech/MS	Environment			
C	OTHER					

12	WORK EXPERIENCE (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL EXECUTIVE EXPERIENCE 05 YEARS OR ABOVE	YES / NO		
	IF YES, DETAILS OF EXPERIENCE			
II	FOR GOVT. SECTOR/PSU APPLICANT in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (CDA)	Period (To – From)
A				
B				
C				
D				
III	FOR GOVT. SECTOR/PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (To – From)
A				
B				
C				
D				
IV	FOR PRIVATE SECTOR APPLICANT (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary / CTC	Period (To – From)
A				
B				
C				
D				
V	ESSENTIAL WORK EXPERIENCE (Please attach relevant documents)			
	WORKED AS ENVIRONMENTAL EXPERT/ENVIRONMENTAL ANALYST OR ENVIRONMENTAL RELATED FIELDS ON INFRASTRUCTURE PROJECTS.		YES / NO	

13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	YES / NO

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No. : _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer for Govt./PSU Sector Employees
4. APAR Last 5 years for Govt./PSU Sector Employees
5. Any other relevant documents.