



DELHI METRO RAIL CORPORATION LIMITED

PRE-QUALIFICATION DOCUMENT

FOR

TELECOMMUNICATION UTILITY DIVERSION WORKS

Covering shifting of MTNL / BSNL Optical Fiber & Copper cables through trenching / trenchless technologies , construction of Ducts & manholes, jointing / termination of Optical Fiber & Copper cables etc.

ON

PHASE-III MRTS PROJECT FOR DELHI & NCR

DELHI METRO RAIL CORPORATION LIMITED

METRO BHAWAN, BARAKHAMBA ROAD

NEW DELHI

MRTS PROJECT FOR DELHI & NCR

Tender No. DMRC/S&T/PQ/Phase III

Name of work: Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical Fiber & Copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of Optical Fiber & Copper cables etc for Phase-III Mass Rapid Transport system for Delhi & NCR.

Approximate cost	Category A – Upto Rs. 10 lacs
Of work :	Category B – Upto Rs. 20 lacs
	Category C – Upto Rs. 40 lacs
	Category D – Above Rs 40 Lacks & up to Rs.1crore

S.No.:

Issued to:

Date of Issue:

Pre-Qualification Document For Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical Fiber & Copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc for Phase-III Mass Rapid Transport system for Delhi & NCR.

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SECTION - 1

NOTICE FOR INVITING APPLICATIONS

DELHI METRO RAIL CORPORATION

TENDER NOTICE

1. DMRC invites sealed applications in prescribed Performa for Pre-Qualification Document for Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc. for Phase-III MRTS Project for Delhi & NCR.
2. DMRC will pre-qualify the tenderers / applicants in following four categories namely :

Category A	–	Upto Rs. 10 lacs
Category B	–	Upto Rs. 20 lacs
Category C	–	Upto Rs. 40 lacs
Category D	–	Above Rs 40 Lacs & upto Rs. 1 crore
3. Applicants having adequate exposure / experience in the related fields may apply
Applicants who satisfy the 'Basic Eligibility Criteria' (copy available free of cost) need only apply.
5. Cost of Pre-qualification document (Non- refundable) : Rs. 5000/- + DVAT @ 5% ie Rs 5250/- (Rs Five Thousand Two Hundred & Fifty only.)
6. Last date of receipt of application along with tender cost for purchase of tender document : 25-08-2011
7. Pre-qualification documents on sale : From 10-08-2011 (on working days)
8. Last date of submission of prequalification documents : 15.00 hrs on 25-08-2011.
9. Last date and time of opening of pre-qualification documents. : 15.10 hrs on 25-08-2011.
10. The Pre-qualification documents (non- transferable) can be obtained from the office of Chief Signal & Telecom Engineer -1, Delhi Metro Rail Corporation, Metro Bhawan (6th Floor, 'B' wing), Fire Brigade Lane, Bara Khamba Road, New Delhi. Payment shall be made by Demand Draft drawn in favour of "Delhi Metro Rail Corporation Ltd." payable at New Delhi

11. The Pre-qualification documents can be downloaded from Delhi Metro Rail Corporation site “delhimetrorail.com” and submit before 15.00 hrs on 25-08-2011 in the office of Chief Signal & Telecom Engineer -1, Delhi Metro Rail Corporation, Metro Bhawan (6th Floor, ‘B’ wing), Fire Brigade Lane, Bara Khamba Road, New Delhi along with Demand Draft for Rs 5250/- (Rs Five Thousand Two Hundred Fifty only) drawn in favour of “Delhi Metro Rail Corporation Ltd.” payable at New Delhi
12. The Pre-qualification documents submitted without Demand Draft shall not be considered and rejected.
13. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering / taking up work in DMRC. DMRC reserve the right to verify the particulars furnished by the applicant independently.
14. DMRC reserves the right to reject any application without assigning any reason and to restrict the list of short listed contractors to any number deemed suitable by it, if too many applications are received satisfying the basic short listing criteria
15. Each sheet of the tender paper must be signed by the applicant / authorized representative.
16. All the certificates / registration documents must be got attested by a Gazetted officer.

Dy. CSTE/Tele-2

SECTION - 2

INSTRUCTION TO APPLICANTS FOR PRE-QUALIFICATION

2.1 General

Delhi Metro Rail Corporation (DMRC) invites applications for Pre-Qualification from eligible agencies for 'Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & Copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc.' for Phase-III MRTS for Delhi & NCR.

The instruction given herein should be read in conjunction with notice inviting applications for this purpose.

2.2 Submission of Applications for Pre-qualification

2.2.1 Applications for pre-qualification should be submitted in the prescribed format obtained against payment from Delhi Metro Rail Corporation Limited. The pre-qualification documents are non-transferable. The application forms, duly filled in all respects as per the instruction given herein, should be submitted to reach the following address up to 1500 Hours on 25-08-2011.

Address:

Chief Signal & Telecom Engineer-I
Delhi Metro Rail Corporation,
Metro Bhawan, 6th Floor,
Barakhamba Road, New Delhi

Application received late shall not be considered.

2.2.2 Pre-Qualification Documents shall be submitted in sealed envelopes, super scribed "Application for pre-qualification for Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc." for Phase-III MRTS for Delhi & NCR.

2.2.3 The 'Name' and 'Mailing address along with Telephone Nos.' of the applicant shall also be given on the envelope

2.2.4 The applications shall be filled in English and all information required shall also be furnished in English language only.

2.2.5 Answers must be given to all the questions in the questionnaire. If necessary, additional sheets may be attached.

2.2.6 The application to be submitted for pre-qualification shall consist of the following:

- a) Letter of Application as per Form I
- b) Supporting data as per Forms II to VI.

- 2.2.7 Each page of items (a) & (b) of sub-clause 2.2.6 above shall be signed by the applicant or person (s) duly authorized to sign on his behalf
- 2.2.8 All documents submitted by the applicants shall be treated as confidential and shall not be returned.
- 2.2.9 DMRC reserves the right to reject or accept any application or to annul the pre-qualification process without thereby incurring any liability related to the affected applicants or any obligation to inform them the grounds for such action of DMRC.
- 2.2.10 DMRC shall inform the successful applicants only. A panel of pre-qualified agencies would be prepared by DMRC. Pre-qualification shall not be taken as a commitment to invite tenders from or to award any contracts to the agencies borne on the panel

2.3 Pre-qualification document

- 2.3.1 The pre-qualification documents consist of a Letter of Application (Form I) with a set of questionnaire as per Forms II to VI. The Performa for the forms are given at the end of the document in Section 5.

FORM No.	CONTENTS
Form I	Letter of Application
Form II	General Information
Form III	Financial Data
Form IV	Experience Record
Form V	Resources – Personnel
Form VI	Additional Information

- 2.3.2 If necessary, additional sheets may be added to the forms. Each page of each form should be clearly marked on the right top corner as follows:

Form I, Page 1 of _____; Form I, Page 2 of _____ etc.

- 2.3.3. Any annexure for forms shall be clearly marked as follows:-

Annexure 1 to Form 1 _____ etc.

2.4 ELIGIBILITY / ACCEPTANCE CRITERIA

2.4.1 The invitation for pre-qualification is open to all agencies who satisfy the “ Basic Eligibility Criteria “ listed below.

PQ criteria for category “A”

1. Firm must have at least minimum turn over of Rs 15 Lacs in one of the year during last three Financial year.
2. Firm must have successfully completed at least two or more work of similar nature (Total cost of Rs 10 Lacs) in any one year of the last three Financial years (completion report to be enclosed). However at least one work of Rs 5 lacs should have been successfully completed in that Financial year (completion report to be enclosed).
3. Firm must have technically qualified staff to undertake the work (CV to be attached).
4. Firm must have Positive net profit before tax in at least two years out of last three Financial year with positive net profit before tax in last Financial year (Firm must submit their audited financial statement of the last three financial year).
5. Firm to provide accurate information in any litigation or arbitration resulting from Contract completed or under execution by them over last five years and should not be de-registered in any agencies like MTNL , BSNL etc.
6. Firm should have valid registration of VAT & valid registration with PF & ESI authorities.
7. Firm should submit Income tax return and Audited financial statement for the last three Financial year.

PQ criteria for category “B”

1. Firm must have at least minimum turn over of Rs 25 Lacs in one of the year during last three Financial year.
2. Firm must have successfully completed at least two or more work of similar nature (Total cost of Rs 20 Lacs) in any one year of the last three Financial years (completion report to be enclosed). However at least one work of Rs 10 lacs should have been successfully completed in that Financial year (completion report to be enclosed).
3. Firm must have technically qualified staff to undertake the work (CV to be attached).
4. Firm must have Positive net profit before tax in at least two years out of last three Financial year with positive net profit before tax in last Financial year (Firm must submit their audited financial statement of the last three financial year).
5. Firm to provide accurate information in any litigation or arbitration resulting from Contract completed or under execution by them over last five years and should not be de-registered in any agencies like MTNL , BSNL etc.
6. Firm should have valid registration of VAT & valid registration with PF & ESI authorities.
7. Firm should submit Income tax return and Audited financial statement for the last three Financial year.

PQ criteria for category “C”

1. Firm must have at least minimum turn over of Rs 50 Lacs in one of the year during last three Financial year.
2. Firm must have successfully completed at least two or more work of similar nature (Total cost of Rs 40 Lakhs) in any one year of the last three Financial years (completion report to be enclosed). However at least one work of Rs 20 lac should have been successfully completed in that Financial year (completion report to be enclosed).
3. Firm must have technically qualified staff to undertake the work (CV to be attached).
4. Firm must have Positive net profit before tax in at least two years out of last three Financial year with positive net profit before tax in last Financial year(Firm must submit their audited financial statement of the last three financial year).
5. Firm to provide accurate information in any litigation or arbitration resulting from Contract completed or under execution by them over last five years and should not be de-registered in any agencies like MTNL , BSNL etc.
6. Firm should have valid registration of VAT & valid registration with PF & ESI authorities.
7. Firm should submit Income Tax return and Audited financial statement for the last three Financial year.

PQ criteria for category “D”

1. Firm must have at least minimum turn over of Rs 90 Lacs in one of the year during last three Financial year.
2. Firm must have successfully completed at least two or more work of similar nature (Total cost of Rs 80 Lacs) in any one year of the last three Financial years (completion report to be enclosed). However at least one work of Rs 40 lacs should have been successfully completed in that Financial year (completion report to be enclosed).
3. Firm must have technically qualified staff to undertake the work (CV to be attached).
4. Firm must have Positive net profit before tax in at least two years out of last three Financial year with positive net profit before tax in last Financial year(Firm must submit their audited financial statement of the last three financial year).
5. Firm to provide accurate information in any litigation or arbitration resulting from Contract completed or under execution by them over last five years and should not be de-registered in any agencies like MTNL , BSNL etc.
6. Firm should have valid registration of VAT & valid registration with PF & ESI authorities.
7. Firm should submit Income tax return and Audited financial statement for the last three Financial year.

Only those Firm who meet the above mentioned criteria shall be considered.

2.4.2 The eligibility criteria shall be based on the following considerations:

- (i) Financial soundness in terms of annual turnover and cash flow.
- (ii) Details of works of a similar nature , particularly in similar environment , executed in the past indicating the contract value, nature of work , duration and name of the organization for whom the work was executed.
- (iii) Availability of adequate number of qualified and technically competent personnel with relevant experience.

2.4.3 The contractor must abide by various laws, rules & regulations of Delhi Metro Rail Corporation.

SECTION - 3

BRIEF DESCRIPTION OF PROJECT SITE

3.1 Location

The Project site is located in the National Capital Territory of Delhi (NCTD) and NCR region.

SECTION - 4

BRIEF DESCRIPTION OF WORKS

- 4.1 Mass Rapid Transport System (MRTS) project for Delhi & NCR involves construction of underground, at-grade and elevated sections of double line rail transit system.
- 4.2 The present pre-qualification shall be for the work of 'Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc.' for Phase-III Mass Rapid Transport System for Delhi & NCR.

SECTION - 5

PRE-QUALIFICATION QUESTIONNAIRE

5.0 Check list for documents to be submitted.

Note: Each page of Forms I to VI shall be signed by the applicant or person duly authorized to sign on his behalf (see sub-clause 2.2.7)

5.1 (a) Form I

LETTER OF APPLICATION

Registered Business Name :

Registered Business Address :

- Telephone
- FAX
- E-mail

Ref. No. _____

Dated _____

To

Chief signal & Telecom engineer -1
Delhi Metro Rail Corporation
Metro Bhawan, Fire Brigade Lane
Bara Khamba Road, New Delhi

Dear Sirs,

Sub:- Applications for Pre-Qualification for works of 'Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc.' for Phase-III MRTS for Delhi & NCR.

With reference to your notice dated _____ inviting applications for the pre-qualification of agencies for the works of 'Telecommunication Utility Diversion Works covering shifting of MTNL/BSNL Optical fiber & copper cables through trenching / trenchless technologies, construction of ducts & manholes, jointing / termination of optical fiber & copper cables etc.' for Phase-III Mass Rapid Transport System for Delhi & NCR, we hereby apply to be potential contractor. We wish to be considered as per the notice for pre-qualification.

2. Description of categories for which application submitted:-

Category	Yes	No
A – Upto Rs. 10 lakhs		
B – Upto Rs. 20 lakhs		
C – Upto Rs. 40 lakhs		
D – Above Rs 40 lacs & up to Rs. 1 crore		

3. We authorize Delhi Metro Rail Corporation Limited (DMRC) or their authorized representatives to conduct any investigations to verify the statements, documents and information submitted and to clarify the financial and technical aspects of this application. For this purpose, we, hereby, authorize any Public Official, Engineer, Bank, Depository, Manufacturer, Distributor, etc. or any other person(s) or firm(s) to furnish pertinent information deemed necessary and requested by DMRC to verify statements and information provided by this application regarding our competence and standing.
4. We understand that in the event of any information furnished by us being found later on to be incorrect or any material information having been suppressed, the following action can be taken:-
 - (i) Our name will be removed from the panel of pre-qualified agencies
 - (ii) Any tender submitted by us on the basis of pre-qualification may not be considered.
 - (iii) If any tender from us is accepted and a contract awarded to us on the basis of our pre-qualification, the tender acceptance may be withdrawn and the contract awarded to us cancelled without any financial claim / arbitration request from our side.
5. We also undertake to advise DMRC promptly in case of any material change in status such as change in ownership, change in nature of business, lines of credit and/or financial liquidity being affected adversely, any serious litigation, loss of trained personnel etc. which may affect our credentials for the work adversely.
6. The name and position of person(s), who may be contacted for further information, if required, is/are as follows:-

7. We declare that the statements made and the information provided in the duly completed supporting data (Form II to VI) are complete, true and correct in every detail

Thanking you,

Yours faithfully,

(Applicant)

GENERAL INFORMATON

1. Name of Company
2. Constitution and Legal Status
3. Address of Registered Office

Telephone
Fax
E-mail

4. Address for Correspondence

Telephone
Fax
E-mail

5. Year of incorporation
:
6. Has black-listed or de-registration action been initiated or taken against the applicant by any government or a Private Organization during the last years? If yes, give details and outcome as Annexure.
7. Information on current litigation in which the application is involved (to be given in Performa below)

Party with whom the dispute arose and nature of dispute	Cause	Amount involved (Rs. Lacs)	Present position and remarks
1	2	3	4

8. Organization chart showing the company structure including the position of Directors and Key personnel. (Attach the information as annexure
9. PF registration detail
10. ESI registration detail

FINANCIAL DATA

A. Annual Turnover on the basis of financial statement of the firm

	Year.... (Rs. in lacs)	Year..... (Rs. in lacs)	Year..... (Rs. in lacs)
Turnover			
Profit before Tax			

Balance sheet may be attached. List them at annexure with copies of support documents.

EXPERIENCE RECORD

List of contracts executed during the last Three years

Sl. No.	Nature & name of works with location and name & address of employer	Total value (Rs. Lacs)	Contract Period		Principal features in brief
			Start (Date)	Completion (Date)	

RESOURCES – PERSONNEL

SN	Nature of Work	No. of personnel
1.	Management and Administration	
2	Site supervision	
3.	Trenching work	
4.	Trenchless work	
5.	Making of ducts and manhole	
6.	Jointing and termination of Copper cables	
7.	Jointing of OFC	

Note: A summary of the qualification and work experience of each key staff, to be attached.

ADDITIONAL INFORMTION

Please add any further information which you consider to be relevant to the evaluation of your application for pre-qualification. If you wish to attach any documents please list below and attach as Annexure (see sub clause 2.3.3) otherwise state "Not applicable".