



**DELHI METRO RAIL CORPORATION LTD**  
(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



**The Life Line of**  
**Delhi.**

**ADVT No. DMRC/PERS/22/HR/2020 (60), Dated: 08/07/2020**

**Delhi Metro Rail Corporation (DMRC), a Government owned company, has been set up for implementation and operation of rail-based Mass Rapid Transit System in Delhi. The Company intends to appoint the following official:**

Name of the post: **DIRECTOR (BUSINESS DEVELOPMENT)**

Date of Vacancy: **Existing**

Scale of the Post: **Rs.180000 - 340000 (IDA) and other allowances/perks/privilege.**

Duration of Appointment: The appointment shall be on contract basis presently for a period of 5 years, or, the date of superannuation, whichever is earlier.

### **1. Job Description and Responsibilities**

The incumbent shall be a member of the Board of Directors of DMRC and shall report to the Managing Director of the Company. He/she shall be the overall in-charge of the Consultancy and Design Wings of DMRC.

He/she shall be responsible for the overall planning, exploration and execution of Business Development opportunities for DMRC to ensure that the Company runs on sound and strong financial pedestal. He/she shall also be responsible for developing a very strong revenue stream for DMRC through innovative approaches toward Consultancy Services in Metro and other transportation sectors, both within India and abroad. He/she shall be responsible for innovative and cost effective design developments of Metro and other transport systems both for DMRC and external clients.

### **2. Eligibility (to be reckoned as on 01.07.2020)**

**(I) Age: As on 1<sup>st</sup> July, 2020**

<b>Age of superannuation - 62 years</b>		
<b>Candidate</b>	<b>Age Limit on DOV</b>	
	<b>Minimum (Years)</b>	<b>Maximum (Years) - w.r.t. the date of superannuation for the post of Director in DMRC, i.e., 62 years</b>
Internal	45	2 years of residual service as on 01.07.2020.
Others	45	3 years of residual service as on 01.07.2020.

**(II) Qualification**

The applicant should have a Degree in Engineering with a good academic record from an institute of repute.

**(III) Experience:-**

**Essential:-**

- Experience of handling Consultancy Project/Assignments.
- Experience in preparing tender documents, selection of contractors and management of important and prestigious projects in urban environment.

**Desirable:-**

- Specialized experience in Metro transport projects.

**(IV) Eligible Pay Scale (to be reckoned as on 01.07.2020)**

- a. Public Sector Executives in the pay scale of Rs. 120000 – 280000 (Revised) or Rs. 51300 -73000 (Pre-revised IDA)

OR

Officers working in Level 14 of the 7<sup>th</sup> CPC or the Senior Administrative Grade (SAG) (with Grade Pay of Rs.10000 in Pay Band 4 of CDA Grade of Rs. 37400-67000 (Pre-revised).

- b. The minimum length of service required in the eligible scale shall be two years as on 01.07.2020.

**(V) Submission of Application:**

**Applicants should send their application, as per the format.**

- a. Application in the enclosed format (Annexure-I) giving details about qualification, experience and career achievements (in a separate sheet), should reach at the under mentioned address/designated Email ID, positively by **04/08/2020 (Tuesday) in hard copy/soft copy. The application can also be sent in soft copy at the designated Email ID: [delhimetro.directorselection@gmail.com](mailto:delhimetro.directorselection@gmail.com) .**
- b. Candidates presently employed in Govt. or Public Sector Undertakings (PSUs) should forward their applications through proper channel along with their ACR/APARs for the last five years, so as to reach at the under mentioned address, by the stipulated date.
- c. The Disciplinary and Vigilance Clearance of the Candidates certified by the Present Employer should be enclosed.

The last date of receipt of complete application in hard copy in DMRC shall be 04/08/2020. In case of soft copies, the applications received on the designated email id ([delhimetro.directorselection@gmail.com](mailto:delhimetro.directorselection@gmail.com)) till 04/08/2020 (11.59 PM) shall be considered. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications, applications not in format, applications received after the stipulated date, shall be REJECTED. DMRC reserves the right to shortlist the applicants for interview. The decision of the selection committee shall be final.

The candidates shortlisted for interview shall be advised through DMRC's website and shall be eligible for reimbursement of to and fro economy class air fare, or, AC 2 tier railway fare.

Applications should be addressed to the:

**Executive Director (HR)**  
**Delhi Metro Rail Corporation Ltd**  
**Metro Bhawan,**  
**Fire Brigade Lane,**  
**Barakhamba Road,**  
**New Delhi 110001**



**ANNEXURE-I**

**DELHI METRO RAIL CORPORATION LTD.**

**APPLICATION FOR THE POST OF  
DIRECTOR (BUSINESS DEVELOPMENT)**

**(THROUGH PROPER CHANNEL)**

Kindly affix a  
recent passport  
size photograph  
& cross sign

1. Name of the post applied for: \_\_\_\_\_
2. (a) Name: \_\_\_\_\_  
(b) Identification Number (For Defence Service Personnel): \_\_\_\_\_  
(c) Office Address: \_\_\_\_\_
3. Address for Communication: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Telephone No. Office: \_\_\_\_\_ Residence: \_\_\_\_\_  
Fax No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_  
E-Mail address: \_\_\_\_\_
5. Date of Birth (dd/mm/yy): \_\_\_\_\_ Age as on 01/07/2020: \_\_\_\_\_
6. Service to which the Officer belongs: \_\_\_\_\_
7. a. Date of joining Group "A" service: \_\_\_\_\_  
b. Date of joining Executive service: \_\_\_\_\_
8. Eligibility criteria (as applicable):

S.No.	DETAILS	AS PER THE JOB DESCRIPTION	POSSESSED BY THE CANDIDATE	WHETHER ELIGIBLE OR NOT
1	EDUCATIONAL/ PROFESSIONAL QUALIFICATIONS (ALONG WITH THE NAME OF INSTITUTIONS )	Bachelor's Degree in Engineering.		

S.No.	DETAILS	AS PER THE JOB DESCRIPTION	POSSESSED BY THE CANDIDATE	WHETHER ELIGIBLE OR NOT
2	ELIGIBLE PAY SCALE	IDA Payscale Rs. 120000 – 280000 (Revised) or Rs. 51300 – 73000 (Pre-revised)		
		CDA Payscale – Level 14 of 7 <sup>th</sup> CPC or Rs. 37400 – 67000 (Grade Pay – Rs. 10000) (Pre-revised)		
3 a	LENGTH OF SERVICE IN ELIGIBLE PAY SCALE AS ON 01.07.2020	Minimum 2 Years		
3 b	DATE OF GRANT OF ELIGIBLE Payscale	-----		
4	RESIDUAL SERVICE LEFT AS ON 01.07.2020	Internal - 2 Years External – 3 Years (w.r.t. the date of superannuation for the post of Director in DMRC, i.e., 62 years)	Internal -	
			External -	
5	TOTAL LENGTH OF GROUP 'A'/ EXECUTIVE SERVICE	-----		

**9. Positions held during Gazetted/Executive service (since date of initial appointment):**

S.No.	Designation and Place of Posting	Organization	From (dd/mm/yy)	To (dd/mm/yy)	Pay Scale	Description of Work
1.						
2.						
3.						
4.						

(Separate sheet may be attached, if necessary)

**10. Nature and duration of experience relevant for the advertised post:**

S. No	Required Experience	Whether possessed by the candidate (Yes/No)	Designation and place of posting /Organization	From / To	Details of relevant experience possessed by the applicant
<b>Essential</b>					
1	Experience of handling Consultancy Projects/ Assignments.				
2	Experience in preparing tender documents, selection of contractors and management of important and prestigious projects in urban environment				
<b>Desirable</b>					
1	Specialized experience in Metro transport projects.				

(Separate sheet may be attached, if necessary)

**11. Is the candidate holding the present post on lien/deputation basis:- YES / NO**

a. Name of the organization in which the lien is held : \_\_\_\_\_

b. Date from which the lien is held : \_\_\_\_\_

c. Date from which the applicant is on deputation : \_\_\_\_\_

**12. a. Whether any punishment has been awarded to the applicant during the last 10 years:- YES / NO**

If yes, the details thereof : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**b. Whether any action or inquiry is underway against the applicant to the best of his/her knowledge:- YES / NO**

If yes, the details thereof : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION**

I ..... Son/Daughter of ..... hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of The Companies Act, 2013. I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 12 are true and I am an eligible candidate for consideration

I further submit my willingness to join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed, or, after issue of offer of appointment, I may be debarred for a period of two years, for being considered for a Board level post in DMRC.

Date:

Place:

(Name and Signature of the applicant)

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**(To be filled by the PSU / Ministry / Department / Company concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct, as per official records.

**Signature & Designation of  
the Competent Forwarding  
Authority with Telephone no. & Office Seal.**