



DELHI METRO RAIL CORPORATION LTD
(A Joint venture of Govt. of India and Govt. of Delhi)



The Life line of Delhi.

ADVT No. DMRC/PERS/22/HR/2016 (91) Dated: 09/09/2016

REQUIREMENT OF ADDL. GENERAL MANAGER (AGM) /ELECTRICAL
ON DIRECT RECRUITMENT BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 8500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Vijaywada, Mumbai, Lucknow etc. carry about 2.8 million passengers per day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India.

To meet with the immediate requirement of experienced personnel for Electrical Department of DMRC and its allied projects, applications are invited from experienced, dynamic and motivated Electrical Engineers of Indian nationality, having relevant experience and working, in Electrical Department on Direct Recruitment basis.

S. No	Post (Post Code)	No. of Vacancy	Payscale (IDA)	Maximum Age Limit
1	Addl. General Manager /Electrical Post Code: AGM/E/01	01 (one)	Rs. 43200-66000 for AGM	45Years

The entire eligibility criterion will be reckoned as on 30/11/2016.

Required Qualification:

The candidate should be **Bachelor of Engineering or equivalent with minimum 60% marks/equivalent CGPA** from a Govt recognised University/Institute. A Masters Degree in Electrical will be desirable.

Experience Criteria:-

For employees serving in Government/PSU organisation

For Addl. General Manager /Electrical

Executive of Government Organisation / PSUs in IDA pay scale of Rs. 43200-66000 with a total of 18 years service at Gazetted/Executive level in any Govt. Organisation or PSU or Private Organisation put together.

Or

Executive of Government Organisation / PSUs in CDA pay Scale of Rs. 37400-67000 (Gr.Pay-Rs.8700) /IDA pay scale of Rs. Rs.36600-62000/- with minimum 3 years service in the same grade with a total of 18 years service at Gazetted/Executive level in any Govt. Organisation or PSU Private Organisation put together.

For Private Candidates

Executives working in Private Sector with Post Qualification experience of 18 years of proven track record are eligible for consideration for the Post of Addl. General Manager/Electrical.

ESSENTIAL WORK EXPERIENCE

The candidate should have working experience of E&M activity of Railway / Metro Rail System.

JOB DESCRIPTION:

The incumbent of the post shall be responsible for overseeing all the electrical matters of the Corporation, E&M service of Airport line and its maintenance etc.

SELECTION PROCESS

The selection methodology will comprise a three-stage process –

- (i) Interview
- (ii) Group Discussion
- (iii) Medical Examination.

The Medical Examination will be in Executive/Non-Technical category.

Candidates shall be called for GD/Interview in the ratio of **1:5** subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation is final on this issue. **All related information shall be available only on Web site: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it.**

CHARACTER & ANTECEDENTS:

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

SURETY BOND:

The candidates selected for post will have to execute a surety bond of **Rs. 2,00,000/- plus applicable service tax & Cost of training plus applicable service tax** to serve the corporation for a minimum period of **three years** (exclusive of the period in which one remained on LWP or EOL) and also a **three months prior notice**, will be required before seeking resignation from the corporation.

PROBATION:

The selected candidates on appointment will be on Probation for a period of **two years** (including period of training).

PAY AND EMOLUMENTS:

The pay & emoluments for shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA/Lease, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

SELECTION DETAILS

1. Last date of receipt of filled in application through Speed post is **30/09/2016**.
2. Names of pre qualified candidates in the ratio of 1:5 will be displayed on our website tentatively on **19/10/2016** by 6 pm along with other details like venue, time etc.
3. **The interview will be held tentatively in last week of October 2016. (Complete details will be displayed on our website). The selection process will consist of Interview and Group Discussions.** No separate communications by post will be sent to candidates individually. Candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials.

The final results will be declared by second week of November 2016 (tentatively).

Eligible and interested candidates for the aforesaid posts may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary. The candidates presently employed in Govt. or Public sector undertaking (PSUs) should forward their application through proper channel along with the APARs for the last five years, so as to reach the under mentioned address by the stipulated date. The candidates shortlisted for Screening Process will be advised through our website only and will be eligible for re-imburement of train fare by ACIII tier.

Application Format: Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post latest by 30/09/16, by speed post at the following address.**

**General Manager (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan Fire Brigade Lane,
Barakhamba Road
New Delhi.**

**AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH**

ADVTT. No. DMRC/PERS/HR/22/HR/2016 (91)

ANNEXURE I

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1	POST NAME	AGM/Electrical				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE (max 45 years)	YEARS	MONTHS	DAYS		
6	CORROSPONDENCE ADDRESS					
		STATE:			PINCODE:	
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.E./B.Tech	Electrical			
B	POST GRADUATION					
C	OTHER					

12	WORK EXPERIENCE (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL EXECUTIVE EXPERIENCE	YEARS		
	IF YES, BRIEF OF EXPERIENCE			
II	FOR GOVT. SECTOR/PSU APPLICANT in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (CDA)	Period (To – From)
A				
B				
C				
D				
E				
F				
III	FOR GOVT. SECTOR/PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (To – From)
A				
B				
C				
D				
E				
F				
IV	FOR PRIVATE SECTOR APPLICANT (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary / CTC	Period (To – From)
A				
B				
C				
D				
E				
F				

13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	YES / NO

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No. : _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer for Govt./PSU Sector Employees
4. APAR Last 5 years for Govt./PSU Sector Employees
5. Any other relevant documents.