

**ANNEXURE -A**

**Schedule of Cleaning and House keeping items at Kirti Nagar station**

Item No.	Description of items	App. quantity	Frequency	Remarks	Percentage weightage
<b>ITEM NO.1 Cleaning &amp; housekeeping items</b>					
<b>Group-I</b>					
1.	Scrubbing, wet cleaning of floor, Con course, Plat form, passages & different types of floor area provided in station building	6200 Sqm	Once in each shift & as and when required	Kota stone; cement concrete etc.	45.00%
2.	Cleaning of passages & different types of floor area provided in different rooms & stair cases of station building	2800 Sqm	Once in a day & as and when required	Marble; Vitrified tile flooring/ false flooring etc.	8.00%
<b>Group-II</b>					
1	Cleaning of Different types of finishing works	14800 Sqm.	Daily & as and when required		19.00%
2	Cleaning of Different types of doors/ windows frames& shutters	485 Sqm	Daily & as and when required		0.25%
3.	Cleaning of Glasses fixed to the doors; windows; Ticket counters & Else where in the station area.	480 Sqm	Daily & as and when required		1.0%
<b>Group-III</b>					
1	Cleaning of Rolling shutters	113 Sqm.	Daily & as and when required		0.15%
<b>Group-IV</b>					
1	Cleaning of Stainless steel/PVC hand railing	220 Rm	Daily & as and when required		0.25%
<b>Group-V</b>					
1	Cleaning of suspended ceiling	100 Sqm.	Once in a Fortnight & as and when required		0.25%
<b>Group-VI</b>					

1	Cleaning of Ceramic/Stone Jalli	450 Sqm.	Once in a week & as and when required		1.00%
<b>Group-VII</b>					
1	Cleaning of Roof Ceiling etc.	4300 Sq.m.	Once in a month & as and when required.		2.00%
<b>Group-VIII</b>					
1	Cleaning & sanitation of Toilets & Bath Rooms	4 Nos	Once in each shift & as and when required		2.00%
<b>Group - IX</b>					
1	Cleaning and attention of all drains	As available	Daily & as and when required		0.50%
<b>Group- X</b>					
1.	Cleaning and washing of Track plinth	1300 Sqm	Daily (During non operational hours).		0.80%
<b>Group- XII</b>					
1	Cleaning of Portable fire extinguishers/smoke detectors/ Fire detectors	As available	Once in a Fortnight & as and when required		0.10%
2	Cleaning of Fire pump panel	As available	Once in a Fortnight & as and when required		0.10%
3	Cleaning of Butterfly valves /landing valves/internal hydrants/piping of all types	As available	Once in a Fortnight & as and when required		0.10%
<b>Group- XIII</b>					
1	Cleaning of Indoor lighting & accessories	As available	Once in a week & as and when required		0.20%
2	Cleaning of Switch boards/Panels/distribution boards	As available	Once in a week & as and when required		0.10%
<b>Group- XIV</b>					

1	Cleaning of Fans/exhaust fans & accessories	As available	Once in a Fortnight & as and when required		0.05%
2	Cleaning of External lighting fittings & accessories	As available	Once in a Fortnight & as and when required		0.10%
<b>Group- XV</b>					
1	Cleaning of Escalators	As available	Daily & as and when required		1.25%
<b>Group- XVI</b>					
1	Cleaning of Lift	As available.	Daily & as and when required		1.25%
<b>Group- XVII</b>					
1	Cleaning of Telephone sets & accessories	As available	Daily & as and when required		0.05%
2	Cleaning of Computers & accessories & all other Misc. items	As available	Daily & as and when required		0.05%
<b>Group- XVIII</b>					
1	Cleaning of DG set & connected equipments	As available	Once in a week & as and when required		0.60%
<b>Group- XIX</b>					
1	Cleaning of all HT & LT equipments available in ASS Room	As available	Once in a week & as and when required		0.20%
2	Cleaning of all LT equipments available in LT Switch room	As available	Once in a week & as and when required		0.10%
3	Cleaning of all equipments available in UPS room (Signaling & Electrical)	As available	Once in a week & as and when required		0.40%
<b>Group- XX</b>					
1	Cleaning of Pump room with equipments available	As available	Once in a week & as and when required		0.25%

<b>Group- XXI</b>					
1	Cleaning of all equipments in Signaling room of other than the items covered elsewhere.	As available	Once in a week & as and when required		0.25%
2	Cleaning of all equipments available in station control Room, booking offices, Excess Fare office other than the items covered else where.	As available	Once in a week & as and when required		0.25%
<b>Group- XXII</b>					
1	Cleaning of cable Trays, cable trench Covers etc.	As available	Once in a week & as and when required		0.10%
<b>Group- XXIII</b>					
1	Cleaning of Air conditioners	As available	Once in a week & as and when required		0.25%
<b>Group- XXIV</b>					
1	Cleaning of Furniture, Office equipments etc.	As available	Once in a week & as and when required		0.10%
<b>Group- XXV</b>					
1	Cleaning of all equipments available in Telecom room	As available	Once in a week & as and when required		0.10%
<b>Group- XXVI</b>					
1	Cleaning of automatic fare collection system	As available	Daily & as and when required		0.20%
<b>Group -XXVII</b>					
1	Cleaning of underground/over head water tank	As available	Once in a month & as and when required		0.25%
<b>Group -XXVIII</b>					
1	Cleaning of Pavement/ circulating area	7700 Sqm.	Daily & as and when required		11.00%

2	Cleaning of Bitumen surface	As available	Daily & as and when required		2.00%
3	Cleaning of Kerb stones	As available.	Daily & as and when required		0.20%
<b>Group –XXIX</b>					
1	Cleaning of Sign Boards/ Name Boards/Notice boards	As available	Daily & as and when required		0.10%
<b>Group –XXX</b>					
1	Supply and Cleaning of Dust bins	As available	Daily & as and when required		0.10%
<b>ITEM No.2</b>					
1	Pest control	4500 Sq.m	Once in a month & as and when required (During non operational hours)		

**Note:** The items & quantities shown are only for the guidance to the Tenderers. However, tenderer should visit the site and access the quantum of work involved before quoting the rate.