Bid for Licensing Rights for Transporting Cargo On Airport Express Line

(Tender Document)

Tender No. 0716A0001
MAY’ 2016

Delhi Metro Rail Corporation Ltd.
Metro Bhawan
Fire Brigade Lane, Barakhamba Road
New Delhi-11 00 01
India
Bid for Licensing Rights for Transporting Cargo On Airport Express Line

Name and address of the Bidder to whom issued:

Date of issue.................
Issued by.........................

Tender Document Cost: Rs 21,000/- (Rupees Twenty one thousand only) inclusive of 5% DVAT, which is non refundable.
DISCLAIMER

I. This tender document for “Licensing Rights for Transporting Cargo on Airport Express Line” contains brief information about the scope of the work, qualification requirements and the selection process for the successful bidder. The purpose of the tender document is to provide bidders with information to assist the formulation of their bid application (the ‘Bid’).

II. The information (‘Information’) contained in this tender document or subsequently provided to interested parties {the “Bidder(s)}}, in writing by or on behalf of Delhi Metro Rail Corporation Ltd. (DMRC) is provided to Bidder(s) on the terms and conditions set out in the Tender Document and any other terms and conditions subject to which such information is provided.

III. This tender document does not purport to contain all the information that each bidder may require. This tender document has been prepared with a view to provide the relevant information about the Licensing Rights for Transporting Cargo on Airport Express Line. DMRC advises each bidder to conduct their own investigations & analysis and satisfy itself of the accuracy, reliability and completeness of the information in this tender document and to obtain independent advice from appropriate sources. DMRC, their employees and advisors make no representation or warranty and shall not be liable in any manner whatsoever to the accuracy; reliability or completeness of the information provided in this tender document.

IV. Intimation of discrepancies in the tender document, if any, may be given before the pre-bid meeting, by the bidders, to the office of the DMRC. If DMRC receives no written communication, it shall be deemed that the bidders are satisfied with the information provided in the tender document.

V. Any character or requirement for Licensing Rights for Transporting Cargo on Airport Express Line, which may be deemed to be necessary by the Bidder should be independently established and verified by the bidder.

VI. This tender document is not an agreement and is not an offer or invitation by DMRC to any party. The terms for Licensing Rights for Transporting Cargo on Airport Express Line and the right of the successful bidder shall be as set out in separate agreement executed between DMRC and the successful bidder, broadly in the format set out herein.

VII. DMRC reserves the right to accept or reject any or all bids without assigning any reasons, thereof. DMRC shall not entertain or be liable for any claim for costs and expenses in relation to the preparation of the documents to be submitted in terms of this tender document.
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CHAPTER 1

INTRODUCTION

1.1 Delhi Metro Rail Corporation (DMRC), a joint venture of the Government of India (GOI) and the Government of the National Capital Territory of Delhi (GNCTD) has completed the Phase I and Phase II of the Delhi Metro and is currently engaged in Phase III of the project.

1.2 The Delhi Airport Metro Express Line is a Delhi Metro Line from New Delhi Metro Station to Dwarka Sector-21, linking the Indira Gandhi International Airport, Domestic Airport, Dhaula Kaun, Shivaji Stadium. The line, also known as the Orange Line is now operated by Delhi Metro Rail Corporation (DMRC).

1.3 As part of its existing mandate Delhi Metro Rail Corporation (DMRC) has also undertaken value capture from new initiatives like transporting of cargo through Airport Express trains in such a manner that on one hand it gives sustainable additional revenue to the corporation, and on the other hand providing eco-friendly, safest & fastest mode of transportation of cargo to private sector participant companies. Through this Bid DMRC intends to select a ‘Licensee’ to take up on ‘License basis’.

1.4 The Airport Express Train is fastest mode of travelling between Dwarka Sector-21 and New Delhi Railway Station and it takes only 26 minutes for travelling between aforesaid stations.

1.5 An information document covering the purpose of the license, scope of work, etc. may be downloaded from the website https://eprocure.gov.in/eprocure/app.
CHAPTER 2
NOTICE INVITING BID

2.1 DMRC invites open E - Tenders from suitable bidders who may be a registered sole proprietorship firm, a partnership firm or a company having registered office in India or a combination of above in the form of Joint Venture (JV) or Consortium, etc. for selection of a Licensee to grant Licensing Rights for Transporting Cargo on Airport Express Line on “as is where is basis” for transporting cargo from Indira Gandhi Airport to New Delhi metro station and vice versa except banned list of items as detailed in Annexure-11.

a) The bidder may be any entity which is a registered sole proprietorship firm, a partnership firm or a company having registered office in India or a combination of above in the form of Joint Venture (JV) or Consortium.

b) Bid by a JV/Consortium of firms: In case of a bid by a JV/Consortium of firms, following shall be abide by, by the participant/s.-

i. For the purpose of evaluation of the consortium, each member’s contribution towards the turnover shall be considered in the same ratio of their equity participation in the consortium.

ii. The Lead Member of the JV/Consortium shall maintain a minimum equity stake of 51% of the aggregate shareholding of the JV/Consortium during full tenure of License Agreement.

iii. Any change in percentage stake of JV/Consortium members without prior written approval of DMRC shall be treated as Material Breach of Contract and Successful Bidder/ Licensee’s event of default entitling DMRC to encash Security Deposit and or to terminate the License Agreement after 30 (thirty) days notice.

iv. Minimum percentage stake of any member in JV/Consortium during license period (including lock-in period) shall not be less than 15%.

v. Partners having less than 26% participation shall be considered as non-substantial partner and shall not be considered for evaluation which means that their eligibility shall not be considered for evaluation of JV/Consortium.

vi. All members of such entity shall be jointly and severely liable for the performance of license agreement.

c) A bidder shall not have a conflict of interest that affects the bidding process. Any Bidder found to have conflict of interest shall be disqualified. A bidder shall be deemed to have a conflict of interest affecting bidding process if a constituent of one Bidder is also a constituent of another bidder.

d) The bidders shall enclose with its application an undertaking stating/providing the necessary supporting documents, including audited accounts and financial statements.

2.2 DMRC shall receive bids pursuant to this tender document, in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by DMRC. Bidders shall upload bids in accordance with such terms on or before the date specified in this document. The bidders are advised to visit the DMRC premises at the site and familiarise themselves with the proposed arrangements and all activities necessary in this regard.
2.3 Salient features of Bidding Process:

a) DMRC has adopted a two-stage Bidding Process for selection of a suitable highest bidder to grant **Licensing Rights for Transporting Cargo on Airport Express Line**.

b) Tender Document (non-transferable) can be downloaded from the web site [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app). Cost of Tender Document (Non-refundable) is Rupee Twenty One Thousand only (Rs.21,000/-) (including 5% DVAT). Tender Document cost shall be submitted in the form of Demand Draft / Pay Order drawn on any Indian Scheduled bank/ Indian Branch of foreign bank in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi.

c) The Bidder shall submit along with the bid application a bid security, amounting to Rs. 2,00,000/- only (Rupees Two Lakh Only). The payment shall be made in the form of Demand Draft/ Pay Order drawn on any Indian Scheduled bank/ Indian Branch of foreign bank in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi. **The Tender Application shall be summarily rejected if it is not accompanied with bid security.** The bid security of the selected Bidder shall be adjusted against the Interest Free Security Deposit amount as per the License Agreement. The bid security of unsuccessful bidders shall be refunded after award of contract, without considering any interest, thereof. If the bidder withdraws their bid at any stage, their Bid Security amount shall be forfeited by DMRC.

d) Bidders are expected to carry out extensive survey of DMRC premises and analysis at their own cost, before submitting their respective Bids for award of the License Agreement. DMRC shall provide necessary permission and assistance to the prospective Bidders in this regard.

e) **Schedule of Bidding Process for tender:**

| Start of sale of Tender Document to Bidders | From 30/05/2016 to 04/07/2016 (upto 1730hrs) on e-Tendering website [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app). For further information on this regard bidders are advised to contact on 23417910-12 (Ext: 534763), For technical queries related to Central Procurement Portal, Help Desk No: 0120-4200462, 0120-4001002 |
| Cost of Tender Document (Non-refundable) | Non – Refundable Tender Document Cost of Rs. 21,000/- (inclusive of 5% DVAT) shall only be accepted in form of Demand Draft /Banker’s cheque in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi. The said Tender Document Cost needs to be submitted in original only in the office of Dy.GM/PB –I, Delhi Metro Rail Corporation, 4th floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110001 on or before 1730 hours on 04/07/2016 and details have to be uploaded on the web-site upto 1730 hours on 04/07/2016. |
| Bid Security | Bid Security of Rs. 2,00,000/- shall only be accepted in form of Demand Draft /Banker’s cheque in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi. The said Bid Security needs to be submitted in original only in the office of Dy.GM/PB –I, Delhi Metro Rail Corporation, 4th floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110001 on or before 1730 hours on 04/07/2016 and details have to be uploaded on the web-site upto 1730 hours on 04/07/2016. |
| Site Visit | 13/06/2016 at 1000 hrs. from New Delhi metro station of Airport Express Line |
Pre-Bid Conference | 14/06/2016 at 1500 hrs. in Conference hall, 7th floor, Metro Bhawan, Barakhamba Road, New Delhi- 110001
---|---
Last date of receiving queries | 1730hrs on 15/06/2016
DMRC’s response to queries by | 23/06/2016
Date & Time of Submission of Bids | Latest by 1730hrs of 04/07/2016
Date & Time of Opening of Bids | 1500hrs on 05/07/2016
Validity of Bids | 180 days from bid submission date

f) Schedule of Various Stages: The Selected Bidder shall follow the following timelines:

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<td>Payment of Interest Free Security Deposit/ Performance Security &amp; Advance Quarterly License Fees to DMRC by Licensee.</td>
<td>Within 45 days of issue of Letter of Acceptance</td>
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<tr>
<td>Permission to start of revenue operation and handing over of space to Selected Bidder</td>
<td>Within 7 days of making the due payments in accordance with LOA.</td>
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<tr>
<td>Signing of License Agreement</td>
<td>Within 30 days of due permission to start operations and handing over of space.</td>
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2.4 Addendum/Corrigendum, if any, will be placed on our website only time to time. Tender Document can also be downloaded from the website [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) and may be submitted along with document cost at the time of submission of bids. **Late / delayed bid received after the stipulated date and time of submission of tender shall be rejected out rightly.**

2.5 DMRC has adopted a **two packet** Bidding Process to select suitable highest Bidder to grant licensing of commercial space.

2.6 The Bidder may obtain further information/ clarification, if any, in respect of Tender documents from the office of Dy.GM/PB – I, Delhi Metro Rail Corporation, 4th floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi.

2.7 The intending Bidder must be registered on e-Tendering portal [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app). Those who are not registered on the e-Tendering portal required to be registered beforehand. After registration the Bidder will get user id and password. On login, Bidder can participate in Tendering process and can witness various activities of the process.

2.8 The authorized signatory of intending Bidder, as per Power of Attorney (POA), must have valid **Class II or Class III Certificates with signing key usage** digital signature. The bid document can only be downloaded or uploaded using **Class II or Class III Certificates with signing key usage** digital signature of the authorized signatory.

2.9 Bid submissions will be made online after uploading the mandatory scanned documents towards cost of Tender documents such as Demand Draft or Pay Order or Banker’s Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker’s Cheque from a Scheduled commercial bank based in India and other documents as stated in the Tender document.
2.10 Late bids (received after date and time of submission of bid) shall not be accepted under any circumstances.

2.11 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No Bidder shall have any cause of action or claim against the DMRC for rejection of their proposal.

2.12 All the uploaded files in Tender submission should be named properly and arrange systematically. No special character/space should be there in the uploaded file name.

2.13 The bidders are advised to keep in touch with e-Tendering portal [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) and [www.delhimetrorail.com/tenders.aspx](http://www.delhimetrorail.com/tenders.aspx) for updates.

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General Manager/Property Business
Delhi Metro Rail Corporation
CHAPTER 3

ELIGIBILITY CRITERIA FOR TENDER BIDDERS

3.1. Bidders shall have a minimum annual average gross turnover of Rs. 1,00,00,000/- (Rs. One Crore only) in last 3 (three) audited financial statements certified by a Chartered Accountant with stamp & signature i.e. aggregate turnover of Rs. 3,00,00,000/- (Rs. Three Crore Only). Here, gross turnover shall mean turnover from all/single (as applicable) sector(s) of business(es). The bidder shall upload audited financial statements including profit-loss account of last 3 financial years.

3.2. In case audited balance sheet of the last financial year is not made available by the bidder, they have to submit an affidavit certifying that ‘The balance sheet has actually not been audited so far’. In such a case the financial data of previous 2 (two) audited financial years will be taken into consideration for evaluation (i.e., average of gross turnover of previous 2 audited financial years will be considered). If audited balance sheets of last two preceding years other than the last year are not submitted, the bid shall be considered as non-responsive.

3.3. While calculating the updated value of turnover, escalation of 5% per annum shall be considered in India and 2% for foreign based firm. In case of a JV/ Consortium, the eligibility of all substantial members of JV/ Consortium would be considered, in proportion of their share/participation in the JV/ consortium and the lead member shall have minimum average gross turnover more than 26% of required minimum average gross turnover in immediately preceding 3 completed financial years for the respective bidding schedule(s).

3.4. The Bidder shall enclose following document along with its Bid:

a) The Certificate(s) from its statutory auditors with its Bid providing the information sought in Clause 3.2 as per format given in Annexure-4.

b) Audited financial statements including minimum average gross turnover, Balance Sheet, Profit Loss Account, etc. for immediate preceding three (3) completed financial years [i.e. 2012-13, 2014-15 & 2015-16]. If audited financial statement for the last completed year 2015-16 is not available, the Bidder shall furnish a certificate from statutory auditor in this regard along with affidavit as stated in Clause No. 3.2 above.

c) An undertaking stating/providing the necessary supporting documents, including audited accounts and financial statements.
CHAPTER 4

TERMS AND CONDITIONS

4.1. Scope of the work:

a.) Successful bidder shall have the rights to utilize DMRC’s existing infrastructure of luggage compartments in trains of Airport Express Line & BHS installed at New Delhi & IGI Airport metro station on Airport Express Line for transporting cargo between New Delhi & IGI Airport metro station and vice versa, subject to the terms and conditions specified by DMRC. Successful bidder shall be responsible for the following activities:

b.) The successful bidder shall carry cargo in containers in trains of Airport Express Line utilizing the already installed Baggage Handling System (BHS), equipments at New Delhi & IGI Airport metro stations on ‘as is where is basis’ and the successful bidder shall not make any additions or alterations in the aforementioned installations/ equipments/ containers without prior permission of DMRC in writing. And when permitted by the DMRC, the said additions/ alterations shall be carried out by the successful bidder at their own cost. They shall not be entitled to any compensation for any additions carried out by them in the existing BHS / installations/ equipments/ containers etc.

c.) Operate, manage and maintain the entire cargo movement plans.

d.) Establishment of an office, at their own cost and space, with adequate trained and experienced team for responsibilities under this Agreement. However, for storage/ stuffing & de-stuffing of cargo in containers, DMRC shall provide a vacant bare space of approximately 100 sqm at first floor of New Delhi metro station on Airport Express Line @ Rs. 1000/- per sqm/month. It shall be successful bidder’s sole responsibility to develop / manage the aforesaid space as per DMRC’s specifications. Any additional space for office/utility may be provided on pro-rata basis, if found feasible with prior approval of DMRC. For storage/ stuffing/ de-stuffing of cargo at IGI Airport metro station, successful bidder shall make their own arrangements and successful bidder shall not make any claim/ compensation on this ground.

e.) Successful bidder is permitted to utilize a total no. of 500 (five hundred) container trips per day wherein cargo could to be stuffed for the transportation. The no. of containers can be increased on pro-rata basis, with prior approval of DMRC subject to the terms and conditions specified in this License Agreement.

f.) Successful bidder shall arrange adequate no. of cargo trolleys for movement of cargo at station level, if required.

g.) Successful bidder shall have to communicate at least 15 days in advance for the total no. of manpower required for movement/ stuffing/ de-stuffing of cargo in containers. DMRC shall arrange the same from its existing trained BHS manpower contractor on the rates described in this tender document.

h.) Successful bidder shall be allowed transporting of the cargo through Airport Express Train during the revenue operation hours only.
i.) The BHS system, containers & space for storage, stuffing & de-stuffing of cargo shall be provided on as is where basis.

j.) Management of sales & marketing of the transportation of cargo through Airport Express Train as specified in this License Agreement.

k.) Promote Airport Express Line amongst India’s top Destination Brands for fossil free transportation of cargo.

l.) Obtain all approvals, permits, etc. from all competent and required authorities, including different tiers of government statutory, local, civic authorities, etc. at its own cost.

m.) Comply with all statutory requirements in connection with License Agreement.

n.) Ensure regular and timely payments of all amounts due to DMRC and discharge all obligations as per License Agreement.

o.) Payment of all statutory taxes, service tax, local levies, statutory dues, etc. as and when due and as applicable.

p.) Currently, successful bidder is permitted for stuffing & de-stuffing of cargo in containers at New Delhi & IGI Airport metro stations only. However, BHS is also available at Shivaji Stadium metro station also and in future; if Licensee desires to operate an additional extension counter / services at Shivaji Stadium metro station then same may be allowed with prior approval of DMRC subject to feasibility and on payment basis on mutually agreed terms & conditions.

q.) Under any circumstances, the trains of Airport Express Line will not be detained to load/unload the cargo. The loading/unloading will be managed within the prescribed dwell time for the trains at that station.

r.) The successful bidder shall provide all the required data to DMRC or commission a 3rd party expert agency for evaluating the reduction in ‘carbon emission’. DMRC reserves the right to use/publish data/report. The Licensee shall not publish / make public the findings of such evaluation without the prior written consent of DMRC Ltd.

4.2. Charging of License Fee:

a.) DMRC shall provide 500 numbers of container trips per day for cargo parcels to be stuffed for the movement. Each container is of ___ mm*___mm*____ mm dimension and having load carrying capacity of 500 kg only. A total number of 200 containers are available with DMRC for provision of transportation of commuters’ checked in baggage.

b.) In consideration of the licensing rights for transportation of cargo through Airport Express Train between New Delhi & IGI Airport metro stations on Airport Express Line, the successful bidder agrees to pay to the DMRC a Quarterly Fixed License Fee in advance before the start of respective quarter for utilizing 500 number of container trips per day using Baggage Handling System. The Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. shall also be payable extra as applicable from time to time.
c.) Successful bidder also agrees to pay advance quarterly licensee fees @ Rs. 1000/- per sqm/month for 100 sqm space allotted at first floor of New Delhi metro station on Airport Express Line. Any additional space for office/utility may be provided on pro-rata basis with prior approval of DMRC, if found feasible. The Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. shall extra be payable as applicable from time to time.

d.) If the number of container trips exceeds 500 per day, then License Fee for additional containers trips utilized shall be charged on pro-rata basis. Successful bidder agrees to pay the dues against License Fee for additional container trips utilized along with applicable service tax, etc. within 10 days from the end of that quarter.

e.) The successful bidder agrees voluntarily and unequivocally to make all payments as may be due before the due date, without waiting for any formal advice / invoice from DMRC.

f.) The Total License Fee (Cargo Transportation and 100 sqm space at first floor of New Delhi metro station on Airport Express Line) shall be escalated by 5% on compounding basis after completion of every year.

4.3. Interest Free Security Deposit:

a) Successful bidder shall pay Interest Free Security Deposit to DMRC, equal to 6 (six) months license fee payable. The Interest Free Security Deposit up to Rs.10 Lacs shall be accepted only in the form of Bank Draft / Pay Order in favour of DMRC Ltd. payable at New Delhi. However, if the amount of Interest Free Security Deposit/ performance Security exceeds Rs. 10 Lacs, initial Rs. 10 Lacs shall be paid in form of Bank Draft / Pay Order and for remaining amount exceeding Rs. 10 Lacs; minimum 50% in form of Bank Draft / Pay Order (upto a maximum of Rs. 50 Lacs) & balance amount in form of Bank Guarantee (BG) / Fixed Deposit Receipt (FDR) in favour of DMRC Ltd.

b) The Bank Draft issued against Interest Free Security Deposit shall be in favour of DMRC payable at New Delhi from a Scheduled Commercial Bank based in India, or

c) Fixed Deposit Receipt issued against Interest Free Security Deposit shall be of a Scheduled Commercial Bank based in India duly pledged in favour of DMRC payable at its branch in Delhi/NCR only. The FDR should be styled / in favour of DMRC Ltd A/c_______Name of successful bidder, or

d) Irrevocable Bank Guarantee issued against Interest Free Security Deposit shall be in the prescribed format of DMRC issued by the State Bank of India or any other Nationalized Bank or other Scheduled Commercial Banks, acceptable to DMRC, payable at its Branches located in Delhi/ NCR. The Bank Guarantee shall be valid at least for two year. The Bank Guarantee shall be renewed & extended before expiry of earlier Bank Guarantee, failing which the previous Bank Guarantee shall be invoked & encashed by DMRC without any prior intimation to the Successful Bidder/ Licensee. For last year of license period, the Licensee shall submit the Bank Guarantee valid for remaining license period plus six months and shall renew it, if required, till the final
settlement of all accounts failing which the Bank Guarantee of the Successful Bidder / Licensee shall be invoked & encashed by DMRC.

e) In case of a JV/ Consortium, the Interest Free Security Deposit/ performance security is to be submitted in the name of its JV/ Consortium. However, splitting of the Interest Free Security Deposit (while ensuring the Interest Free Security Deposit is in the name of JV/ Consortium) and its submission by different members of the JV/ Consortium for an amount proportionate to percentage stake or otherwise is also acceptable.

f) The Interest Free Security Deposit shall be escalated by 5% on compounding basis after completion of every year.

g) In case of successful completion of the full term of the License period i.e. 3 (three) years from commencement date of License Agreement, Interest Free Security Deposit shall be refunded without accruing any interest on it and after adjusting the outstanding dues subjected to fulfillment of all handover requirements by the Licensee up to the satisfaction of DMRC.

4.4. Tenure of License Agreement:

a.) Tenure of License for assigning Licensing Rights of Transporting Cargo through Airport Express Train between New Delhi & IGI Airport metro station and vice versa shall be for a period of three (3) years, unless otherwise terminated by DMRC or surrendered by the successful bidder, in term of provisions of this agreement. The tenure of License Agreement shall commence from the date of start of revenue operations of transportation of cargo through Airport Express Train. Tenure of the License Period of space handed over for storage/ stuffing & de-stuffing of cargo in containers at New Delhi metro station shall also be co-terminus with above period.

b.) The space handed over for storage/ stuffing & de-stuffing of cargo in containers at New Delhi metro station shall be handed over within seven (7) days from date of receipt of payments against Letter of Acceptance (LOA) and License Fee shall commence immediately 45 days fitment period for development of space & cargo system from date of handing over of space. The date of start of License Fee shall be the date of start of revenue operations or 45 days whichever is earlier.

c.) A three (3) months trial period starting from date of start of revenue operations shall be provided to successful bidder, wherein if this concept / model is not found feasible commercially or otherwise, successful bidder can surrender the license with a 15 (fifteen) days prior/advance intimation/notice, to DMRC. In such case, Security Deposit shall be refunded after adjustment of outstanding dues (if any) as described in this license agreement.

d.) The initial license tenure is of 3 (three) years including trial period of 3 (three) months, which can be further extended to another period of 2 (two) years on mutually agreed terms & conditions. However, DMRC reserves the right to refusal to extend this License Agreement without assigning any reason. Successful bidder voluntarily agree to not to seek any claim & compensation on this account.

e.) There shall be a lock-in period of 1 (one) year, inclusive of 3 (three) months trial period.

f.) There shall not be any grace period after surrender / termination of contract before / after completion of trial period of 3 (three) months. Licensee shall ensure vacation of
DMRC premises within 15 (fifteen) prior intimation period during trial period & within 30 (thirty) days after trial period.

g.) For detailed terms & conditions, kindly refer Draft License Agreement annexed at Annexure -12

4.5 Permissible Usage:

a.) The successful bidder can utilized the Airport Express Train for transporting cargo through container as specified in this tender document only from Indira Gandhi Airport to New Delhi metro station and vice versa except banned list of items as detailed in Annexure-11. Furtherer, the space allotted at first floor of New Delhi metro station is strictly used for cargo stuffing/ de-stuffing of cargo only under the provisions of this tender document.

b.) Successful Bidder shall strictly follow the procedure for movement of cargo parcels between New Delhi and IGI Airport metro stations and vice versa as detailed in draft license agreement annexed at Annexure – 12.

4.6 Indemnity and Insurance:

a.) The During the currency of the trial period and subsequently during the entire period of license, successful bidder shall be required to cover all their personnel, deputed for the purpose and need to access DMRC system, under following insurance policies for the entire license tenure including trial period:

(i) Accident and death. (Sum Insured @ Rs.1,00,000/- per worker);
(ii) All Risk and third party cover. (Sum Insured of Rs.5,00,000/-).

b.) Successful bidder shall ensure cargo carried through Airport Express Line are adequately insured & shall indemnify DMRC for any damage of goods / parcels / cargo and injury / death of any DMRC staff, contractor staff, passengers, etc. during transit in DMRC.

c.) Successful bidder shall also bind to comply all the conditions related with Indemnity and Insurance as mentioned in Draft License Agreement annexed at Annexure -12.

4.7 The property tax applicable, if any, on the property of DMRC shall be borne by DMRC.

4.8 Payment of stamp duty on execution & registration of license agreement, if any, to be executed in pursuance of this Bid shall be borne by successful bidder.

4.9 All other statutory taxes including service tax, statutory dues, local levies, as applicable shall be charged extra and shall have to be remitted along with the License Fees for onward remittance to the Government. The successful bidder shall indemnify DMRC from any claims that may arise from the statutory authorities in connection with said License Agreement.

4.10 DMRC agrees to provide their existing Baggage Handling System (BHS), containers for cargo movements. Currently, Baggage Tracking System (BTS) is not designed to segregate cargo containers and DMRC’s checked-in luggage containers and generate
report for the same. It is successful bidder’s responsibility to update the existing BTS and BHS system as per their requirements at their own cost from exiting DMRC contactor for maintenance. However, during the trial period successful bidder may segregate cargo container and DMRC’s checked-in luggage containers manually and create reports for the same.

The electricity required for containers for cargo movement through BHS system shall be charged as follows:

(i) The total monthly electricity consumption of New Delhi, IGI Airport and Shivaji Stadium (if utilized) will be recorded by the electrical meters installed at respective stations for BHS system. Total container movement including cargo & DMRC checked in baggage of same month will be recorded from BHS system and on the basis of total energy consumed/ total container movement X No. of cargo containers, electricity consumption for cargo movement will be worked out for each month. However, rate of tariff of electricity will be as per DERC guidelines pertaining to total connected load of BHS system.

4.11 For carrying out the fit-outs, finishing works of storage space and to make system operational as per their requirements etc., the Successful bidder would be permitted a rent free period of forty five (45) days from the date of handing over of the storage space. The successful bidder shall have to complete the work in all respect, within a period of forty five (45) days from the date of ‘handing over’ of the storage space by DMRC.

4.12 Successful bidder is expected to apply & obtain all necessary approvals/permissions and timely to complete all augmentation activities within specified fitment period. For any delay in completion of work / approvals, DMRC shall not be responsible. In any case, the License Fee shall become chargeable after the specified fitment period.

4.13 The successful bidder may be allowed for amalgamation of storage space with the prior permission of DMRC. In this case, no damage to load bearing/structural member and any service/utility shall be permitted. However, at the time of termination/natural completion of license, DMRC reserves the right to ask the successful bidder to restore the said premises as per original allotment.

4.14 Construction of Mezzanine Floor inside storage allotted space at first floor of New Delhi metro station of Airport Express Line by the successful bidder shall be permitted adhering to prescribed norms & subject to feasibility, after due approval from DMRC. No additional license fee shall be charged for creation of this additional floor in form if mezzanine floor. However, for area/space with lower height, intermediate slabs may be permitted with approval of DMRC for storage of utilities. The same shall not be charged also. But, at the time of termination/natural completion of license, DMRC reserves the right to ask the successful bidder to restore the said premises as per original allotment.

4.15 If the successful bidder installs an awning with a fixed / stretchable length of 3 feet to shield the premises at first floor of New Delhi metro station of Airport Express Line/commuters from sunlight/rain/adverse weather conditions, the same shall not be charged. This is only applicable to licensed premises having opening outside station building.

4.16 The power supply for storage space is available from DMRC power network and detail of
available load is mentioned at Annexure –IV-A of Draft License Agreement. However, if additional electrical load is required by the successful bidder, the same may be arranged by DMRC, if feasible, at the cost and space of successful bidder.

4.17 If successful bidder desires to achieve air-conditioning in storage space, then the same will have to be arranged by successful bidder at their own cost (strictly as per DMRC specifications) subject to technical feasibility of electrical load / space for equipment installation. DMRC would try to consider request of Licensee provided it is feasible.

4.18 For any addition & alteration to the existing floor plan, structure, utilities, etc., the successful bidder shall be solely responsible for obtaining all necessary prior permissions/approvals from the concerned bodies/ departments. DMRC shall restrain itself only up to forwarding/ applying for obtaining the permission/ approval from the other bodies/ departments. All other liaisoning, risk & cost in this regard shall be borne by the successful bidder.

4.19 Fire Safety Certificate from Delhi Fire Services is attached as Annexure- X of draft license agreement. Licensee shall be liable to renew this certificate as per terms and conditions of Delhi Fire Services.

4.20 Two nos. of Underground water tank of 100 KL capacity along with booster pumps for fire safety has been provided at New Delhi as detailed in Annexure-IV of Draft License Agreement. However, additional water tank, if required, shall be provided by licensee at its own cost subject to feasibility and in accordance with the terms and conditions of this agreement.

4.21 Any augmentation to existing fire protection system, if required for licensed space as per norms of DMRC and Delhi Fire Services, shall be done by the successful bidder at his own risk & cost after obtaining necessary approval from DMRC as well as Delhi Fire Services.
CHAPTER 5

SUBMISSION & EVALUATION OF BIDS BY BIDDERS

5.1. No Bidder shall submit more than one Bid for this Tender Document.

5.2. Notwithstanding anything to the contrary contained in this Tender Document, the detailed terms specified in the draft License Agreement shall have overriding effect; provided, however, that any conditions or obligations imposed on the Bidder hereunder shall continue to have effect in addition to its obligations under the License Agreement.

5.3. The Bid should be furnished in the format at Annexure 2-6, clearly indicating the financial offer in both figures and words, in Indian Rupees, and signed by the Bidder’s authorised signatory. In the event of any difference between figures and words, the amount indicated in words shall be taken into account.

5.4. Bid Variable:

The bidder has to specify a monthly license fee payable for utilizing 500 Numbers of container trips per day by Airport Express Line utilizing BHS system at New Delhi & IGI Airport metro stations and storage space (100 sqm @ minimum Rs. 1,000/- per sqm /month) at first floor of New Delhi metro station on Airport Express Line in both words as well as figures which shall be increased by 5% on compounding basis after completion of every year. In case of any discrepancy between words and figures, the amount quoted in words shall prevail.

Example for calculation of monthly license fee:

1.) 100 sqm storage space @ Rs. 1,000/- per sqm /month: Rs. 1,00,000/-
2.) Monthly License Fee for utilizing 500 No. of containers: Rs. 8,00,000/-
    trips/ day utilizing BHS system at New Delhi and
    IGI Airport metro stations.
3.) Final monthly amount to be filled in BOQ (i.e. 1+2): Rs. 9,00,000/-

5.5. Bid Security:

Bidders have to deposit, along with its Bid, a refundable bid security amounting to Rs. 2,00,000/- (Rupees Two Lakhs) only. The Bid Security shall be payable in the form of a Demand Draft/ Pay Order drawn on any Indian Scheduled bank/ Indian Branch of foreign bank in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi. The bid offer shall be valid for a period not less than One Hundred Eighty (180) days from bid due date. The bid security of the selected Bidder shall be adjusted against the Interest Free Security Deposit due as per the License Agreement. The bid security of unsuccessful bidders shall be refunded after award of License, without considering any interest thereof. The Bid shall be summarily rejected if it is not accompanied by the Bid Security. If the bidder withdraws their bid at any stage, their Bid Security amount shall be forfeited by DMRC.
5.6. The Bidder should submit a Power of Attorney as per the format at Annexure-5, authorising the signatory of the Bid to commit the Bidder.

5.7. The Bid and all communications in relation to or concerning the Bidding Documents and the Bid shall be made in English language.

5.8. The bid shall be submitted by the bidder in two parts comprising of Technical Bid and Financial Bid. The Technical Bid shall include the details for fulfilling Eligibility criteria as laid down in this document. The Financial Bid shall include the financial offer of the Bidder in the manner prescribed in this document. Both the Technical Bid and Financial Bid shall be submitted by the Bidder on the same date as mentioned in the Tender Document. The offer of Bidder, who does not fulfil the Eligibility criteria, shall be summarily rejected. The Bidder shall enclose with their Bid an undertaking stating that all the necessary supporting documents, including audited accounts and financial statements, certificate(s) from its statutory auditors have been provided.

5.9. Technical Bid: The Bidder shall on or before the date and time given in the Notice Inviting Tender, upload their Tender on e-Tendering portal www.Tenderwizard.com/DMRC. The Bidder shall ensure that a receipt is obtained for the submission of their Tender. Such receipt is being issued free of charge. The Bidder shall upload scanned copies of, subject to maximum of, following documents in Technical Bid:

a.) Tender Document Cost deposit slip.
b.) Bid Security submission slip.
c.) Annexure-2 (On Official letterhead of the Bidder)
d.) Annexure-3
e.) Annexure-4
f.) Annexure-5
g.) Annexure-6
h.) Attested copies of Memorandum and Articles of Association in case of companies or bodies corporate and copy of partnership deed in case of the Partnership Firm.
i.) In case of JV/Consortium, Annexure- 7, 8 and 9.
j.) Self attested copies of the PAN Card and Service Tax Registration Certificate (of lead member in case of JV/Consortium). In case any or all of the provisions mentioned above are not applicable, the Bidder should give a declaration to that effect. Non submission will not be considered as exemption.
k.) Copies of (duly audited and certified by a chartered Accountant) Profit and Loss Account/Balance Sheet of the sole proprietor concern or a partnership firm, Annual Report in case of a company as per the companies Act.
l.) Copy of the complete Tender Document including Draft License Agreement (Annexure-12) and Addendum/ Corrigendum (if any) duly signed and stamped on each page by authorized representative of the Bidder as a token of acceptance of terms and conditions set out therein.
m.) In addition, a declaration by the bidders, as per Annexure -10, must be submitted stating that the Tender document has been downloaded from official website of e-Tendering portal https://eprocure.gov.in/eprocure/app and no changes, whatsoever,
have been made by the bidder. Bids received without the declaration are also liable to be rejected at any stage.

5.10. Financial Bid: The financial bid shall be filled in the Bill of Quantity (BOQ) format available on [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app).

5.11. The documents including this Tender Document and all attached documents, provided by DMRC shall remain or become the properties of DMRC and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. The provisions of this Clause shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and DMRC shall not return to the Bidders any Bid, document or any information provided along therewith.

5.12. The Bidder shall not have a Conflict of Interest that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. A Bidder shall be deemed to have a Conflict of Interest affecting Bidding Process if a constituent of such Bidder is also a constituent of another Bidder.

5.13. Cost of Bidding:

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. DMRC shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

5.14. Site visit and verification of information:

Bidders are advised to submit their respective Bids after visiting site and ascertaining themselves with the conditions, traffic, location, surroundings, climate, availability of power, water and other utilities, access to station/ space, handling and storage of materials, weather data, applicable laws and regulations and any other matter considered relevant by them.

5.15. It shall be deemed that by submitting a Bid, the Bidder has:

   a) made a complete and careful examination of the bidding documents;
   b) received all relevant information from DMRC;
   c) accepted the risk of inadequacy, error or mistake in the information provided in the bidding documents or furnished by or on behalf of DMRC relating to any of the matters referred to in Tender Document;
   d) satisfied itself about all matters, things and information hereinabove necessary and required for submitting an informed Bid, execution of the license agreement in accordance with the bidding documents and performance of all of its obligations there under;
e) acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the bidding documents or ignorance of any of the matters hereinabove shall not be a basis for any claim for compensation, damages, claim for performance of its obligations, loss of profits, etc. from DMRC, or a ground for termination of the License Agreement by the Licensee;

f) acknowledged that it does not have a Conflict of Interest; and

g) Agreed to be bound by the undertakings provided by it under and in terms hereof.

5.16. DMRC shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to TENDER or the Bidding Process, including any error or mistake therein or in any information or data given by DMRC.

5.17. Verification and Disqualification:

DMRC reserves the right to verify all statements, information and documents submitted by the Bidder in response to the Tender Document or the Bidding Document and the Bidder shall, when so required by DMRC, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by DMRC shall not relieve the Bidder of its obligations or liabilities hereunder nor shall it affect any rights of DMRC there under.

5.18. Amendment/s in Tender Document:

a) At any time prior to the Due Date for submission of bid, DMRC may, for any reason, modify the Tender Document by the issuance of Addenda/ Corrigenda.

b) Any Addendum/ Corrigendum issued hereunder shall be uploaded on https://eprocure.gov.in/eprocure/app.

c) In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, DMRC may, in its sole discretion, extend the Bid submission Due Date.

5.19. Preparation and Submission of Bids:

a) Format and Signing of Bid: The Bidder shall provide all the information sought under this Tender Document as per the format/s.

b) The Bid and its copy shall be typed or written in indelible ink and signed by the authorised signatory of the Bidder who shall also initial each page, in blue ink. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialled by the person(s) signing the Bid.

c) The Bidders who have downloaded the Tender Document from the DMRC’s website / Tender Wizard’s site, should carefully note the following instructions:

i. The Bidders should ensure that the complete Tender Document has been downloaded.

ii. The printout of Tender Documents should be taken on an ‘A4’ size good quality paper. The printout should be same as available on DMRC’s website. The print should be legible and indelible.
iii. The downloaded Tender Documents should have tamper proof binding. Loose/spiral bound Tender Documents shall be rejected out-rightly.

iv. In case of any correction/addition/alteration/omission in the Tender Document observed at any stage, the bid shall be treated as non-responsive and shall be rejected out-rightly.

5.20. Uploading of Application: Bidder shall upload the Application in the formats specified in Annexure together with the documents specified above.

5.21. All correspondence shall be address to:

General Manager/Property Business,
2nd Floor, ‘A’ Wing, Metro Bhawan,
Fire Bridge Lane, Barakhamba Road,
New Delhi-110 001

5.22. Bid documents submitted by fax, telex, telegram, mail or e-mail shall not be entertained and shall be summarily rejected. Bid documents received after the due date shall be summarily rejected. Applications received without due bid security amount shall be summarily rejected.

5.23. Bid Submission Date: The Bid should be uploaded before due date and time as detailed in this Tender document. Any bid application received after due date and time as prescribed in Tender document shall be summarily rejected.

5.24. DMRC shall open the Technical Bids on the Due Date of Bid Submission, at the place & time specified in this document and in the presence of the Bidders who choose to attend. DMRC will subsequently examine and evaluate the Technical Bids in accordance with the Eligibility Criteria set out in this Tender document.

5.25. The Financial Bid shall be opened on a subsequent date after evaluation of Technical eligibility. Financial Bids of only those Bidders whose submissions are found to fulfil the eligibility criteria as stipulated in Chapter-3 above, shall be opened. The offer of Bidder, who does not fulfil the Eligibility criteria, shall be summarily rejected. The time of opening of Financial Bid shall be informed separately to the eligible Bidders and eligible Bidders can be present to witness the opening of the Financial Bid.

5.26. To facilitate evaluation of Bids, DMRC may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Bid.

5.27. Evaluation of Bid: The evaluation and assessment for the selection of the Bidder shall be based on the Bid Variable i.e. the rate of License Fee quoted by the Bidder. The Technically Eligible Bidder, quoting the highest rate of License fee per sqm/month, shall be the highest Bidder whose offer shall be evaluated and assessed by DMRC.

5.28. After evaluation of Bids, Letter of Acceptance (the “LOA”) shall be issued, in duplicate, by DMRC to the Selected Bidder and the Selected Bidder shall, within 7 (seven) days of
the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, DMRC may, unless it consents to extension of time for submission thereof, appropriate the Bid Security of such Bidder as Damages on account of failure of the Selected Bidder to unconditionally accept the terms of LOA.

5.29. Successful Bidder is required to deposit Interest Free Security Deposit (with/ without penal interest, as applicable) within stipulated time period as mentioned in Letter of Acceptance. After expiry of time period as mentioned in Letter of Acceptance, the same shall stand cancelled and amount of bid security shall stand forfeited in favour of DMRC. The bidder voluntarily and unequivocally agrees not to seek any claim, compensation, damages or any other consideration, whatsoever on this account.

5.30. After acknowledgement of the LOA and deposit of dues as mentioned above, the Selected Bidder shall execute the License Agreement within the period prescribed in Tender Document. The Selected Bidder shall not be entitled to seek any deviation, modification or amendment in the License Agreement.

5.31. Notwithstanding anything contained in this Tender Document, DMRC reserves the right to accept or reject any Bid offer and to annul the Bidding Process and reject all Bid offers, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reason therefore. In the event that DMRC rejects or annuls all the Bids, it may, in its discretion, invite all eligible Bidders to submit fresh Bids hereunder.

5.32. Confidentiality: Information relating to the examination, clarification, evaluation, and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising DMRC in relation to, or matters arising out of, or concerning the Bidding Process. DMRC shall treat all information, submitted as part of Bid, in confidence and shall require all those who have access to such material to treat the same in confidence. DMRC may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or DMRC or as may be required by law or in connection with any legal process.
CHAPTER – 6

INSTRUCTIONS TO APPLICANTS

6.1 All information covering the purpose of the license, details of space available etc. may be downloaded from the website https://eprocure.gov.in/eprocure/app.

6.2 This Tender Document does not purport to contain all the information that each Applicant may require. Applicants are requested to conduct their own investigations and analysis and to check the accuracy, reliability and completeness of the information in this Tender Application Form before participating in the Tender process. DMRC Ltd. makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the Tender Document. Information provided hereunder is only to the best of the knowledge of DMRC Ltd. Applicants are required to read carefully the contents of this document & to provide the required information. Applicants may be single firms or may be members of a consortium.

6.3 It shall however be noted, that DMRC will not discuss any aspect of the selection process. However, DMRC may display name of successful Bidder on DMRC’s website. Applicants will deem to have understood and agreed that no explanation or justification of any aspect of the selection process will be given by DMRC and that DMRC's decisions are without any right of appeal/litigation, whatsoever. Applicants are advised that the selection process will be entirely at the discretion of DMRC.

6.4 For any query from Applicants, DMRC reserves the right not to offer clarifications on any issue raised in a query or if it perceives that the clarifications can only be made at a later stage, it can do so at a later date. No extension of any deadline will be granted on that count or grounds that DMRC have not responded to any query or not provided any clarification. Applicants may clearly note the date and time of uploading of bids. No late or delayed bids will be accepted. However DMRC may ask for any supplementary information, if deemed so.

6.5 Applicants will not be considered if they make any false or misleading representations in statements/ attachments. If any submission is found false or misleading even at later stage (i.e, after the award of Tender) then also, DMRC may annul the award. Further, the Applicant may be blacklisted for participation in any future Tenders of DMRC. In such a case DMRC shall forfeit the EMD (if any) and Security Deposit (if any) held with DMRC. The Bidder are required to download the addendum, post bid queries etc. from e-Tendering portal https://eprocure.gov.in/eprocure/app.

6.6 Amendment to Bid Documents: During the Tender period, DMRC may issue further instructions to Bidder or any modifications to existing Tender documents in the form of an addendum. Such amendment/corrigendum in the form of an addendum/corrigendum will be uploaded on the e-Tendering portal https://eprocure.gov.in/eprocure/app within the date given in NIT which shall be available for all the prospective Bidders who have purchased/downloaded the Tender document in the Tender period.

6.7 Bidder shall, on or before the date and time given in the Notice of Invitation to Tender, upload their Tender on e-Tendering portal https://eprocure.gov.in/eprocure/app. The Bidder shall ensure that a receipt is obtained for the submission of their Tender, such
receipt being issued free of charge. In addition a declaration by the bidders as per Annexure – 10 must be submitted stating that the Tender document has been downloaded from official website of e-Tendering portal \textit{https://eprocure.gov.in/eprocure/app} and no changes, what so ever, has been made by the bidder. \textbf{Bids received without the declaration are also liable to be rejected at any stage.}

6.8 Submission of Tenders: The completed Bids shall be accepted only up to the date and time as specified in NIT. Bids have to be submitted online on the website \textit{https://eprocure.gov.in/eprocure/app}. The Bidders shall furnish the information strictly as per the formats given in the Tender documents without any ambiguity. Further, Bidder is directed to follow guidelines as mentioned below for online submission of bid:

1) The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: \textit{https://eprocure.gov.in/eprocure/app}.

2) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: \textit{https://eprocure.gov.in/eprocure/app}) by clicking on the link “\textbf{Online bidder Enrollment}” on the CPP Portal which is free of charge.

3) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

4) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

5) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

6) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.

7) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

8) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

9) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
10) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

11) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

12) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

14) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

15) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

16) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

17) Bidder has to select the payment option as “offline” to pay the tender fee/EMD as applicable and enter details of the instrument.

18) Bidder should prepare the EMD/Bid Security as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

19) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

20) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of
the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

21) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

22) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

23) Upon the successful and timely submission of bids (ie after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

24) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

25) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

26) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

27) The DMRC shall not be held responsible if the failure of any Bidder to provide the information in the prescribed formats results in a lack of clarity in the interpretation and consequent disqualification of its Bid. The Bidder has to submit the Cost of Tender/Bid Document and Bid Security in the DD/ Banker’s Cheque in Original, failing which Bid shall be summarily rejected.

6.9 Late Bids: Tenders have to be uploaded on e-Tendering portal https://eprocure.gov.in/eprocure/app before the due date and time of Tender submission. The Tender security and cost of Tender documents shall be submitted to Assistant Manager in the office of Dy. General Manager/ Property Business, Delhi Metro Rail Corporation ‘B’-Wing, 4th Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi.110001. It shall be the responsibility of the bidder / Bidder to ensure that their Tender security and cost of Tender documents reaches the designated officer (Assistant Manager / Property Business) before the dead line for submission. Tenders received after due date and time of submission shall not be accepted. DMRC will not be responsible for any delay, internet connection failure or any error in uploading the Tender submission. The Bidder are advised to upload their submissions well before the due date and time of Tender submission to avoid any problems and last minute rush. DMRC shall not be responsible for Tender security and Tender cost delivered to any other place / person in DMRC (like Tapal / DAK section etc) other than the designated officer and does not reach the designated officer before the dead line for submission. The DMRC may, at their discretion, extend the deadline for submission of Tenders by
issuing an amendment, in which case all rights and obligations of DMRC and the Bidder previously subject to the original deadline will thereafter be subject to the deadline as extended.

6.10 Modification, Substitution and Withdrawal of Tenders: A Bidder may withdraw, substitute, or modify its Tender after it has been submitted. No Tender may be withdrawn, substituted, or modified in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified by the Bidder on the Letter of Tender or any extension thereof. Withdrawal of Tender during the specified period shall result in forfeiture of Tender security.

6.11 Tender Opening: The Tenders shall be opened online by the opening committee on due date and time of Tender opening. The Tender security will be checked and details will be read out for the information of representative of Bidder. Technical package of those Bidder who have not submitted Tender security shall not be opened. Tender which is accompanied by an unacceptable or fraudulent Tender Security shall be considered as non–compliant and rejected. The Technical Package of all the Bidder shall be opened in the presence of Bidder or their representatives who choose to attend on date & time as mentioned in Tender document in the office Dy.GM / Property Business, DMRC, 4th floor, B -Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi – 110001. If such nominated date for opening of Tender is subsequently declared as a Public Holiday by the DMRC, the next official working day shall be deemed as the date of opening of Technical Package. The Tender of any Bidder who has not complied with one or more of the foregoing instructions may not be considered. The details will be read out for the information of representative of Bidder, present at the time of opening of Tender. On opening of the Tender, it will be checked if they contain Pre – Qualification, Technical & Financial Packages. Pre – Qualification &Technical packages of the Bidder not containing financial package shall not be opened. DMRC shall prepare a record of opening of the, Pre – Qualification, Technical & Financial Packages, which shall include, the name of bidder and whether there is a withdrawal, substitution or modification; alternative proposals, and presence or absence of a Tender security. The Bidder representatives who are present shall be requested to sign the record. The omission of a bidder’s signature on the record shall not invalidate the contents and effect of the record. The Bidder name, details of the Tender security and such other details as the DMRC, at their discretion, may consider appropriate will be announced at the time of Tender opening.

The sealed financial package will be opened on a subsequent date after evaluation of technical packages. Financial packages of only those Bidder whose submissions are found substantially responsive and technically compliant as will be opened. The time of opening of financial package shall be informed separately to only the Bidder who have qualified during Pre – Qualification and Technical evaluation stages and Bidder can be present to witness opening of Financial Package.

6.12 Evaluation of Financial Proposals: DMRC shall open Financial Package of all Bidder who have passed the Pre- Qualification criteria and have submitted substantially responsive Technical Tenders, in the presence of Bidder’s representatives who choose to attend at the address, date and time informed / specified by DMRC. The financial bids of the bidders shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Tender Price(s), including any discounts and any other details as DMRC may consider appropriate. Only Financial Package discounts
read out and recorded during the opening of Price Tenders shall be considered for evaluation. No Tender shall be rejected at the opening of Price Tenders. The Bidder’s representatives who are present shall be requested to sign the record. The omission of a Bidder’s signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidder. If in case the quoted highest bids of two or more Bidder are equal then the agency having highest gross turnover in the last three financial years shall be selected.

6.13 Correction of Errors: Tenders determined to be substantially responsive will be checked by DMRC for any arithmetical errors in computation and summation during financial evaluation. Errors will be corrected as follows:

a.) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern, unless the amount expressed in words is related to an arithmetical error, in which case the amount in figures shall prevail;

b.) Where there is a discrepancy between the unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will normally govern unless in the opinion of DMRC there is an obviously gross misplacement of the decimal point in the unit price, in which event, the total amount as quoted will govern; and

c.) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.

*If a Bidder does not accept the correction of errors as outlined above, their Tender will be rejected and the Tender security forfeited. The Bidder are required to download the addendum, post bid queries etc. from e-Tendering portal https://eprocure.gov.in/eprocure/app.*

6.14 Amendment to Tender Documents: During the Tender period, DMRC may issue further instructions to Bidder or any modifications to existing Tender documents in the form of an addendum. Such amendment/corrigendum in the form of an addendum / corrigendum will be uploaded on the e-Tendering portal addendum/corrigendum will be uploaded on the e-Tendering portal https://eprocure.gov.in/eprocure/app within the date given in NIT which shall be available for all the prospective Bidder who have purchased the Tender document in the Tender period.
CHAPTER 7
MISCELLANEOUS

7.1 The Bidding Process shall be governed by, and construed in accordance with, the laws of India and the Courts at New Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bidding Process.

7.2 DMRC, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
   a) suspend and/or cancel the Bidding Process and/or amend and/or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
   b) consult with any Bidder in order to receive clarification or further information;
   c) retain any information and/or evidence submitted to DMRC by, on behalf of, and/or in relation to any Bidder; and/or
   d) Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.

7.3 It shall be deemed that by submitting the Bid, the Bidder agrees and releases DMRC, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection with the Bidding Process and waives, to the fullest extent permitted by applicable laws, any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or in future.

7.4 The Tender Document and License Agreement are to be taken as mutually explanatory and, unless otherwise expressly provided elsewhere in this Tender Document, in the event of any conflict between them, the priority shall be in the following order:
   (a) License Agreement
   (b) Tender Document;
   i.e., the License Agreement above shall prevail over Tender Document.
CHAPTER 8
Definitions

a) “Cargo” means the goods or merchandise conveyed in Airport Express Line which are not objectionable or prohibited under various statutes, codes, policies, etc. as applicable from time to time and as mentioned in Annexure-II.

b) “Agreement” means the License Agreement to be executed between DMRC and the Selected Bidder in the format approved by DMRC and includes any amendments, annexure hereto made in accordance with the provisions hereof.

c) “Applicable Laws” means all laws, brought into force and effect by Govt. of India, State Governments, local bodies, statutory agencies, etc. and rules/ regulations/notifications issued by them from time to time. It also include judgments, decrees, injunctions, writs and orders of any court or judicial authority as may be in force and effected from time to time.

d) “Applicable Permits” means all clearances, permits, authorizations, consents and approvals required to be obtained or maintained under Applicable Law, in connection with the ‘Transportation of Cargo’ during the subsistence of this Agreement.

e) “As is where is basis” means LICENSEE shall be licensed with rights for transportation of cargo on Airport Express Line between IGI Airport & New Delhi metro stations on either direction on Airport Express Line. The Licensee shall utilize the already installed BHS at New Delhi & IGI Airport metro station, containers for carrying cargo, equipments on ‘as is where is basis’ and the LICENSEE shall not make any additions or alterations in the aforementioned installations/ equipments/ containers without the prior permission of DMRC in writing. And when permitted by DMRC, the said additions/ alterations shall be carried out by the LICENSEE at their own cost. They shall not be entitled to any compensation for any additions/alterations carried out by them in the existing BHS / installations/ equipments/ containers, etc.

f) “Bid” means the documents in totality comprised in the bid, including all clarifications, addenda and revisions issued by DMRC to the Bidders, the Proposal submitted by the successful Bidder (Licensee) in response to the Bid Notice in accordance with the provisions thereof.

g) “Bidder” means any entity which is a registered sole proprietorship firm, a partnership firm or a company having registered office in India, or a combination of above in the form of Joint Venture (JV) or consortium etc.

h) “Bid Security” means the refundable amount to be submitted by the Bidder along with bid documents to DMRC.

i) “Change in Law” means the occurrence or coming into force of any of the following after the date of signing this Agreement:
   a) The enactment of any new Indian law
   b) The repeal, modification or re-enactment of any existing Indian law
   c) Any change in the rate of any Tax

Provided that Change in Law shall not include:
i) Coming into effect after the date of signing this Agreement of any provision of a statute which is already in place as of the date of signing this Agreement (or)

ii) Any new law or any change in existing law under the active consideration of or in the contemplation of any Government as of the date of signing this Agreement, which is a matter of public knowledge.

j) “Commencement Date” means the date on which the Licensee is permitted to start revenue operations by DMRC, in accordance with the terms of this agreement.

k) “Damages” shall mean any claim of DMRC against the Licensee for breach of this Agreement, including but not limited to, losses, dues, arrears etc. against which DMRC shall be entitled to claim and adjust the Interest Free Security Deposit.

l) “DMRC” means Delhi Metro Rail Corporation Limited, a joint venture of Govt. of India and Govt. of National Capital Territory of Delhi incorporated under the Companies Act, 1956.

m) “Interest Free Security Deposit” means interest free amount to be deposited by the Licensee with DMRC as per terms and conditions of License Agreement as a security against observance of License Agreement and the payment of all dues as per terms and conditions of the License Agreement.

n) “License” means the licensing rights granted by DMRC to the Selected Bidder for transporting cargo (excluding banned list) through Airport Express Train between New Delhi & IGI Airport metro station and vice versa on Airport Express Line, based on the terms and conditions of the License Agreement.

o) “Licensee” means the Selected Bidder, who has executed the license agreement with DMRC pursuant to bidding process for carrying out transportation of cargo (excluding banned list) through Airport Express Train between New Delhi & IGI Airport metro station and vice versa on Airport Express Line.

p) “License Fee” means the amount payable by the licensee to DMRC as per rates offered by the Selected Bidder for utilization of license and accepted by DMRC, along with other payable charges including Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. In addition, any kind of Central/State Taxes, local levies, statutory dues, etc. as per prevalent law is to be paid separately to DMRC or governmental / civic authorities as per the concerned statute, etc.

q) “License Period” means the period beginning from the Commencement Date and ending on the Termination Date by efflux of time or sooner determination in accordance with the date of this Agreement.

r) “Permits” shall mean and include all applicable statutory, environmental or regulatory licenses, authorization, permits, consents, approvals, registrations and franchises from concerned authorities.

s) “Selected Bidder” means the bidder who has been selected by DMRC, pursuant to the bidding process for award of license.

t) "Tax" means and includes all taxes, fee, cesses, levies that may be payable by the Licensee under the Applicable Law to the Government or any of its agencies.
u) **“Termination”** means termination of this Agreement by efflux of time or sooner determination in accordance with the provisions of this License Agreement.

v) **“Termination Date”** means the end of the License period or date of sooner determination of the License period in accordance with the terms of this Agreement whichever is earlier.
### License for transport cargo through Airport Express Line

<table>
<thead>
<tr>
<th>S/N</th>
<th>Payment Heads</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fixed Advanced Quarterly License Fee for utilizing 500 numbers of container trips per day utilizing BHS system at New Delhi &amp; IGI Airport metro stations.</td>
<td>To be quoted by bidder.</td>
</tr>
<tr>
<td>2</td>
<td>Quarterly Licensee for utilizing additional container trips</td>
<td>On pro-rata basis for actual no. of container trips utilized.</td>
</tr>
<tr>
<td>3</td>
<td>Fixed advance quarterly licensee fee for 100 sqm space at New Delhi station</td>
<td>@ minimum Rs. 1000/- per sqm/month</td>
</tr>
<tr>
<td>4</td>
<td>Interest Free Security Deposit</td>
<td>Equal to six months fixed License Fee</td>
</tr>
<tr>
<td>5</td>
<td>Electricity charges for Storage Space at first floor of New Delhi station.</td>
<td>On actual basis as per DERG guidelines.</td>
</tr>
</tbody>
</table>

**Note:** Advanced Quarterly License Fee & Interest Free Security Deposit shall be escalated by 5% per annum on compounding basis.
Annexure-2

Letter Comprising the Bid
(On Official letterhead of the Bidder)

No:                                           Dated:

General Manager/Property Business,
2nd Floor, A Wing, Metro Bhawan,
Fire Bridge Lane, Barakhamba Road,
New Delhi-110001

Sub: Bid for Licensing Rights of transporting cargo on Airport Express Line.

Sir,

With reference to above subject, I/we, having examined the Bidding Documents and understood their contents, hereby submit my/our Bid for the aforesaid Licensing Rights for transporting cargo on License Fees basis at Airport Express Line through container trips as mentioned in tender document for the same. The Bid is unconditional and unqualified.

1. I/ We acknowledge that DMRC shall be relying on the information provided in the Bid and the documents accompanying the Bid for selection of the Licensee for the aforesaid subject, and we certify that all information provided therein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Bid are true copies of their respective originals.

2. This statement is made for the express purpose of our selection as Licensee for the aforesaid subject. I/ We shall make available to DMRC any additional information it may find necessary or require to supplement or authenticate the Bid.

3. I/ We acknowledge the right of DMRC to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

4. I/ We declare that:
   (a) I/ We have examined and have no reservations to the Bidding Documents, including Addendum/ Corrigendum, if any, issued by DMRC; and
   (b) I/ We do not have any conflict of interest in accordance with provisions of the Tender document; and
   (c) I/ We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as stipulated in the tender document, in respect of any Bid or tender document issued by or any agreement entered into with DMRC; and
(d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the Tender, no person acting for us or on our behalf has engaged or shall engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice; and

(e) the undertakings given by me/us along with the Application in response to the Tender for the above subject were true and correct as on the date of making the Bid Application and are also true and correct as on the Bid Due Date and I/we shall continue to abide by them.

5. I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the above subject, without incurring any liability to the Bidders, in accordance with provisions of the Tender document.

6. I/ We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by DMRC in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the above mentioned subject License Agreement and the terms and implementation thereof.

7. In the event of my/ our being declared as the Selected Bidder, I/we agree to enter into a License Agreement in accordance with the draft that has been provided to me/ us prior to the Bid Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.

8. I/ We have studied all the Bidding Documents carefully and also surveyed the DMRC Space. We understand that except to the extent as expressly set-forth in the License Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by DMRC or in respect of any matter arising out of or relating to the Bidding Process including the award of License Agreement.

9. I/ We offer due Bid Security to DMRC in accordance with the Tender Document. The documents accompanying the Bid, as specified in Tender Document, have been submitted in a separate envelope and marked as “Enclosures of the Bid”.

10. I/ We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I/we shall have any claim or right of whatsoever nature if the licensing rights as mentioned in above subject are not awarded to me/us or our Bid is not opened or rejected.

11. The financial offer has been quoted by me/us after taking into consideration all the terms and conditions stated in the Tender Document, draft License Agreement, addenda /corrigenda, our own estimates of costs and after a careful assessment of the site and all the conditions that may affect the project cost and implementation of the project.
12. I/ We agree and undertake to abide by all the terms and conditions of the Tender document.

13. I/We agree and undertake to be jointly and severally liable for all the obligations of the Licensee under the License Agreement for the License period in accordance with the Agreement.

14. I/ We shall keep this offer valid for 180 (one hundred and eighty) days from the Bid Due Date specified in the Tender.

15. I/ We hereby submit bid documents i.e. Tender documents and Draft License Agreement duly signed on each page as token of unconditional acceptance of all terms and conditions set out herewith.

(Following declaration is to be submitted only by the Bidders who have downloaded the Tender document from https://eprocure.gov.in/eprocure/app)

I / We declare that the submitted Tender documents are same as available on https://eprocure.gov.in/eprocure/app. I / We have not made any modification / corrections / additions etc. in the Tender Documents. I / We have checked that no page is missing and all pages are legible and indelible. I / We have properly bound the Tender Documents. In case at any stage, it is found that there is any difference in the downloaded Tender Documents from the original Tender Documents available at https://eprocure.gov.in/eprocure/app, DMRC shall have the absolute right to reject my/ our bid or terminate the license agreement after issue of Letter of Acceptance, without any prejudice to take any other action as specified for material breach of conditions of Bid/ License Agreement.

In witness thereof, I/we submit this Bid under and in accordance with the terms of the Tender document.

Yours

(Signature, name and designation of the Authorised signatory)
Name and seal of Bidder/Lead Member

Date:

Place:
Annexure-3

General Information of the Bidder

1. (a) Name :
(b) Country of incorporation :
(c) Address of the corporate headquarters :
(d) Address of its branch office(s) in India:

2. Details of individual(s) who shall serve as the point of contact/ communication for DMRC within the Company:
(a) Name :
(b) Designation :
(c) Company :
(d) Address :
(e) Telephone Number :
(f) Fax Number :
(g) E-Mail Address :

3. In case of Consortium/JV:
   a. The information above (1 & 2) shall be provided for all the members of the consortium.
   b. Information regarding role of each member :

<table>
<thead>
<tr>
<th>S/N</th>
<th>Name of Member</th>
<th>Proportion of Equity to be held in the Consortium</th>
<th>Role*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Specify whether Lead Member / Ordinary Member

Signed

(Name of the Authorised Signatory)

For and on behalf of
(cname of the Bidder)

Designation

Place:

Date:
Annexure-4

Certificate of Statutory Auditor with regard to Eligibility of the Bidder
(On the Letterhead of the Statutory Auditor)

We have verified the relevant statutory and other records of M/s ______________ [Name of Bidder], and certify that the cumulative turnover of M/s _________ (Name of the Applicant) from the any business alone in the last 3 completed financial year is Rs. ________________.

Year wise details of Gross Annual Turnover from the any business is as under:

<table>
<thead>
<tr>
<th>Name of Bidder or member of JV</th>
<th>Turnover</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>20__-__</td>
</tr>
<tr>
<td>Name of Bidder or member(1) of JV</td>
<td></td>
</tr>
<tr>
<td>Name of Bidder or member(2) of JV</td>
<td></td>
</tr>
<tr>
<td>Name of Bidder or member(3) of JV</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

Name & address of Applicant’s Bankers:
Signature and Seal of the Statutory Auditor clearly indicating their membership number

Note:  
(i) Turnover as brought out in the audited annual financial results is to be indicated in above table and certified by the statutory auditor of the applicants.

(ii) Gross Annual Turnover from all sectors of business for each member of JV shall be indicated separately without consideration of ratio of participation in the current Tender.
Power of Attorney of Bidder

Know all men by these presents, We ______________________________ (name and address of the registered office) do hereby constitute, appoint & authorize Mr./Ms. ____________________________ (name and residential address) who is presently employed with us and holding the position of ______________________ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid, including signing and submission of all documents and providing information / responses to DMRC, representing us in all matters before DMRC, and generally dealing with DMRC in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For

__________________________
(Name, Title and Address) of the Attorney

Accepted

__________________________ (signature)

(Name, Title and Address) of the Attorney

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the fulfillment(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

2. It should be on non-judicial stamp paper of Rs.100/- at least duly notarized with supported by copy of Board of Resolution passed for this purpose only in case of company.
Financial Bid

Name of the Bid: Bid for Licensing Rights for Transporting Cargo on Airport Express Line.

Period of License: Three (3) years with a Lock in period of one (1) year.

The financial bid is need to be filled in the Bill of Quantity (BOQ) format available on https://eprocure.gov.in/eprocure/app.
Annexure-7

Consortium Agreement/Memorandum of Understanding

This Consortium Agreement/Memorandum of Agreement is executed at New Delhi on this _____ day of __________, 201_.

BETWEEN

Mr. ____________________________ R/o____________________________________ OR
M/s ______________________, a Company incorporated under the Companies Act, 1956 and
having its Registered Office at ______________________ acting through its ________________
duly authorized by a resolution of the Board of Directors dated _______ (hereinafter referred to as the ‘LEAD MEMBER’ which expression unless excluded by or repugnant to the subject or context be deemed to mean and include its successors in interest, legal representatives, administrators, nominees and assigns) of the ONE Part;

AND

Mr. ____________________________ R/o____________________________________ OR
M/s ______________________, a Company incorporated under the Companies Act, 2013 and
having its Registered Office at ______________________ and acting through its ________________,
duly authorized by a resolution of the Board of Directors dated _______ (hereinafter referred to as the ‘Participant member’) which expression unless excluded by or repugnant to the subject or context be deemed to mean and include its successors in interest, legal representatives, administrators, nominees and assigns) of the OTHER/SECOND PART

AND

Mr. ____________________________ R/o____________________________________ OR
M/s ______________________, a Company incorporated under the Companies Act, 2013 and
having its Registered Office at ______________________ and acting through its ________________,
duly authorized by a resolution of the Board of Directors dated _______ (hereinafter referred to as the ‘Participant member’) which expression unless excluded by or repugnant to the subject or context be deemed to mean and include its successors in interest, legal representatives, administrators, nominees and assigns) of the THIRD PART

Whereas Delhi Metro Rail Corporation Limited (hereinafter referred to as ‘DMRC’) has invited Bids for the “Licensing rights for Transporting Cargo on Airport Express Line” in terms of the Bid documents issued for the said purpose and the eligibility conditions required that the Bidders bidding for the same should meet the conditions stipulated by DMRC for participating in the bid by the Consortium for which the Bid has been floated by DMRC.

AND WHEREAS in terms of the bid documents all the parties jointly satisfy the eligibility criteria laid down for a bidder for participating in the bid process by forming a Consortium between themselves.

AND WHEREAS all the parties hereto have discussed and agreed to form a Consortium for participating in the aforesaid bid and have decided to reduce the agreed terms to writing.
NOW THIS CONSORTIUM AGREEMENT/MEMORANDUM OF AGREEMENT HEREBY WITNESSES:

1. That in the premises contained herein the Lead Member and the Participant Member having decided to pool their technical know-how, working experiences and financial resources, have formed themselves into a Consortium to participate in the Bid process for “Licensing rights for Transporting Cargo on Airport Express Line” in terms of the Bid invited by Delhi Metro Rail Corporation Ltd., (DMRC).

2. That all the members of the Consortium have represented and assured each other that they shall abide by and be bound by the terms and conditions stipulated by DMRC for awarding the Bid to the Consortium so that the Consortium may take up the aforesaid “commercial spaces”. “Commercial Spaces” in case the Consortium turns out to be the successful bidder in the bid being invited by DMRC for the said purpose.

3. That all the members of the Consortium have satisfied themselves that by pooling their technical know-how and technical and financial resources, the Consortium fulfills the pre-qualification/eligibility criteria stipulated for a bidder, to participate in the bid for the said Bid process for “Licensing rights for Transporting Cargo on Airport Express Line”.

4. That the Consortium have agreed to nominate any one of________, _____ and _____ as the common representative who shall be authorized to represent the Consortium for all intents and purposes for dealing with the Government and for submitting the bid as well as doing all other acts and things necessary for submission of bid documents such as Bid Application Form etc., Mandatory Information, Financial Bid. etc. and such other documents as may be necessary for this purpose.

5. That the share holding of the members of the Consortium for this specified purpose shall be as follows:
   (i) The Lead Member shall have _____per cent (___%) of share holding with reference to the Consortium for this specified license agreement.
   (ii) The Participant Member shall have ____ (___%) of share holding with reference to the Consortium for this specified license agreement.

6. That in case to meet the requirements of bid documents or any other stipulations of DMRC, it becomes necessary to execute and record any other documents amongst the members of the Consortium, they undertake to do the needful and to participate in the same for the purpose of the said project.

7. That it is clarified by and between the members of the Consortium that execution to this Consortium Agreement/Memorandum of Agreement by the members of the Consortium does not constitute any type of partnership for the purposes of provisions of the Indian Partnership Act and that the members of the Consortium shall otherwise be free to carry on their independent business or commercial activities for their own respective benefits under their own respective names and styles. This Consortium Agreement is limited in its operation to the specified project.

8. That the Members of the Consortium undertake to specify their respective roles and responsibilities for the purposes of implementation of this Consortium Agreement and the said project if awarded to the Consortium in the Memorandum to meet the
requirements and stipulations of DMRC.

IN FAITH AND TESTIMONY WHEREOF THE PARTIES HERETO HAVE SIGNED THESE PRESENTS ON THE DATE, MONTH AND YEAR FIRST ABOVE WRITTEN.

1. (________________)
   Authorized Signatory
   (________________)
   For (Name of company)

2. (________________)
   Authorized Signatory
   (________________)
   For (Name of company)

3. (________________)
   Authorized Signatory
   (________________)
   For (Name of company)

**Enclosure:** Board resolution of each of the Consortium Members authorizing:

(i) Execution of the Consortium Agreement, and

(ii) Appointing the authorized signatory for such purpose.
Affidavit

(To be given separately by each consortium member of the Bidder on Stamp Paper of Rs. 10)

I, .......................................................... S/o ....................................................... resident of ................................................................. the ........................................(insert designation) of the .........................................(insert name of the single bidder/consortium member if a consortium), do solemnly affirm and state as follows:

1. I say that I am the authorised signatory of ...............................(insert name of company/consortium member) (hereinafter referred to as “Bidder/Consortium Member”) and I am duly authorised by the Board of Directors of the Bidder/Consortium Member to swear and depose this Affidavit on behalf of the bidder/consortium member.

2. I say that I have submitted information with respect to our eligibility for Delhi Metro Rail Corporation’s (hereinafter referred to as “DMRC”) Tender Document for “Licensing rights for Transporting Cargo on Airport Express Line” and I further state that all the said information submitted by us is accurate, true and correct and is based on our records available with us.

3. I say that, we hereby also authorize and request any bank, authority, person or firm to furnish any information, which may be requested by DMRC to verify our credentials/information provided by us under this Bid and as may be deemed necessary by DMRC.

4. I say that if any point of time including the License period, in case DMRC requests any further/additional information regarding our financial and/or technical capabilities, or any other relevant information, we shall promptly and immediately make available such information accurately and correctly to the satisfaction of DMRC.

5. I say that, we fully acknowledge and understand that furnishing of any false or misleading information by us in our Tender Document shall entitle us to be disqualified from the Tendering process for the said project. The costs and risks for such disqualification shall be entirely borne by us.

6. I state that all the terms and conditions of the Tender Document have been duly complied with.

DEPONENT

VERIFICATION:
I, the above named deponent, do verify that the contents of paragraphs 1 to 6 of this affidavit are true and correct to my knowledge. No part of it is false and nothing material has been concealed.

Verified at ........................................, on this ......................... day of ......................... 2014.

DEPONENT
On Rs. 100/- stamp paper duly notarized.

**Annexure-9**

**Undertaking for Responsibility**

________________________ as a lead member of the consortium of ____ companies - namely ___________________________ (Complete name with address) jointly & severely undertake the responsibility in regards to the license agreement with DMRC in respect of “Licensing rights for Transporting Cargo on Airport Express Line”:-

1. That, we Solely undertake that ______________ (Name of the Company/consortium member) shall conduct all transactions/ correspondences and any other activity in connection with License agreement pertaining to “Licensing rights for Transporting Cargo on Airport Express Line” with DMRC.

2. That, all consortium members are jointly or severely responsible for all commitments / liabilities/ dues etc to DMRC.

3. That, we further confirm that, the stake holding of lead member- ______________ (Name of the company/ consortium member) shall always remain more than 51% and we, all consortium members, insure that there shall be no change in the stake holding of all parties in the initial one (1) year lock in period of license agreement.

4. We also confirm that our consortium was made on Dt.____________, for seeking “Licensing rights for Transporting Cargo on Airport Express Line” and in support of which a copy of our Board Resolution is attached with this Undertaking.

(Authorized / CEO of all ____ consortium members to sign on undertaking with witness signatures)

1. ____________________

2. ____________________

3. ____________________

4. ____________________

5. ____________________

6. ____________________

Witness 1.

2.
Annexure-10

Undertaking For Downloaded Tender Document

We here by confirm that, we have downloaded / read the complete set of Tender documents /addendum/clarifications along with the set of enclosures hosted on e-Tendering portal www.Tenderwizard.com/DMRC. We confirm that we have gone through the bid documents, addendums and clarifications for this work placed upto the date of opening of bids on the e-Tendering portal [https://eprocure.gov.in/eprocure/app]. We confirm our unconditional acceptance for the same and have considered for these in the submission of our financial bid. We/I here by give our acceptance to all the terms and conditions of the bid document as well as the draft licensee agreement.

Company Name _____________________________
Name______________________________________
Signature___________________ Date: ___________
Postal Address ______________________________
E-Mail ID ________________________________
Phone ___________________ FAX ______________

Company Seal:
LIST OF USAGES BANNED/ NEGATIVE LIST

1. Transportation and storage of any product which is unlawful /illegal or deemed unlawful under any Indian act or legislation.

2. Transportation and storage of any product which may lead to or be considered as a fire hazard; such as fire crackers, industrial explosives, chemicals, Gas/Coal etc.

3. Loose non-perishable items.

4. Advertisement at any location and in any format.

5. Performing any other activity inside the 100 sqm space at first floor of New Delhi metro station of Airport Express Line which is licensed for storage, stuffing & de-stuffing of cargo only.

6. Any other use not connected with transportation of cargo on Airport Express Line.
Chapter: I
License Agreement

Agreement No. ________ of Year ________

THIS AGREEMENT entered into at Delhi on this _____ day of ___________ 2016 between Delhi Metro Rail Corporation Ltd., a company incorporated under the provisions of the Companies Act-1956 having its registered office at Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001, India, hereinafter called “Licensor” or “DMRC” (which expression shall unless repugnant to the context mean and include it’s successors and assigns) of the First Party.

AND

M/s._______________________________, having its registered office at____________________________________________________, hereinafter called “Licensee” through it’s duly Authorized Signatory (which expression shall unless repugnant to the context or meaning thereof include the successors and assigns) of the Second Party.

WHEREAS
a) DMRC, with a view to augment its non-fare box revenues, had invited open bids from the interested parties. After consideration of the offers, DMRC has selected M/s. __________________ as ‘Licensee’ for assigning Licensing Rights for transportation of cargo on Airport Express Line between IGI Airport & New Delhi metro stations on either direction on Airport Express Line utilizing Baggage Handling System (BHS) provided by DMRC as given in Annexure-I, on ‘as is where is basis’.

b) DMRC has agreed to provide to the Licensee, the assigning rights for transportation of cargo on Airport Express Line between IGI Airport & New Delhi metro stations on either direction on Airport Express Line utilizing BHS, on payment of License Fee and other associated charges to DMRC on the terms and conditions hereunder contained in this License Agreement.

c) The Licensee shall manage, operate, and market opportunities for movement of cargo through Airport Express Line as specified in this Agreement at their own cost.

NOW THEREFORE, in lieu of the mutual promise and consideration set out herein DMRC and the Licensee (hereinafter collectively called ‘Parties’) witnessed and hereby agree as follows:

A. The several documents forming this Agreement are to be read as mutually explanatory to one another and, unless otherwise expressly provided elsewhere in this Agreement, in the event of any conflict, discrepancy or ambiguity between them, the priority of documents shall be in the order:

i. This Agreement

ii. Letter of Acceptance No.____________ dated ____________.

iii. The written clarifications and addenda issued to the Bidders

iv. Any other document of DMRC and Licensee forming part of the Bidding Process.

B. The Licensee hereby covenants as follows:
(i) Licensee hereby assumes responsibility for transportation of cargo on Airport Express Line between IGI Airport & New Delhi metro stations on either direction on Airport Express Line utilizing Baggage Handling System. Licensee shall manage, operate, and market opportunities for movement of cargo through Airport Express Line as specified in this Agreement at its own cost.

(ii) Each cargo work order / commitment / arrangement shall be entered with their clients in the name of the Licensee only.

(iii) Licensee irrevocably agrees to make all payments including License Fee as per this Agreement as and when due, without delay or demur and without waiting for any formal advice/invoice from DMRC in this regard.

(iv) The Licensee confirms having examined the concept, locations in detail and fully understands and comprehends the technical requirements. The Licensee also confirms full satisfaction as to the business viability of transportation of cargo through Airport Express Line and hereby voluntarily and unequivocally agrees not to seek any claim, damages, compensation or any other consideration, whatsoever on this account. Licensee also confirms having made independent assessment of present and future market potential and no future claim whatsoever regarding change in market circumstances shall be used by it as an alibi or excuse for non-payment of License Fee and other amounts due to DMRC under this License Agreement.

In Witness whereof the parties hereto have caused this agreement to be signed in their respective hands as of the day and year first before written.

........-2016........-2016

(........................................)........................................
FOR AND ON BEHALF OF Authorized Signatory
DELHI METRO RAIL FOR AND ON BEHALF OF
CORPORATION LIMITED LICENSEE

In Witness whereof the LICENSEE and the DMRC have set their hands hereunto on the day, month and year first written above in the presence of the following witnesses:

------------------
DMRC

------------------
LICENSEE
Chapter: 2
Definitions

a) “Cargo” means the goods or merchandise conveyed in Airport Express Line which are not objectionable or prohibited under various statutes, codes, policies, etc. as applicable from time to time and as mentioned in Annexure-II.

b) “Agreement” means the License Agreement to be executed between DMRC and the Selected Bidder in the format approved by DMRC and includes any amendments, annexure hereto made in accordance with the provisions hereof.

c) “Applicable Laws” means all laws, brought into force and effect by Govt. of India, State Governments, local bodies, statutory agencies, etc. and rules/ regulations/ notifications issued by them from time to time. It also include judgments, decrees, injunctions, writs and orders of any court or judicial authority as may be in force and effect from time to time.

d) “Applicable Permits” means all clearances, permits, authorizations, consents and approvals required to be obtained or maintained under Applicable Law, in connection with the ‘Transportation of Cargo’ during the subsistence of this Agreement.

e) “As is where is basis” means LICENSEE shall be licensed with rights for transportation of cargo on Airport Express Line between IGI Airport & New Delhi metro stations on either direction on Airport Express Line. The Licensee shall utilize the already installed BHS at New Delhi & IGI Airport metro station, containers for carrying cargo, equipments on ‘as is where is basis’ and the LICENSEE shall not make any additions or alterations in the aforementioned installations/ equipments/ containers without the prior permission of DMRC in writing. And when permitted by DMRC, the said additions/ alterations shall be carried out by the LICENSEE at their own cost. They shall not be entitled to any compensation for any additions/alterations carried out by them in the existing BHS / installations/ equipments/ containers, etc.

f) “Bid” means the documents in totality comprised in the bid, including all clarifications, addenda and revisions issued by DMRC to the Bidders, the Proposal submitted by the successful Bidder (Licensee) in response to the Bid Notice in accordance with the provisions thereof.

g) “Bidder” means any entity which is a registered sole proprietorship firm, a partnership firm or a company having registered office in India, or a combination of above in the form of Joint Venture (JV) or consortium etc.

h) “Bid Security” means the refundable amount to be submitted by the Bidder along with bid documents to DMRC.

i) "Change in Law” means the occurrence or coming into force of any of the following after the date of signing this Agreement:
   
d) The enactment of any new Indian law
   
e) The repeal, modification or re-enactment of any existing Indian law
   
f) Any change in the rate of any Tax

Provided that Change in Law shall not include:

   iii) Coming into effect after the date of signing this Agreement of any provision of a statute which is already in place as of the date of signing this Agreement (or)
iv) Any new law or any change in existing law under the active consideration of or in the contemplation of any Government as of the date of signing this Agreement, which is a matter of public knowledge.

j) “Commencement Date” means the date on which the Licensee is permitted to start revenue operations by DMRC, in accordance with the terms of this agreement.

k) “Damages” shall mean any claim of DMRC against the Licensee for breach of this Agreement, including but not limited to, losses, dues, arrears etc. against which DMRC shall be entitled to claim and adjust the Interest Free Security Deposit.

l) “DMRC” means Delhi Metro Rail Corporation Limited, a joint venture of Govt. of India and Govt. of National Capital Territory of Delhi incorporated under the Companies Act, 1956.

m) “Interest Free Security Deposit” means interest free amount to be deposited by the Licensee with DMRC as per terms and conditions of License Agreement as a security against observance of License Agreement and the payment of all dues as per terms and conditions of the License Agreement.

n) “License” means the licensing rights granted by DMRC to the Selected Bidder for transporting cargo (excluding banned list) through Airport Express Train between New Delhi & IGI Airport metro station and vise versa on Airport Express Line, based on the terms and conditions of the License Agreement.

o) “Licensee” means the Selected Bidder, who has executed the license agreement with DMRC pursuant to bidding process for carrying out transportation of cargo (excluding banned list) through Airport Express Train between New Delhi & IGI Airport metro station and vise versa on Airport Express Line.

p) “License Fee” means the amount payable by the licensee to DMRC as per rates offered by the Selected Bidder for utilization of license and accepted by DMRC, along with other payable charges including Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. In addition, any kind of Central/State Taxes, local levies, statutory dues, etc. as per prevalent law is to be paid separately to DMRC or governmental / civic authorities as per the concerned statute, etc.

q) “License Period” means the period beginning from the Commencement Date and ending on the Termination Date by efflux of time or sooner determination in accordance with the date of this Agreement.

r) “Permits” shall mean and include all applicable statutory, environmental or regulatory licenses, authorization, permits, consents, approvals, registrations and franchises from concerned authorities.

s) “Selected Bidder” means the bidder who has been selected by DMRC, pursuant to the bidding process for award of license.

t) “Sub Licensee” means all person/ agency with whom Licensee has executed sub license agreement as per terms and conditions of license agreement executed between DMRC and the Licensee, for utilization of the said space.

u) "Tax" means and includes all taxes, fee, cesses, levies that may be payable by the Licensee under the Applicable Law to the Government or any of its agencies.
v) “Termination” means termination of this Agreement by efflux of time or sooner determination in accordance with the provisions of this License Agreement.

w) “Termination Date” means the end of the License period or date of sooner determination of the License period in accordance with the terms of this Agreement whichever is earlier.
Chapter: 3

Objective and Scope of License Agreement

3.1 Objectives of License Agreement: Objectives of License Agreement are set herewith:
   a) Pursuing DMRC’s ‘Sustainability in Motion & ‘Environmental Policy’ to reduce carbon emission and improve air quality in the city of Delhi;
   b) To promote Airport Express Line as a preferred choice for eco-friendly, safest & fastest mode of cargo transportation in Delhi utilizing the BHS provided on the Airport Express Line;
   c) To maximize non-operational revenue through transportation of cargo;

3.2 Scope of License Agreement:
Licensee shall have rights to utilize DMRC’s existing infrastructure of luggage compartiment in trains & BHS installed at New Delhi & IGI Airport metro station on Airport Express Line for transporting cargo between New Delhi & IGI Airport metro station and vice versa, subject to the terms and conditions specified by DMRC. Licensee shall be responsible for the following activities:

   a.) The Licensee shall carry cargo in containers utilizing the already installed BHS, equipments at New Delhi & IGI Airport metro stations on ‘as is where is basis’ and the Licensee shall not make any additions or alterations in the aforementioned installations/ equipments/ containers without prior permission of DMRC in writing. And when permitted by the DMRC, the said additions/ alterations shall be carried out by the Licensee at their own cost. They shall not be entitled to any compensation for any additions carried out by them in the existing BHS / installations/ equipments/ containers etc.

   b.) Operate, manage and maintain the entire cargo movement plans.

   c.) Establishment of an office, at their own cost and space, with adequate trained and experienced team for responsibilities under this Agreement. However, for storage/ stuffing & de-stuffing of cargo in containers, DMRC shall provide a vacant bare space of approximately 100 sqm at first floor of New Delhi metro station on Airport Express Line @ Rs. 1000/- per sqm/month. It shall be Licensee’s sole responsibility to develop / manage the aforesaid space as per DMRC’s specifications. Any additional space for office/utility may be provided on pro-rata, if found feasible. For storage/ stuffing/ de-stuffing of cargo at IGI Airport metro station, Licensee shall make their own arrangements and Licensee shall not make any claim/ compensation on this ground.

   d.) Licensee is permitted to utilize a total no. of 500 (five hundred) container trips per day wherein cargo could to be stuffed for the transportation. The no. of containers can be increased with prior approval of DMRC & on pro-rata basis subject to the terms and conditions specified in this License Agreement.

   e.) Licensee shall arrange adequate no. of cargo trolleys for movement of cargo at station level, if required.

   f.) Licensee shall have to communicate at least 15 days in advance for the total no. of manpower required for movement/ stuffing/ de-stuffing of cargo in containers. DMRC shall arrange the same from its existing trained BHS manpower contractor on the rates described in this License Agreement at Annexure-XII.
g.) Licensee shall allow transporting the cargo through Airport Express Train during the revenue operation hours only.

h.) The BHS system, containers & space for storage, stuffing & de-stuffing of cargo shall be provided on as is where basis.

i.) Management of sales & marketing of the transportation of cargo through Airport Express Train as specified in this License Agreement.

j.) Promote Airport Express Line amongst India’s top Destination Brands for fossil free transportation of cargo.

k.) Obtain all approvals, permits, etc. from all competent and required authorities, including different tiers of government statutory, local, civic authorities, etc. at its own cost.

l.) Comply with all statutory requirements in connection with License Agreement.

m.) Ensure regular and timely payments of all amounts due to DMRC and discharge all obligations as per License Agreement.

n.) Payment of all statutory taxes, including service tax, local levies, statutory dues, etc. as and when due and as applicable from time to time.

3.3 Currently, Licensee is permitted for stuffing & de-stuffing of cargo in containers at New Delhi & IGI Airport metro stations only. However, BHS is also available at Shivaji Stadium metro station also and in future; if Licensee desires to operate an additional extension counter services at Shivaji Stadium metro station then same may be allowed with the prior approval of DMRC subject to feasibility on mutually agreed terms and conditions on payment basis.

3.4 Under no circumstances, the trains of Airport Express Line will not be detained to load/unload the cargo. The loading/unloading will be managed within the prescribed dwell time for the trains at that station.

3.5 The licensee shall provide all the required data to DMRC or commissioned 3rd party expert agency for evaluating the reduction in ‘carbon emission’. DMRC reserves the right to use/publish data/report. The findings of such evaluations shall not be made public / published without the prior written approval of DMRC.
Chapter: 4

Disclaimer

4.1 The Licensee acknowledges that prior to execution of this Agreement, it has extensively studied and analysed and satisfied itself about all the requirement of this License Agreement including but not limited to market and market conditions.

4.2 The Licensee acknowledges that prior to execution of this Agreement, they have carefully assessed of intended earnings from said business and that they will be fully responsible for all its assessment in this regard.

4.3 The Licensee confirms having seen / visited / assessed the intent of this License Agreement and fully understands and comprehends the technical, financial, commercial and investment requirements.

4.4 The Licensee also confirms that it has fully analyzed to its fullest satisfaction, business viability of the Licensee and hereby voluntarily and unequivocally agrees not to seek any claim, damages, compensation or any other consideration, whatsoever on this account.
Chapter: 5

Tenure of License

5.0 Tenure of License

5.1 Tenure of License Agreement for assigning Licensing Rights of Transporting Cargo through Airport Express Train between New Delhi & IGI Airport metro station and vice versa shall be for a period of three (3) years, unless otherwise terminated by DMRC or surrendered by the licensee, in term of provisions of this agreement. The tenure of License Agreement shall commence from the date of start of revenue operations of transportation of cargo through Airport Express Train. Tenure of the License Period of space handed over for storage/ stuffing & de-stuffing of cargo in containers at New Delhi metro station shall also be co-terminus with above period.

5.2 The space handed over for storage/ stuffing & de-stuffing of cargo in containers at New Delhi metro station shall be handed over within seven (7) days from date of receipt of payments against Letter of Acceptance (LOA) and License Fee shall commence immediately 45 days fitment period for development of space & cargo system from date of handing over of space. The date of start of License Fee shall be the date of start of revenue operations or 45 days whichever is earlier.

5.3 A three (3) months trial period starting from date of start of revenue operations shall be provided to Licensee, wherein if this concept / model is not found feasible commercially or otherwise, licensee can surrender the license with a 15 (fifteen) days prior/advance intimation/notice, wherein Security Deposit shall be refunded after adjustment of outstanding dues (if any) as described in this license agreement.

5.4 The initial license tenure is of 3 (three) years including trial period of 3 (three) months, which can be further extended to another period of 2 (two) years on mutually agreed terms & conditions. However, DMRC reserves the right to refusal to extend this License Agreement without assigning any reason. Licensee voluntarily agree to not to seek any claim & compensation on this account.

5.5 There shall be a lock-in period of 1 (one) year, inclusive of 3 (three) months trial period subject to provisions of Chapter – 13 of this License Agreement.

5.6 There shall not be any grace period after surrender / termination of contract before / after completion of trial period of 3 (three) months. Licensee shall ensure vacation of DMRC premises during 15 (fifteen) days prior intimation period during trial period & within 30 (thirty) days after trial period.
Chapter: 6

License Fee

6.0 License Fee

6.1 DMRC shall provide 500 numbers of container trips per day for cargo parcels to be stuffed for the movement. Each container is of ___ mm*___mm*____ mm dimension and having load carrying capacity of 500 kg only. A total number of 200 containers are available with DMRC for provision of cargo transportation & commuters’ checked-in baggage.

6.2 In consideration of the licensing rights for transportation of cargo through Airport Express Train between New Delhi & IGI Airport metro stations on Airport Express Line, the Licensee agrees to pay to the Licensor a Quarterly Fixed License Fee of Rs. __________ in advance before the start of respective quarter for utilizing 500 number of container trips per day using BHS. The Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. shall also be payable extra as applicable from time to time.

6.3 Licensee also agrees to pay advance quarterly licensee fees minimum @ Rs. 1000/- per sqm/month for 100 sqm space allotted at first floor of New Delhi metro station on Airport Express Line. Any additional space for office/utility may be provided on pro-rata, if found feasible. The Service Tax, Swachh Bharat Cess, Krishi Kalyan Cess, etc. shall also be payable as applicable.

6.4 If the number of container trips exceeds 500 per day, then License Fee for additional containers trips utilized shall be charged on pro-rata basis. Licensee agrees to pay the dues against License Fee for additional container trips utilized along with applicable service tax, etc. within 10 days from the end of that quarter.

6.5 The Licensee agrees voluntarily and unequivocally to make all payments as may be due before the due date, without waiting for any formal advice/invoice from DMRC.

6.6 The total License Fee including fee for 100 (hundred) sqm space at first floor of New Delhi metro station on Airport Express Line shall be escalated by 5% on compounding basis after completion of every year.

6.7 The License fee shall commence after fitment period of 45 (forty five) days from date of handing over of the space by DMRC. The Licensee is expected to complete their furnishing/development work in all respects within this specified fitment period. The License Fee shall commence immediately after the expiry of fitment period or from the date of operations whichever is earlier.

6.8 Along with License Fee, Licensee shall also pay other dues i.e. statutory dues/liabilities, electricity charges, damage/penal charges, pending arrears, etc. as applicable time to time.

6.9 Non-payment of License fees and other dues.

If the Licensee fails to pay or partly pay the license fee and other dues required to be paid as per terms and condition of License Agreement by the due date, a 15 (fifteen) days Cure Notice shall be issued to pay the outstanding license fee and other dues along with an interest of 18% (eighteen percent) per annum on the amount of License Fee and other dues outstanding after the due date and falling in arrears. Interest shall continue to be
accrued on monthly compounding basis until all the payable amount of License Fee and other dues are finally squared up. Such interest shall be charged on outstanding dues for the actual day(s) of delay in payment.

a) If the Licensee failing to deposit the outstanding License Fee and other dues within 15 (fifteen) days’ Cure notice, DMRC shall issue a Termination notice to make payment of outstanding License Fee and other dues within next thirty (30) days.

b) In the event of Licensee failing to deposit the outstanding License Fee and other dues within fifteen (15) days from the date of issue of termination notice, DMRC is authorized to disconnect all utilities provided to the Licensee.

c) In the event of Licensee failing to deposit the dues within thirty (30) days from the date of issue of termination notice, it shall constitute Material Breach of Contract and Licensee’s Event of Default under this Agreement and shall entitle DMRC to terminate the License Agreement as per provisions stipulated in Chapter-13 of the License Agreement.

6.10 The Licensee should preferably make payment of advance quarterly license fee etc. to DMRC by E-mode i.e. RTGS / NEFT for credit of A/c of DMRC Ltd. after taking over prior approval of DMRC & complying with laid down procedure as per Annexure III.
Chapter-7

Interest Free Security Deposit

7.0 Interest Free Security Deposit

7.1 Licensee shall pay Interest Free Security Deposit to DMRC, equal to 6 (six) months license fee payable. The Interest Free Security Deposit up to Rs.10 Lacs shall be accepted only in the form of Bank Draft / Pay Order in favour of DMRC Ltd. payable at New Delhi. However, if the amount of Interest Free Security Deposit/ performance Security exceeds Rs. 10 Lacs, initial Rs. 10 Lacs shall be paid in form of Bank Draft / Pay Order and for remaining amount exceeding Rs. 10 Lacs; minimum 50% in form of Bank Draft / Pay Order (upto a maximum of Rs. 50 Lacs) & 50% or balance amount in form of Bank Guarantee (BG) / Fixed Deposit Receipt (FDR) in favour of DMRC Ltd.

The Bank Draft issued against Interest Free Security Deposit shall be in favour of DMRC payable at New Delhi from a Scheduled Commercial Bank based in India, or

Fixed Deposit Receipt issued against Interest Free Security Deposit shall be of a Scheduled Commercial Bank based in India duly pledged in favour of DMRC payable at Delhi NCR only. The FDR should be styled / in favour of DMRC Ltd A/c________Name of Licensee, or

Irrevocable Bank Guarantee issued against Interest Free Security Deposit shall be in the prescribed format of DMRC issued by the State Bank of India or any other Nationalized Bank or other Scheduled Commercial Banks, acceptable to DMRC, payable at its Branches located in Delhi/ NCR. The Bank Guarantee shall be valid at least for two year. The Bank Guarantee shall be renewed & extended before expiry of earlier Bank Guarantee, failing which the previous Bank Guarantee shall be invoked & encashed by DMRC without any prior intimation. For last year of license period, the Licensee shall submit the Bank Guarantee valid for remaining license period plus six months and shall renew it, if required, till the final settlement of all accounts failing which the Bank Guarantee of the Successful bidder shall be encashed by DMRC.

In case of a JV/ Consortium, the Interest Free Security Deposit/ performance security is to be submitted in the name of its JV/ Consortium. However, splitting of the Interest Free Security Deposit (while ensuring the Interest Free Security Deposit is in the name of JV/ Consortium) and its submission by different members of the JV/ Consortium for an amount proportionate to percentage stake or otherwise is also acceptable.

The Interest Free Security Deposit shall be escalated by 5% on compounding basis after completion of every year.

7.2 In case of successful completion of the full term of the License period i.e. 3 (three) years from commencement date of License Agreement, Interest Free Security Deposit shall be refunded without accruing any interest on it and after adjusting the outstanding dues subjected to fulfillment of all handover requirements by the Licensee up to the satisfaction of DMRC.

7.3 DMRC shall reserve the right for deduction of DMRC dues from Licensee’s Interest Free Security Deposit at any stage of agreement i.e. currency/ completion/ termination/ surrender, against -

a) Any amount imposed as a penalty and adjustment for all loses/damages suffered by DMRC for any nonconformity with the Agreement terms & condition by the Licensee.
b) Any amount which DMRC becomes liable to the Government/Third party due to any default of the Licensee or any of their servant/agent.

c) Any payment/ fine made under the order/judgment of any court/consumer forum or law enforcing agency or any person working on their behalf.

d) Any other outstanding DMRC’s dues/ claims, which remain outstanding after completing the course of action as per this License Agreement.

7.4 Once an amount is debited from the cash portion of Interest Free Security Deposit, the Licensee shall replenish the Interest Free Security Deposit to the extent the amount is debited, within 15 days period failing which it shall be treated as a Licensee’s event of default.
Chapter-8

Taxes and Other Statutory Dues

8.0 Taxes and Other Statutory Dues

8.1 All other statutory taxes, statutory dues, local levies, Service tax, etc. as applicable shall be charged extra and shall have to be remitted along with the License Fee for onward remittance to the concerned authority as per the statute, etc. The Licensee indemnifies DMRC from any claims that may arise from the statutory authorities in connection with this License. Stamp duty for execution & registration of License Agreement shall solely be borne by the Licensee.

8.2 The property tax, if applicable on the property of DMRC, shall be borne by DMRC.
Chapter: 9

Indemnity and Insurance

9.0 Indemnity and Insurance

9.1 The Licensee hereby undertakes to indemnify and hold DMRC harmless against all costs, damages, liabilities, expenses arising out of any third party claims relating to non-completion of the Fit-out; quality of the Fit-out and the construction/ construction activities, agreement to sub-License entered in to between the Licensee and end user.

9.2 The Licensee hereby undertakes to indemnify DMRC against all losses and claims in respect of death or injury to any person or loss or damage to any property which may arise out of or in consequence of the execution and completion of works and remedying defects therein and against all claims, proceedings, damages, costs charges and expenses whatsoever in respect thereof or in relation thereto.

9.3 The Licensee hereby undertakes that DMRC shall not be liable for or in respect of any damages or compensation payable to any workman or other person in the employment of Licensee or any of their contractors/ sub-contractors/ sub-Licensees. The Licensee shall indemnify and keep indemnified DMRC against all such damages and compensation; all claims proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

9.4 The licensee must strictly comply with all the provisions of The EPF Act 1952, The ESI Act, Minimum Wages Act 1948, Labour Laws & regulation in force including but not limited to the Contract Labour (Regulation & Abolition) Act-1976 including any subsequent amendment thereof and the rules made there under as per prevalent Government orders and ensure timely payment under these Acts. Failure to comply these acts shall attract penalty as per provisions. Licensee shall indemnify DMRC Administration for any loss and damages suffered due to violation of its provision.

9.5 The Licensee hereby indemnifies DMRC against any loss, damage or liabilities arising as a result of any act of omission or commission on part of Licensee or on part of its personnel or in respect of non-observance of any statutory requirements or legal dues of any nature.

9.6 The Licensee hereby undertakes to discharge all statutory obligations and liabilities in connection with employment of its personnel in the said premises. Licensee hereby indemnifies DMRC against any liability arising in connection with the employment of its personnel in the said premises by Licensor. Licensee hereby undertakes to carry out police verification of its employees and submit the copy of same to DMRC in accordance with its extant policies.

9.7 The Licensee shall indemnify DMRC from any claims that may arise from the statutory authorities against any statutory taxes, statutory dues, local levies, etc. in connection with this License.

9.8 The Licensee shall indemnify DMRC from any serious accident caused due to negligence of the Licensee, resulting in injury, death to commuters or DMRC employees or loss to DMRC property.

9.9 The Licensee shall be liable for and shall indemnify, protect, defend and hold harmless DMRC, DMRC’s officers, employees and agents from and against any and all demands,
claims, suits and causes of action and any and all liability, costs, expenses, settlements and judgments arising out of the failure of the Licensee to discharge its obligations under this clause and to comply with the provisions of Applicable laws and Applicable Permits.

9.10 The Licensee shall indemnify and keep indemnified DMRC for any losses/ penalties on this account levied by any judicial/statutory authorities/courts on the Licensee.

9.11 Insurance and Waiver of Liability: The Licensee shall bear the cost, throughout the term of the License, for a comprehensive general liability insurance covering injury to or death of any person(s) while working in DMRC premises, including death or injury caused by the sole negligence of the Licensee or the Licensee’s failure to perform its obligations under the agreement. Upon DMRC’s request, the Licensee shall submit to DMRC, suitable evidence that the foregoing policy or policies are in effect. In the event of the default i.e. avoiding the insurance cover, the Licensee agrees and undertakes to indemnify and hold the licensor harmless against any and all liabilities. Losses, damages, claims, expenses suffered by the licensor as a result of such default by the Licensor.

9.12 During the currency of the trial period and also during the entire period of the License, licensee shall be required to cover all their personnel, deputed for the purpose and need to access DMRC system, under following insurance policies for the entire license tenure including trial period:

   (i) Accident and death. (Sum Insured @ Rs.1,00,000/- per worker);
   (ii) All Risk and third party cover. (Sum Insured of Rs.5,00,000/-).

9.13 Licensee shall ensure cargo carried through Airport Express Line are adequately insured & shall indemnify DMRC for any damage of goods / parcels / cargo and and injury / death of any DMRC staff, contractor staff, passengers, etc. during transit in DMRC.
Chapter: 10

Operations & Maintenance

10.0 Operations & Maintenance

10.1 The size of container is __mm*__*mm__ mm and maximum load carrying capacity is 500 kg per container. Accordingly, Licensee shall be permitted to stuffed cargo strictly as per the size and maximum load carrying capacity of each container. Priority at BHS & trains shall always be accorded to the containers carrying commuters’ checked in-baggage. Any additional container(s) required over & above the inventory available shall be procured by the Licensee, as per DMRC specifications.

10.2 Airport Express Line trains can carry a maximum of 7 (seven) cargo containers per trip. The maximum number of containers allowed for transportation of cargo per train is 7 for IGI Airport – New Delhi direction, as no commuters’ baggage is carried in containers this way. And presently, a maximum of 6 (six) number of containers per train shall be allowed for cargo transportation in New Delhi - IGI Airport direction, as 1 (one) container is reserved for carrying commuters’ checked in baggage. The number of containers allowed through trains in either direction can change as per requirement for passengers’ checked in baggage. The Licensee voluntarily agrees for the same and agrees not to claim any compensation, damages etc. due to this and on this account.

10.3 Licensee hereby voluntarily agrees to give priority to transport container carrying checked-in baggage through the train.

10.4 The Licensee is expected to apply & obtain all necessary approvals/permissions and timely to complete all activities within specified fitment period. For any delay, DMRC shall not be responsible. In any case, the License Fee shall become chargeable after the specified fitment period.

10.5 Licensee shall strictly follow the procedure for movement of cargo parcels between New Delhi and IGI Airport metro stations and vice versa as detailed in Annexure –XI.

10.6 The maintenance & provision of manpower for operating BHS shall be in the scope of DMRC. However, Licensee shall abide all the instructions issued time to time by DMRC.

10.7 Licensee is permitted to transport the cargo through Airport Express Line only except the banned items as mentioned in Annexure –II.

10.8 Addition /Alteration to the Licensed Space at First Floor of New Delhi Station:

1.) Construction of Mezzanine Floor inside storage allotted space at first floor of New Delhi metro station of Airport Express Line by the Licensee shall be permitted adhering to prescribed norms & subject to feasibility, after due approval from DMRC. No additional license fee shall be charged for creation of this additional floor in form if mezzanine floor. However, for area/ space with lower height, intermediate slabs may be permitted with approval of DMRC for storage of utilities. The same shall not be charged also. But, at the time of termination/natural completion of license, DMRC reserves the right to ask the successful bidder to restore the said premises as per original allotment.

2.) If the Licensee installs an awning with a fixed / stretchable length of 3 feet to shield the premises at first floor of New Delhi metro station of Airport Express Line/ commuters from sunlight/ rain/ adverse weather conditions, the same shall not be charged. This is
only applicable to licensed premises having opening outside station building.

3.) Licensee shall be permitted to carry out addition & alteration to the licensed spaces, renovate the partitions, interior design works along with utilities like power supply, water supply, toilets, drainage system, HVAC, fire protection system, telecommunication system, etc. of licensed spaces provided that:

   a) The modification duly adheres to the provision of all Applicable Laws including and in particular the prevalent Delhi Building Bye Laws and specified guideline/requirements of other competent authorities.
   
   b) The design and construction work strictly conform to relevant Standard Building Codes and good industry practice.
   
   c) Any kind of alteration in existing structure which is offered in during tender including creation of wall / glass façade for outer periphery shall be strictly inside the licensed premises / allotted spaces.
   
   d) It shall be the Licensee’s sole responsibility to obtain all necessary clearance/approval/sanction from DMRC and other competent authorities for modifications, FAR changes, fire protection system, etc. DMRC shall only provide assistance wherever possible on the best effort basis without any legal and binding obligations to facilitate the process.
   
   e) The details of NOC of fire approval in mentioned in Annexure-IV. Any further approval from Delhi Fire Services, if required, as per applicable norms for the existing usage of the licensed spaces shall be obtained by the licensee at its own cost. The Licensee warrants that any augmentation to existing fire protection system, if required, shall be done by the licensee as per relevant BIS Code of Practice and norms DMRC & Delhi Fire Services at their own cost.
   
   f) Licensee shall ensure that no structural damage is caused to the existing building and other permanent structure as a result of its activities.
   
   g) Licensee shall be responsible for safety, soundness and durability of the work undertaken by the Licensee including other structures forming part thereof.
   
   h) The facilities and works being undertaken or installed, shall not in any manner affect, hinder or interfere with the free movement of the DMRC’s employees, other users. No surplus construction machinery and material, including any hazardous material and wastes shall be left at any place in the site.
   
   i) No material shall be stored or kept outside the site or in common area meant for movement of persons. Any special cleaning or drain clearance necessary as a result of the alteration works shall be carried out by Licensee at its own cost.
   
   j) The Licensee shall strictly comply with the safety procedure, measurement, specification & guidelines for execution of electrical works, approved list of materials, etc. as laid down in Annexure to this Agreement. All materials used for augmentation of the site must be fire retardant. If it is noticed at any stage that licensee has compromised with the safety procedure, measurements, specifications, guidelines and quality of materials as laid down in the agreement, the penalty up to Rs.1,00,000/- (Rupees one lakh) per instance shall be imposed on the Licensee.
   
   k) The Licensee may deploy security staff at its own cost for the safety of licensed space.
   
   l) Licensee shall bear all risk & cost and consequences of this augmentation work in Licensed Space.
   
   m) On completion of augmentation work, the Licensee shall furnish “As Built Drawings” of the premises including details of modified services along with all permissions/approvals taken from the concerned departments.

10.9 The Licensee is expected to apply & obtain all necessary approvals/permissions and timely to complete all augmentation activities within specified fitment period from taking over the site. For any delay in completion of work, DMRC shall not be responsible. In any case, the License Fee shall become chargeable after the specified fitment period.
10.10 Operations & Maintenance of Licensed spaces:

a) The space allotted is strictly for storage/ stuffing & de-stuffing of cargo only.

b) Licensee shall keep and maintain the Licensed Space in neat & clean, safe & sound by maintaining it properly at their own cost during the License Period. Licensee shall bear the cost of minor day-to-day repairs; annual refurbishing and routine special repairs required due to normal wear & tear with the efflux of time or due to planning/ constructional defects remained during augmentation of the Licensed Space. Any defective, week or corroded structure should be replaced immediately with new proper structure after due certification from reputed agency.

c) Licensee shall ensure that all electrical wiring, power outlets and gadgets used are maintained properly, guarded against short circuits / fires. The instructions of DMRC’s electrical inspectors/ authorized representative shall be complied by the licensee at its own cost.

d) Licensee shall ensure that fire detection and suppression measures installed inside their premises are kept in good working condition at all times. The Fire extinguishers must be regularly checked & refilled and must be visible & easily accessible at all times of emergency. The Licensee’s staff must be capable of addressing the safety issues during any emergency including operation of fire extinguisher.

e) In case of accident caused due to negligence of the Licensee resulting into injury/ death to DMRC employees/ other users/ any person or loss to DMRC property, Licensee shall compensate the loss(es), without prejudice to other actions under this Agreement at the sole discretion of DMRC, including termination of Agreement.

f) The Licensee voluntarily and unequivocally agrees not to seek any claims, damages, compensation or any other consideration whatsoever because of implementing the instruction issued by DMRC fire officer, electrical inspector, Security officer or their authorized representatives from time to time.

g) The overall control and supervision of the premises shall remain vested with DMRC who shall have right to inspect the whole or part of the licensed spaces as and when considered necessary, with respect to its bonafide use and in connection with fulfillment of the other terms and conditions of the license agreement.

h) The Licensee voluntarily and unequivocally agrees to provide un-fettered access to the fire officer & other officials of DMRC for inspection of Licensed Space or for repair of DMRC utilities passing through the Licensed Space at any time and to abide by and comply with all instructions as may be indicated by the fire officer & other officials. If any fixtures or utility relating to operation of the MRTS (Metro) is running through the licensed area, proper protection as advised by DMRC shall be done by Licensee.

i) Licensee and its employees or other persons involved in the execution of the work shall not, in any way, impinge on the safety and security of metro operations, passenger safety, safety of metro properties and its assets.

j) The Licensee and their authorized representatives shall have free access to the licensed spaces at all the times. The necessary identity cards to such person(s) shall be issued by DMRC in accordance with its extant policy. However, entry into paid area or travelling by Metro trains shall be as per general policy to DMRC commuters.

k) Encroachment: The Licensee shall not encroach up common areas/circulating areas or any other space, and restrict their operation to within the area licensed. In case, the Licensee encroaches upon the common area, circulating area or any other space then a fine/ compensation @ Rs.1,000/- on the first occasion, Rs.2,000/- on the second occasion and Rs.3,000/- after second occasion shall be imposed by DMRC. Thereafter DMRC reserves the right to revoke the license for breach of contract.

10.11 DMRC can impose the fine on Licensee up to Rs.5,000/- per offence per week on the following offenses:
### e-TENDER FOR LICENSING RIGHTS FOR TRANSPORTING CARGO ON AIRPORT EXPRESS LINE

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<td>i.</td>
<td>Any staff of Licensee found in drunken condition/ indulging in bad conduct.</td>
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<td>ii.</td>
<td>Any staff of the Licensee found creating nuisance.</td>
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<td>iii.</td>
<td>Improper maintenance &amp; defacement of the Metro Property.</td>
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<td>iv.</td>
<td>Dishonor of drafts and Cheques given by Licensee in favour of DMRC.</td>
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<td>v.</td>
<td>Misbehavior with staff and commuters of DMRC.</td>
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<td>vi.</td>
<td>Not following safety and security norms as may be indicated by authorized representative of DMRC.</td>
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<td>vii.</td>
<td>Any staff of the Licensee found without uniform and ID Card and/or found creating nuisance on duty.</td>
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<td>viii.</td>
<td>Not following / representing against the instructions issued by DMRC authorities in writing from time to time</td>
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10.12 The option to impose fine, penalty, etc. under this License Agreement shall be exercised by DMRC official not below the rank of Dy. HOD.

10.13 It shall be sole responsibility of the Licensee to maintain law and order in the currency of license tenure. DMRC shall, in no way, will be responsible / accountable of any mis-happening in the premises as well as cargo movement activities given on license basis to Licensee.
Chapter: 11

Rights and Obligations

11.0 Licensee’s Obligations

11.1 The Licensee’s Responsibilities and Duties shall include the following, in addition to and without prejudice to other obligations under this Agreement:

a) to obtain due permits, necessary approvals, clearances and sanctions from the competent authorities for all activities/infrastructure facilities;

b) to operate and maintain the Licensed Area / Cargo movement activities at all times in conformity with this Agreement;

c) to furnish “As Built Drawings” of the premises with 30 days of completion of augmentation work.

d) to ensure that no structural damage is caused to the existing buildings and other permanent structures at the station as a result of his activities or any of its agents, contractors, sub-Licensee, etc.;

e) to take all reasonable steps to protect the environment (both on and off the Licensed structure / Cargo movement business) and to limit damage and nuisance to people and property resulting from construction and operations, within guidelines specified as per Applicable Laws and Applicable Permits;

f) to duly supervise, monitor and control the activities of contractors, agents, etc., if any, under their respective License Agreements as may be necessary;

g) to take all responsible precautions for the prevention of accidents on or about the site and provide all reasonable assistance and emergency medical aid to accident victims;

h) not to permit any person, claiming through or under the Licensee, to create or place any encumbrance or security interest over whole or any part of Licensed Space or its assets, or on any rights of the Licensee therein or under this Agreement, save and except as expressly permitted in this Agreement;

i) to keep the station premises / licensed premises free from all unnecessary obstruction during execution of works and store the equipment or surplus materials, dispose of such equipment or surplus materials in a manner that causes least inconvenience to the Metro Station, Commuters or DMRC’s activities.

j) at all times, to afford access to the licensed space to the authorized representatives of DMRC, other persons duly authorized by any Governmental Agency having jurisdiction over the business of licensed spaces / cargo business, to inspect the licensed space / cargo and to investigate any matter within their authority and upon reasonable notice; and

k) to comply with the divestment requirements and hand over the licensed space / letter for discontinuation of cargo movement business to DMRC upon Termination of the Agreement;

11.2 The Licensee shall be solely and primarily responsible to DMRC for observance of all the provisions of this License Agreement on behalf of its employees and representatives and further on behalf of their employees and agents and any person acting under or for and on behalf of the Licensee; contractor (s) appointed for the licensed space / cargo movement business as fully as if they were the acts or defaults of the licensee, its agents or employees.
11.3 The Licensee shall comply with all rules and regulations under the Metro Railways (Operations and Maintenance) Act 2002 & its amendments.

11.4 No tenancy/sub-tenancy is being created by DMRC in favour of licensee under or in pursuance of this Agreement and it is distinctly & clearly understood, agreed and declared by/ between the parties hereto that:

a) The Licensee shall not have or claim any interest in the said business and allotted space for storage, stuffing & de-stuffing of cargo as a tenant/sub-tenant or otherwise.

b) The rights, which Licensee shall have in relation to the allotted space for storage, stuffing & de-stuffing of cargo, are only those set out in this Agreement.

c) The relationship between DMRC and Licensee under and/or in pursuance of this Agreement is as between Principal and Principal. Consequently, neither party shall be entitled to represent the other and/or make any commitment on behalf of and/or with traders or any other party. Furthermore, no relationship in the nature of Partnership or Association of persons is hereby being created or intended to be created between DMRC on the one hand and Licensee on the other hand in connection with and/or relating business to be operated by Licensee at the said premises.

11.5 DMRC’s Infrastructure Facilities: DMRC agrees to provide their existing Baggage Handling System (BHS), containers for cargo movements. Currently, Baggage Tracking System (BTS) is not designed to segregate cargo containers and DMRC’s checked-in luggage containers and generate report for the same. It is Licensee’s responsibility to update the existing BTS and BHS system as per their requirements at their own cost from exiting DMRC contractor for maintenance. However, during the trial period Licensee may segregate cargo container and DMRC’s checked-in luggage containers manually and create reports for the same.

The electricity required for containers for cargo movement through BHS system shall be charged as follows:

(i) The total monthly electricity consumption of New Delhi, IGI Airport and Shivaji Stadium (if utilized) will be recorded by the electrical meters installed at respective stations for BHS system. Total container movement including cargo & DMRC checked in baggage of same month will be recorded from BHS system and on the basis of total energy consumed/ total container movement X No. of cargo containers, electricity consumption for cargo movement will be worked out for each month. However, rate of tariff of electricity will be as per DERC guidelines pertaining to total connected load of BHS system.

Further, for space allotted for storage, stuffing & de-stuffing of cargo, DMRC’s infrastructure facilities available are here as under:

a) Electricity, air-conditioning and fire protection system:

i. For space allotted at first floor of New Delhi metro station for storage, stuffing & de-stuffing of cargo, electricity shall be provided by DMRC as per their standard policies on chargeable basis as per DERC guidelines.

ii. Two Nos. of underground water tanks each of one lakh liter capacity are available out of which two of Underground water tank along with booster pumps for fire safety has been provided at New Delhi Metro Station on Airport Express Line as per details available in Annexure-IV. However, additional water tank, if required, shall be provided by licensee at its own cost subject to feasibility and in accordance with the terms and conditions of this agreement.
iii. Fire Safety Certificate from Delhi Fire Services is attached as Annexure-X. Licensee shall be liable to renew this certificate as per terms and conditions of Delhi Fire Services.

iv. Further details of availability of existing infrastructure related to electrical power supply including capacity of electrical load that can be sanctioned, air-conditioning works, fire protection system & fire NOC, and the proposed corresponding terms/conditions/procedure for said spaces, are attached as Annexure-IV.

b) **Civil Utilities:**

Public toilets at are available at Concourse and Mezzanine Level of New Delhi Metro Station of Airport Express Line. No separate water, drainage & sewerage facility shall be provided for space at first floor of New Delhi metro station.

c) **Solid Waste:**

The Licensee shall have to make its own arrangements for daily disposal of solid waste out of DMRC premises at the dumping sites approved by MCD to ensure perfect cleanliness. If any solid waste is found disposed off on DMRC land or premises a penalty/fine of Rs.2000/- shall be imposed by DMRC for each occasion.

d) **Telephone:**

DMRC may give permission for installation of cables for telephone/telecommunication equipment subject to technical feasibility. The instrument, cables and connection shall be obtained by the Licensee from the telephone company at their own cost.

e) **Other Services:**

DMRC shall provide reasonable security services in New Delhi Metro Station of Airport Express Line metro station, general cleaning & adequate lighting in the common areas and compound lighting outside the building, operation of existing lifts. In the event that any one of the services provided by DMRC may be interrupted or suspended by reason of accident, repair, alterations, strikes, lockout, etc DMRC shall not be liable for any compensation to the Licensee. However DMRC shall use its best efforts to restore such services as soon as reasonably possible.

f) **Parking**

Parking space is available at the 2nd, 3rd & 4th floor of New Delhi metro station on Airport Express Line on prescribed parking rates.

g) **Licensee’s operating staff shall not be entitled to any free travel in Delhi Metro Trains.**
Chapter: 12

Force Majeure

12.0 Force Majeure

12.1 Neither DMRC nor Licensee shall be liable for any inability to fulfill their commitments and obligations hereunder occasioned in whole or in part by Force Majeure, any of the following events resulting in material adverse effect, shall constitute force majeure events:
   a) Earthquake, Flood, Inundation, Landslide.
   b) Storm, Tempest, Hurricane, Cyclone, Lighting, Thunder or other extreme atmospheric disturbances.
   c) Fire caused by reasons not attributable to the Licensor.
   d) Acts of terrorism
   e) War, hostilities (Whether war be declared or not), invasion, act of foreign enemy, rebellion, riots, weapon conflict or military action or civil war.
   f) Strikes or boycotts, other than those involving the Licensor, its contractors, or their employees, agents etc.

12.2 The License fee for the portion affected due to Force Majeure shall be exempted for the affected period if the force majeure condition persists for more than 7 days.

12.3 Occurrence of any Force Majeure shall be notified to the other party within 7 days of such. If any Force Majeure continues for a period of three months, the party notifying the Force Majeure condition may be entitled to, though not being obliged, to terminate this agreement by giving a notice of one week to the other party and interest free Security Deposit shall be refunded by DMRC to the Licensee after adjusting outstanding dues, if any.
Chapter: 13

Breaches/Surrender/Termination of License Agreement

13.0 Surrender of License Agreement

13.1 The Licensee shall have option to surrender the license agreement as follows:

a) During the trial period:

(i) If the Licensee is desirous of terminating / short-closing the license hereby created before expiry of the trial period of 3 (three) months, the Licensee shall have to issue 15 (fifteen) days prior notice to DMRC. In this case, Interest Free Security Deposit of the Licensee shall be refunded after adjusting the dues, if any, to be payable by Licensee. In this case, Interest Free Security Deposit of the Licensee shall be refunded after adjusting the dues, if any, payable by the Licensee to DMRC. Balance outstanding dues, shall be recoverable from the Licensee before Licensee is permitted to remove their establishment(s) immediately in said scenario or else DMRC will seize their property / goods at Zero/ Nil value. DMRC shall be free to dispose-off the property / goods in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.

(ii) If the Licensee is desirous of terminating the license hereby created before expiry of the trial period of 3 (three) months without serving any intimation period or shorter intimation period than 15 (fifteen) days, the agreement shall deemed to be terminated on completion of such short / irregular intimation period. In this case, Interest Free Security Deposit of the Licensee shall be refunded after adjusting after adjustment of license fee for period shorter than 15 days (notice period) and outstanding dues, if any payable by Licensee to DMRC. DMRC may also recover the balance outstanding dues, if are more than Interest Free Security Deposit, from the other contracts of Licensee in DMRC. Balance outstanding dues, if are more than Interest Free Security Deposit, shall be recoverable from the other contracts of Licensee in DMRC. DMRC shall be free to dispose-off the property / goods in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.

b) After trial period:

(i) If the Licensee is desirous of terminating the license hereby created after completion of 3 months trial period but before expiry of the lock-in period of 1 (one) year including 3 months trial period, the License Agreement shall deemed to be terminated on the date mentioned in termination/ surrender notice, subject to confirmation by DMRC. In such a case, the balance Interest Free Security Deposit/ Performance Security shall be forfeited in favour of DMRC after adjustment of outstanding dues, if any, payable to DMRC. DMRC may also recover the balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, from the other contracts of licensee in DMRC. Balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, shall also be recoverable from the licensee before licensee is permitted to remove their establishment(s) or else DMRC will seize their property/ goods treating at Zero/ Nil value. DMRC shall be free to dispose-off the property / goods in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.
manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.

(ii) The Licensee shall have option to exit from the License Agreement immediately after completion of lock-in period of 1 (one) year. For this, the licensee shall give 90 days prior intimation to DMRC which can be given completion of defined lock-in period however, option to exit will be available only after one year. In such a case, balance Interest Free Security Deposit/ Performance Security of the Licensee shall be refunded after adjusting the outstanding dues, if any, payable on the part of Licensee. DMRC may also recover the balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, from the other contracts of licensee in DMRC. Balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, shall be recoverable from the licensee before licensee is permitted to remove their establishment(s) or else DMRC will seize their property/ goods treating at Zero/Nil value. DMRC shall be free to dispose-off the property / goods in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.

(iii) If the Licensee is desirous of terminating the license after expiry of lock-in period but without serving any intimation period or shorter intimation period than 90 days, the agreement shall deemed to be terminated on completion of such improper intimation period. In such case, the Interest Free Security Deposit/ Performance Security shall be refunded to the Licensee after adjustment of license fee for period shorter than 90 days (notice period) and outstanding dues, if any. DMRC may also recover the balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, from the other contracts of licensee in DMRC. Balance outstanding dues, if are more than Interest Free Security Deposit/ Performance Security, shall also be recoverable from the licensee before licensee is permitted to remove their establishment(s) or else DMRC will seize their property/ good treating at Zero/ Nil value. DMRC shall be free to dispose-off the property / goods in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages.

Breach of License Agreement/ Licensee’s Events of Default

13.2 Following shall be considered as Material Breach of the License Agreement by Licensee resulting in Licensee’s Events of Default:

a) If the Licensee has failed to perform or discharge any of its obligations in accordance with the provisions of License Agreement, unless such event has occurred because of a Force Majeure Event, or due to reasons solely attributable to DMRC without any contributory factor of the Licensee.

b) If the Licensee fails to pay License Fee, utility charges, penalty or Damage herein specified or any other due to be paid by the Licensee to DMRC by the stipulated date.

c) If the Licensee makes any of the following changes in Ownership without prior permission of DMRC:
   i. Any change in percentage stake of JV/Consortium by the members without prior written permission of DMRC.
   ii. Dilution of stake of Lead Member in the JV/Consortium below 51% at any time during the License Period.
   iii. Dilution of stake of any consortium member in JV/Consortium below 15% during the license period.

d) If the Licensee during pendency of the License Agreement becomes insolvent or is put under receivership by a competent court.
e) If the Licensee is in persistent non-compliance of the written instructions of a DMRC officials.

f) If the Licensee or any of its representatives cause an incident or accident that results in injury or death to DMRC employees/commuters or loss to DMRC property.

g) If the Licensee is in violation of any of the other Clauses of License Agreement and after three written notice (unless otherwise specifically mentioned therein) from DMRC fails to cure the Default to the satisfaction of DMRC.

h) If any representation made or warranties given by the Licensee under this Agreement is found to be false or misleading.

i) If the Licensee engaging or knowingly has allowed any of its employees, agents to engage in any activity prohibited by law or which constitutes a breach of or an offence under any law, in the course of any activity undertaken pursuant to this Agreement.

j) If the Licensee has created any encumbrance, charges or lien in favour of any person or agency, over the cargo movement business / licensed space except expressly permitted under this Agreement.

k) If a resolution for voluntary winding up has been passed by the shareholders of the Licensee.

l) If any petition for winding up of the Licensee has been admitted and liquidator or provisional liquidator has been appointed or the Licensee has been ordered to wind up by Court of competent jurisdiction, except for the purpose of amalgamation or reconstruction with the prior consent of DMRC, provided that, as part of such amalgamation or reconstruction and the amalgamated or reconstructed entity has unconditionally assumed all surviving obligations of the Licensee under this Agreement.

m) If the Licensee has abandoned the licensed space allotted for storage, stuffing & de-stuffing of cargo.

n) If the licensee violates banned usage as per list given in Annexure-II.

**Termination of License Agreement by DMRC**

13.3 Provided that in the event of application of clauses 13.2 (a) and (b) above, DMRC shall give to the Licensee 15 (fifteen) days time to cure the default prior to considering the events specified therein as Licensee’s events of default and in the event the Licensee remedies the default to the satisfaction of the DMRC within the cure period, the event shall not be considered as a Licensee Event of Default. In case the licensee fails to remedies the default to the satisfaction of the DMRC within the cure period, then DMRC shall be within its rights to disconnect the utility services & terminate the License Agreement. The Licensee voluntarily agrees not to seek any claim, compensation, damages or any other consideration whatsoever on any ground in this regard. In such case, the Interest free security deposit shall be forfeited to DMRC.

13.4 If the Licensee fails to pay or partly pay the license fee and other dues required to be paid as per terms and condition of License Agreement by the due date, a 15 (fifteen) days Cure Notice shall be issued to pay the outstanding license fee and other dues along with an interest of 18% (eighteen percent) per annum on the amount of License Fee and other dues outstanding after the due date and falling in arrears. Interest shall continue to be accrued on monthly compounding basis until all the payable amount of License Fee and other dues are finally squared up. Such interest shall be charged on outstanding dues for the actual day(s) of delay in payment.

a) If the Licensee failing to deposit the outstanding License Fee and other dues within 15 (fifteen) days’ Cure notice, DMRC shall issue a Termination notice to make payment of outstanding License Fee and other dues within next thirty (30) days.
b) In the event of Licensee failing to deposit the outstanding License Fee and other dues within fifteen (15) days from the date of issue of termination notice, DMRC shall disconnect all utilities provided to the Licensee.

c) In the event of Licensee failing to deposit the dues within thirty (30) days from the date of issue of termination notice, it shall constitute Material Breach of Contract and Licensee’s Event of Default under this Agreement and shall entitle DMRC to terminate the License Agreement as per provisions stipulated in this Chapter. In such case, the Interest free security deposit shall be forfeited to DMRC.

13.5 On Operational Grounds: DMRC reserves the right to terminate the License Agreement by giving three months advance notice on operational grounds. The License agreement shall stand terminated after expiry of three months notice and the Security Deposit shall be refunded after adjusting outstanding dues, if any, payable by the Licensee. The Licensee voluntarily agrees not to seek any claim, compensation, damages or any other consideration whatsoever on any ground in this regard.

13.6 Termination for Force Majeure: The License Agreement may be terminated for Force Majeure Reasons as specified in Chapter-12.

Other Terms & Conditions

13.7 On termination of License Agreement :

(i) All third party agreements, entered by the Licensee, shall stand terminated with immediate effect;

(ii) In case of termination of agreement on account of Licensee’s Events of Default, the interest free Security Deposit shall be forfeited in favour of DMRC. Any outstanding dues payable to DMRC shall be adjusted/recovered from the advance license fee and forfeited interest free Security Deposit. Balance outstanding dues, if remaining after adjustment of outstanding dues from the advance license fee and interest free Security Deposit, shall be recovered from the licensee.

(iii) All utilities shall be disconnected with immediate effect, unless otherwise specified elsewhere, and

13.8 A notice of vacation shall be issued to the Licensee to vacate the premises and to wind-up the business as specified in this chapter.

13.9 On termination of the license agreement, the Licensee shall handover the vacant possession of premises and other equipments / containers of BHS to authorized representative of DMRC within 30 (thirty) days from the date of termination of License Agreement or as per Clause No. 13.1 whichever is applicable, after removal of plants, equipments, furniture, fixtures, etc. installed by the Licensee at its own cost, without causing damage to DMRC structures. The Licensee shall be allowed to remove their movable assets like furniture, almirahs, air-conditioners, DG sets, equipments, etc without causing damage to the structure. However, the Licensee shall not be allowed to remove any facility, equipment, fixture, etc. which has become an integral part of the development plan of the space. The Licensee agrees voluntarily and un-equivocally not to seek any claim, damages, compensation or any other consideration whatsoever on this account. If the premise is not handed over in good condition as required under this clause, DMRC reserves the right to deduct/recover damage charges. No grace period
shall be provided to licensee, if licensee terminates the contract within the lock-in period.

13.10 If the Licensee fails to vacate the premises as above, DMRC shall be free to take any/all of the following action(s) as deemed fit to it.

(a) DMRC shall levy demurrage/ penal charges at twice the rate of License Fee prevailing on the date of termination of License Agreement, for occupation during this 30 (thirty) days grace period or grace period as specified in Clause No. 13.1 whichever is applicable.

(b) And after lapse of this 30 (thirty) days grace period or grace period as specified in Clause No. 13.1 whichever is applicable, DMRC shall take over the goods / property treating at NIL value, even if it is under lock & key; and shall be free to dispose-off the property in whatsoever manner as it deems fit. Licensee shall have no claim for compensation or consideration / damages after completion of grace period. If, licensee fails to pay the penalty, applicable in case of non-vacation of premises, the same shall be adjusted from the Interest Free Security Deposit available with DMRC. No grace period shall be provided to licensee, if licensee terminates the contract within the lock-in period.

13.11 After vacating the premises and wind-up the business, the Licensee shall submit a certificate from the station staff or its authorized representative as a proof of Licensee having vacated the site and wind-up the business. Licensee’s statement regarding vacation, without a vacation certificate from the Station in-charge or its authorized representative, shall not be accepted.

13.12 The termination of this Agreement shall not relieve either party from its obligation to pay any sums then owing to the other party nor from the obligation to perform or discharge any liability that had been incurred prior thereto. The Licensee shall be liable to pay all dues outstanding to DMRC including electricity, chiller and other utility charges under this agreement without prejudice to rights and remedies applicable under the law. The final settlement of dues shall take place after submission of vacation certificate from the station staff or their authorized representative subsequent to termination of License Agreement.

13.13 Rights of DMRC on Termination: DMRC shall not have any obligation whatsoever including but not limited to obligations as to compensation for loss of employment, continuance or regularization of employment, absorption or re-employment on any ground, in relation to any person in the employment of or engaged by the Licensee in connection with the scope of work specified in this agreement.

13.14 On termination of Agreement, DMRC shall have rights to re-allot / re-market or otherwise utilized the system/ space as deemed fit.
Chapter – 14

Dispute Resolution:

14.0 Dispute Resolution:

14.1 Arbitration: All disputes relating to this agreement or claims arising out of or relating to this agreement or breach, termination or the invalidity thereof or on any issue whether arising during the progress of the services or after the completion or abandonment thereof or any matter directly or indirectly connected with this agreement shall be referred to Arbitrator(s) appointed by Director, DMRC on receipt of such request from either party, after signing of the Agreement. Matters to be arbitrated upon shall be referred to a sole Arbitrator if the total value of the claim is up to Rs.50 Lakhs and to a panel of three Arbitrators, if total value of claims is more than Rs.50 Lakhs. DMRC shall provide a panel of three Arbitrators for the claims up to Rs.50 Lakhs and a panel of five Arbitrators for claims of more than Rs.50 Lakhs. Licensee shall have to choose the sole Arbitrator from the panel of three and / or one Arbitrator from the panel of five in case three Arbitrators are to be appointed. DMRC shall also choose one Arbitrator from this panel of five and the two so chosen will choose the third Arbitrator from the panel only. The Arbitrator(s) shall be appointed within a period of 30 days from date of receipt of written notice / demand of appointment of Arbitrator from either party.

14.2 The decision of sole Arbitrator / panel of Arbitrators shall be binding on all the parties. The cost of arbitration shall be borne by respective parties equally. The venue of such arbitration shall be Delhi / New Delhi. The parties agree to comply with the awards resulting from arbitration and waive their rights to any form of appeal insofar as such waiver can validly be made.

14.3 Rules governing Arbitration Proceedings: The Arbitration Proceedings shall be governed by Indian Arbitration and Conciliation Act 1996, as amended from time to time including provisions in force at the time the references made. During the pendency of arbitration proceedings, the Licensee shall continue to perform and make due payments to DMRC as per the License Agreement.

14.4 Jurisdiction of Courts: The Court at Delhi/New Delhi shall have the exclusive jurisdiction to try all disputes between the parties arising out of this agreement.
Chapter – 15

Representations and Warranties

15.0 Representations and Warranties

15.1 The Licensee represents and warrants to DMRC that –

   a) It is duly organized, validly existing and in good standing under the laws of India;
   b) It has full power and authority to execute, deliver and perform its obligations under this Agreement and to carry out the transactions contemplated hereby;
   c) It has taken all necessary corporate and other action under Applicable Laws and its constitutional documents to authorize the execution, delivery and performance of this Agreement;
   d) It has the financial standing and capacity to undertake the commercial utilization of Licensed space;
   e) This Agreement constitutes its legal, valid and binding obligation enforceable against it in accordance with the terms hereof;
   f) The execution, delivery and performance of this Agreement shall not conflict with, result in the breach of, constitute a default under or accelerate performance required by any of the terms of the Licensee Memorandum and Articles of Association or any Applicable Law or any covenant, agreement, understanding, decree or order to which the Licensee is a party or by which Licensee or any of its properties or assets are bound or affected;
   g) There are no actions, suits, proceedings or investigations pending or to the Licensee’s knowledge threatened against the Licensee at law or in equity before any court or before any other judicial, quasi-judicial or other authority, the outcome of which may constitute the Licensee Event of Default or which individually or in the aggregate may result in Material Adverse Effect;
   h) It has no knowledge of any violation or default with respect to any order, writ, injunction or any decree of any court or any legally binding order of any government authority which may result in Material Adverse Effect;
   i) It has complied with all applicable law and has not been subject to any fines, penalties, injunctive relief or any other civil or criminal liabilities which in the aggregate have or may have Material Adverse Effect;
   j) No representation or warranty by the Licensee contained herein or in any other document furnished by the Licensee to DMRC or to any government authority in relation to Applicable Permits contains or shall contain any untrue statement of material fact or omits or shall omit to state a material fact necessary to make such representation or warranty not misleading;
   k) The Licensee also acknowledges and hereby accepts the risk of inadequacy, mistake or error in or relating to any of the matters set forth above and hereby confirms that DMRC shall not be liable for the same in any manner whatsoever to the Licensee.
   l) The Licensee shall make its own arrangements in engagement of its staff and labour and shall at no point represent to or claim that the staff, labour is being recruited for and on behalf of DMRC. The Licensee shall at all times comply and represent to the staff and labour employed/ engaged by them the requirement for complying with Applicable Laws and applicable Permits, particularly in relation to safety and environmental regulations.

15.2 Obligation to notify change: In the event that any of the representations or warranties made given by the Licensee ceases to be true or stands changed, it shall promptly notify DMRC of the same.
15.3 DMRC covenants:
   a) DMRC covenants and represents that it has good and marketable title to the said premise, free and clear of all liens, claims, mortgages or deeds of trust affecting the Licensee’s possession of the Licensed Premises, Licensee’s use of the premises, or the rights granted to the Licensee hereunder.
   b) DMRC covenants and represents that it has full and complete authority to enter into a license agreement under all terms, conditions and provisions set forth in the agreement, and so long as the Licensee keeps and substantially performs each and every term, provision and condition contained in the agreement, the Licensee shall peacefully and quietly enjoy the premises without hindrance or disturbance by DMRC or by any other person(s) claiming by, through or under or in trust for DMRC.
   c) On paying the License fee, Licensee hereby reserved and observing & performing the several covenants and stipulations on its part and the conditions herein contained, shall peacefully hold and enjoy the scope of work throughout the said term without any interruptions by the DMRC or by any person claiming by, through, under or in trust for DMRC.
   d) DMRC shall provide necessary documents pertaining to DMRC properties, if required by Licensee for seeking any permission pertaining to various activities from any Government Agency.
Chapter – 16

**Miscellaneous**

16.0 **Miscellaneous**

16.1 Licensee shall comply with the laws of land including Delhi Pollution Control Board guidelines, building guidelines, fire norms etc. DMRC shall not be held liable for any change/modification in these laws which adversely affect this agreement. Licensee shall have no right/claim in this regard, whatsoever the reason may be.

16.2 Licensee shall bear all salaries, wages, bonuses, payroll taxes or accruals including gratuity, superannuating, pension and provident fund contributions, contributions to worker’s compensations funds and employees state insurance and other taxes and charges and all fringe and employee benefits including statutory contributions in respect of such personnel employed/deployed by the Licensee. These personnel shall at no point of time be construed to be employees of DMRC and the Licensee shall be solely responsible for compliance with all labour laws which shall include all liabilities of the Provident Fund Act, ESI Act, Workmen’s compensation Act, Minimum Wages Act and other Labour Welfare Act in respect of its personnel. The Licensee shall indemnify DMRC from any claims that may arise in connection with above.

16.3 Employees conduct: The Licensee shall ensure that all persons employed behave in an orderly and disciplined manner and that the said employees are prohibited from carrying on any unlawful, unfair activities or demonstrations. The Licensee shall submit the details/ Bio data of personnel to whom it intends to employ/deploy for carrying out the work, within 30 days of handing over of space. The personnel deployed shall be decent, courteous and without any adverse or criminal background. In this connection, Licensee shall be required to furnish declaration to DMRC with respect to all his personnel deployed. Further within 30 days of issue of LOA, Licensee shall submit police verification report in respect of all its personnel (to be deployed for the work of media installation) shall be furnished by the Licensee to DMRC. All the Licensee’s personnel shall be required to possess ID card issued by DMRC while working in DMRC’s premises as per prevailing procedure. Access inside the stations in paid areas shall be through smart cards as per prevailing applicable charges, in addition to the valid ID cards.

16.4 Signage:
   a) The Licensee shall have the right to display signage(s) of suitable size for displaying its generic name of space allotted to them. The signage may be illuminated or non-illuminated at the Licensee’s option, however it shall need to confirm to all governmental laws, regulations or ordinance relevant thereto. The Licensee shall need to obtain a written approval from DMRC before putting up any form of signage and DMRC reserves the right to refuse or to suggest an alternation to the same. The size, shape, location, etc. of signage are subject to architectural controls to be issued by DMRC. However, separate space for generic signage may be provided at ground level subject to feasibility.
   b) No advertisement in any format shall be permitted.
   c) Any violation of above provisions shall attract a penalty of Rs. 5000/- per signage on the first occasion and Rs.50,000/- per signage on the second occasion. The persistence violation of these provisions shall constitute Licensee’s event of default.
16.5 Notices: DMRC and Licensee voluntarily and unequivocally agrees –

a) That any notice to be served upon DMRC shall be sufficiently served and given if delivered to -

“General Manager/Property Business,
2nd Floor, A Wing, Metro Bhawan,
Fire Bridge Lane, Barakhamba Road,
New Delhi-110 001”

b) That any notice which may be required to be served upon the Licensee shall be served and given if delivery by Registered AD/Speed Post/Courier at the Address given on the First page of the License Agreement or delivered in person to the authorized representative of Licensor.

c) That any notice or correspondence under the terms of this License shall be in writing by registered post/ Speed Post/ Courier or delivered personally. All activities including day to day management, billing, cancellation/termination/surrender etc. shall be carried out from the office of the General Manager/Property Business or by his duly authorized representative. All Notice shall be addressed as follows:

d) No instruction/ notice of any party if not communicated in writing, shall be entertained by the other party.

16.6 Licensee shall have to communicate at least 15 days in advance for the total no. of manpower required for movement/ stuffing/ de-stuffing of cargo in containers. DMRC shall arrange the same from its existing trained BHS manpower contractor on the rates described Annexure XII.
## Annexure - I

## License for transport cargo through Airport Express Line

<table>
<thead>
<tr>
<th>S/N</th>
<th>Payment Heads</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fixed Advanced Quarterly License Fee for utilizing 500 numbers of container trips per day utilizing BHS system at New Delhi &amp; IGI Airport metro stations’ and Storage Space at first floor of New Delhi station.</td>
<td>On pro-rata basis for actual no. of container trips utilized.</td>
</tr>
<tr>
<td>2</td>
<td>Quarterly Licensee for utilizing additional container trips</td>
<td>On pro-rata basis for actual no. of container trips utilized.</td>
</tr>
<tr>
<td>3</td>
<td>Fixed advance quarterly licensee fee for 100 sqm space at New Delhi station</td>
<td>@ Rs. 1000/- per sqm/month</td>
</tr>
<tr>
<td>4</td>
<td>Interest Free Security Deposit</td>
<td>Equal to six months fixed License Fee</td>
</tr>
<tr>
<td>5</td>
<td>Electricity charges for Storage Space at first floor of New Delhi station.</td>
<td>On actual basis as per DERC guidelines.</td>
</tr>
</tbody>
</table>

**Note:** Advanced Quarterly License Fee & Interest Free Security Deposit shall be escalated by 5% per annum on compounding basis.
Annexure –II

LIST OF USAGES BANNED/ NEGATIVE LIST

1. Transportation and storage of any product which is unlawful /illegal or deemed unlawful under any Indian act or legislation.

2. Transportation and storage of any product which may lead to or be considered as a fire hazard; such as fire crackers, industrial explosives, chemicals, Gas/Coal etc.

3. Loose non-perishable items.

4. Advertisement at any location and in any format.

5. Performing any other activity inside the 100 sqm space at first floor of New Delhi metro station of Airport Express Line which is licensed for storage, stuffing & de-stuffing of cargo only.

6. Any other use not connected with transportation of cargo on Airport Express Line.
Annexure-III

No. .......................................................... Dt. __/___/____

Undertaking regarding payments through RTGS/NEFT/ECS mode in PB Agreement

The license agreement between Mr./Mrs./Miss/M/s._________________________ (name of the Licensee/ company/ party) and DMRC Ltd. executed on Dt.________________.

Lease out No. and Customer ID__________________________ (as mentioned in invoice).

I/We____________________________ (name of the Licensee/ company/ party) have been made to understand that payments of contract shall be acceptable to M/s DMRC Ltd. in the form of Bank Draft/ Pay order/ Demand draft only and in case, I/we______________________ intend to make payments through RTGS/NEFT/ECS procedures the same shall require prior approval of DMRC as per the terms and conditions detailed as under:

1. RTGS/NEFT/ECS mode of payments shall require prior approval of DMRC for which Licensee/ party/company must take consent from the property business cell of DMRC Ltd. in the standard format attached at Annexure–III(1).

2. Once DMRC has given their approval, the party must intimate every time before submission of any payment through RTGS/ NEFT/ ECS at least seven (7) days prior to due date for making payment in prescribed format attached at Annexure–III(1). DMRC shall give their consent within two working days within the receipt of aforesaid intimation for submission of request as per Annexure–III(2).

3. In case of any delay in receipt of aforesaid intimation mentioned at Pt. No. 2, DMRC reserve the right for refusal to accept payments through RTGS/ NEFT/ RTGS mode of payments.

4. In event of Licensee/ party/ company’s non-compliances to the aforesaid requirements. DMRC shall take action as under:
   a.) In the absence of any details from Licensee/ party/ company for consideration of DMRC amount received from the party shall not be accounted for and party shall continue pay interest/ penalty on the outstanding as per the provision of contract.
   b.) In case of receipt of payment with incomplete details payment received shall be adjusted/allocated in the following order:
      i) All the statutory dues/ Taxes shall be adjusted first.
      ii) All payments made by DMRC on behalf of Licensee/ party/ company such as water/ electricity/ maintenance charges/ annual maintenance charges etc. shall be adjusted after the adjustment statutory dues/ Taxes as mentioned in Pt. No. 4.b.i above.
      iii) All previous outstanding dues existing on date of receipt of payment including interest/ penalty imposed.
      iv) Sum remaining after adjustments as per items No. (i) to (iii) above shall be adjusted against lease rent/ space rent/ license fee as per the terms of contract.
      v) In case amount received is even shorter than statutory dues, the Licensee shall be liable to pay all the penalties as declared/ decided by the statutory bodies or as applicable under the provisions of law. In addition to this, Licensee/ party/ company shall also attract penalties as per the provisions of license agreements. Repeated violations of aforesaid instructions shall be treated as non performance/ breach of agreement and under the provisions of license agreement may attract maximum penalty of termination of license agreement.

I/We__________________________________________ (name of the Licensee /company/ party) hereby agree to the abovementioned procedure / terms and conditions related to submission of payments through RTGS/NEFT/ECS mode.

Date: ____/______/________

Name and designation of authorized representative of client / Licensee/ company
### Annexure-III (1)

**FORMAT FOR INTIMATION FOR DEPOSITION OF PAYMENTS VIA RTGS/NEFT/ECS IN PB CONTRACTS**

1. Name and address of client / Licensee

2. Customer ID

3. Lease out No

4. Invoice No. and Date

5. Period of Invoice

6. Head/item wise details of payment to be submitted as described in the invoice

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description/Head details</th>
<th>Period</th>
<th>Amount</th>
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</tbody>
</table>

Gross amount to be deposit

Less statutory deductions such as TDS, VET, S. Tax etc.

Net amount to be deposit

7. TDS registration No. of client/Licensee

8. S. Tax registration No. of client/Licensee

9. D.VAT registration No. of client/Licensee

Note: DMRC’s authorized bank name and account No. to which payments to be made – M/s Punjab National Bank, ECE House, K.G. Marg Branch, Delhi. IFSC code – PUNB0112000, MICR code – 110024043, A/c No. – 1120005800000023.

Name and designation of authorized representative of client/ Licensee/ company

All clients/ Licensees are directed to give complete compliance to this and ensure to deposit the details at least seven days before of due date of making payments as mentioned in invoice for approval of DMRC.

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**To be filled by DMRC Officials**

The aforesaid details is checked and verified by MGR/AM-Property Business and is approved/disapproved for submission through ECS/RTGS/NEFT, with following observations:

1. 
2. 
3. 

Licensee is hereby directed to submit confirmation of deposition of payment before the due date.

Dated: ____/____/_______          Signature of MGR/AM-Property Business
ANNEXURE-III (2)
FORMAT FOR APPROVAL FOR SUBMISSION OF PAYMENTS VIA RTGS/NEFT/ECS IN PB CONTRACTS

To,
Delhi Metro Rail Corporation Ltd.
O/o- General Manager/ ______________.
2nd Floor, Metro Bhawan,
Barakhamba Road,
Delhi – 110001

Sub: Request for approval for submission of payments via RTGS/ NEFT/ ECS in our contract with DMRC.

Ref: 1.) The license agreement between Mr./Mrs./Miss/M/s._________________________ (name of the Licensee /company / party) and DMRC Ltd. executed on Dt.___________.
2.) Lease out No. and Customer ID_________________________ (as mentioned in invoice).

Sir,

1.) With reference to above mentioned subject matter, it is requested that kindly allow us to avail the RTGS/NEFT/ECS mode of payment for deposition of payments against aforementioned license agreement.
2.) That, I/we_________________________ (Name of Licensee/ authorized representative of company/ party/ Licensee) have understood the terms and conditions related to deposition of payments via RTGS/ NEFT/ ECS mode.
3.) That, I/we also voluntarily agree to submit the format for intimation for deposition of payments via RTGS/NEFT/ECS in PD contracts seven (7) days before due date as mentioned in invoice or last date for submission of payments as per the terms and conditions of license agreement every time for approval of DMRC Ltd for making payments via RTGS/NEFT/ECS mode.
4.) After making payments, I/we shall also undertake to submit the details with payment confirmation before due date.
5.) I/we also understand that in case of non-compliances, it shall be considered as breach of agreement and action shall be taken as per the terms and conditions of license agreement.

Thanking you

Name and designation of authorized representative of client / Licensee / company

To be filled by DMRC Officials

On the request for the ______________________ (name of Licensee/ party/ company), they are allowed to deposit the payment via RTGS/ NEFT/ ECS mode in DMRC’s authorized bank name and account No. to which payments to be made – M/s Punjab National Bank, ECE House, K.G. Marg Branch, Delhi. IFSC code – PUNB0112000, MICR code – 110024043, A/c No. – 1120058000000023 subject to submission of format for intimation for deposition of payment via RTGS/NEFT/ECS in PD contracts every time seven (7) before due date for approval of DMRC Ltd and submission of confirmation of deposition of payments before the due date.

Dated: ____/____/_______

Signature of MGR/AM-Property Business
Annexure –IV

Availability of existing infrastructure related to electrical power supply (including capacity of electrical load that can be sanctioned), air-conditioning works, fire protection system & fire NOC and the proposed corresponding terms/conditions/procedure w.r.t. space Licensed out for storage, stuffing & de-stuffing of cargo at first floor of New Delhi (NDRU) station of airport metro express line

1 ELECTRICAL POWER SUPPLY:

1.1 Availability of Electrical load:

a. Electric power required for commercial activity within footprint of New Delhi Metro station are to be drawn from existing available source i.e. existing LT panels installed at Ground floor at station. No separate LT panel is available at First Floor. Availing power supply from outside agencies in DMRC is not permitted.

b. Details of installed power supply system works along with available electrical load that can be taken up upto individual retail shops are indicated as under:
   - New Delhi – First Level --- Annexure-IV-A

c. Subsequent extension/ modification of power supply system works including shops internal wiring, lighting, power distribution etc. to make retail area functional is responsibility of Licensee.

d. Any addition / up-gradation/ modification of existing electrical power system works (refer 1.1.b) if required, are to be taken up subjected to technical feasibility and approval from DMRC. If approved, same work can be carried out by Licensee with all cost to be borne by Licensee.

e. For addition / up-gradation/ modification of electrical power system works (refer 1.1.b) carried out by Licensee under supervision of DMRC, a supervision fee of Rs 10,000/- per retail shop will be charged by DMRC.

   {For example: In case Licensee wishes to combine 3 shops in 1 shop, charges of 3 x Rs. 10,000 = Rs. 30,000/ shall be payable by Licensee to DMRC towards supervision charges.}

f. The existing area at First floor at station is provided with necessary lights / ckts. fed by lighting DBs installed at station area. Licensee has to modify the lighting circuits from station area lighting circuits to his own lighting circuits at his own cost.

g. For common corridor area, Lighting will be provided by DMRC, however, lighting load consumption will be proportionately added on metering of individual licensee for 12 hours 100% lighting & 12 hours, 50% lighting.20% maintenance cost on their Metering will be charged extra.

h. Emergency Signage provided is also fed from lighting circuits and Licensee has to make his own arrangement to take up these on Licensee ‘s own UPS.

1.2 Reliability of Power supply/ Use of DG set:

The power supply connection released for commercial activity is from the available DMRC power network which is reliable and has adequate redundancy. Hence, DG
power available in DMRC network will not be made available to Licensee. Being underground station, installation of additional DG set by Licensee is not permitted. Although the power fed from normal source is quite reliable, Licensees may however, provide UPS / Inverter at their own cost in own premises, if desire or need arise.

1.3 Specifications for electrical work:

a. For any addition / up-gradation/ subsequent extension / modification of electrical power system works (1.1 b , c & f) carried out by Licensee in existing retail area to be carried out in accordance with detailed electrical specifications as per Annexure-IV-C.
b. The dismantled accessories of existing work as defined in 1.1.b above, if any needs to be handed over to DMRC.
c. The works executed by Licensee shall be inspected by DMRC representative for ensuring compliance of specifications / stipulations of contract.
d. At the end of the contract (pre-mature surrender/termination, natural completion, etc.) all facilities installed by DMRC (refer 1.1.b,f) i.e. cable, isolators, LT panels, meters etc. shall be sole property of DMRC. Licensee has to handover these in good order & working condition. The facilities installed by Licensee (refer 1.1.c) will be his own property and Licensee has to remove all these from the site. If facilities installed by DMRC (refer 1.1.b,f) have not been handed over in good working condition or Licensee found unable to remove his own installed facilities (refer 1.1.c), DMRC has the right to rectify / remove the same and recover the corresponding cost from Licensee.
e. For carrying out any addition / up-gradation/ subsequent extension/ modification work by Licensee / any work related to construction/ furnish work , for which power is required, Licensee will apply for temporary electrical connection from DMRC. Temporary connection is given for reasonable time period. Format of application for seeking temporary connection and lists of documents required is attached at Annexure-IV-D.
f. Licensee after completion of all electrical and fire safety works in leased premises in all respect duly complied to all safety norms prescribed by DMRC as per Annexure-IV-E, F & G, will apply for permanent electrical connection. After inspection and verification by DMRC representative to all compliance, connection will be converted in to permanent one.
g. If Licensee fails to complete the work as mentioned above in order to regularize temporary connection in to permanent connection with in reasonable time, temporary connection will also be disconnected. For this Licensee will be solely responsible.

1.4 Electrical Metering:

a. Calibrated CT operated Energy meter having TOD facility as per Delhi Tariff schedule shall be installed at single point i.e. incomer feeder level of existing LT panel/ Lighting DBs at respective location of station with cost to be borne by Licensee. DMRC in any case will not provide meters to individual shops/ kiosk.
b. One combined load will be sanctioned for all meters installed at floor level. The sanctioned load shall decide whether load is more or less than 150 kVA for purpose of deciding tariff.
c. Electrical load & metering will be carried out after algebraic sum of consumed units of all meters installed.
d. Energy Meters including connected accessories/ meter box / modification at panel level to install meter etc., in line with specifications of DMRC to be procured, installed and commissioned by Licensee for his own metering at his own cost.
e. Regular testing of all meters at defined interval will be responsibility of Licensee.

1.5 Tariff for Electrical Metering:

a. Rate of electricity for temporary or permanent electrical connection shall be charged from Licensee at which concerned DISCOM would be charging, had they obtained electric connection from them as per prevalent tariff orders issued by DERC.
b. Tariff applicable shall be NDLT for LT load greater than 150 KVA or below 150 KVA as per existing tariff order. However, same may change as per prevalent tariff orders.

1.6 Operation and Maintenance:

Licensee has to operate and maintain entire electrical system under its jurisdiction i.e. entire electrical power system downstream from installed energy meter of Licensee including meter in line with good maintenance practice to maintain entire system in safe & working condition.

Licensee has to ensure that all the electrical work done within the Licensee premises including wiring, power outlets and gadgets for power distribution & air conditioning system are used, operated and maintained properly for guarding against short circuits/fires and are as per the Indian Electricity Rule, 1956 and other applicable laws, statutory provisions and standards in force at the time, and Licensee has to indemnify DMRC against any loss accrued to the Licensee on this account. Further, the Licensee agrees that if there is any harm/loss to the property of DMRC or to any other third party due to fault in the electrical work, outlets or apparatus within the premises of the Licensee, all the loss shall be borne by the Licensee.

AIRCONDITIONING SYSTEM:

2.1 Availability

a. No air conditioning facility is extended to First Floor area of New Delhi station from existing Air conditioning of station. Licensee has to plan its own air conditioning system and smoke extraction & fresh air system as per its own retail planning requirement with all cost borne by Licensee.
b. Electrical consumption for all associated works viz. AHUs/FCUs installed by Licensee is to be taken from available load mentioned in para 1.1.b above. Normally no additional load will be made available for the same, however, in case of extremity, Load may be provided subject to technical feasibility with all cost to be borne by Licensee. Licensee is advised to have a site visit. Licensee is required to submit its plan to DMRC and DMRC will check that the plan submitted doesn’t adversely affect the station systems and the works undertaken are in line with safety norms of electrical & fire safety.

c. Window/ split ACs & VRV system can be used. Licensee has to install air conditioning system at their own cost in own premises only.

d. Any addition / up-gradation/ modification to air-conditioning system works that require system augmentation to be taken up subjected to technical feasibility & approval from DMRC. If approved, same work to be carried out by Licensee at its own cost. The dismantled accessories of existing DMRC installations, if any, need to be handed over to DMRC.
e. Licensee has to submit the specifications & scheme for the work carried out for distribution system including installation of FCUs/ AHUs and ducting and seek approval from DMRC.

f. The dismantled accessories of existing DMRC installations, if any, need to be handed over to DMRC.

g. Air conditioning & smoke extraction installed by Licensee to be integrated with Fire alarm & control system made available by Licensee itself in such a way that in event of fire, automatic smoke extraction system should work and air conditioning system to put off automatically for that respective floor level.

h. Two Smoke Exhaust Fans are installed at ceiling of area (F-1) (Refer Annexure–IV–A) for Station operational Area for Fire/Smoke Extraction. Access is required for DMRC staff for maintenance purpose of these fans.

2.2 Operation and Maintenance:

Licensee has to operate and maintain entire Air-conditioning and mechanical system under its jurisdiction in line with good maintenance practice to maintain entire system electrically & Fire safely and in working condition.

3 Fire Alarm & Control System and Fire NOC:

a. Fire NOC of NDRU station for station area was issued by DFS for occupancy class Assembly Building w.e.f 21/05/2015 for a period of three years (Annexure-IV-B). However, No Fire NOC is available for this First Floor Area. Hence, Fire NOC of this area has to be taken up by Licensee at its own with all cost to Licensee.

b. Existing capacity of Fire Fighting pumps and tanks are as under:
   - Fire water tank (2 nos. of 100 KL)
   - 2 nos. 90 KW (1 Main + 1 std by), 4500 LPM, 80 mtr head Fire booster pumps and 1 no. 7.5 kW jockey pump, 180 LPM, 80 mtr head

   Above infrastructure is already meeting the fire provision requirement of the NDRU station operation area and retail area as per category of Fire NOC provided by DFS (refer 3a. above). Any addition / up-gradation/ modification to this existing system on account of change in category of Fire NOC as per Licensee retail planning will have to be carried out by Licensee at his own cost so as to meet all statutory requirement of DFS department.

c. Any change in class of fire NOC will require re-processing of NOC and same has to be processed & pursued by Licensee for approval of the statutory authority with cost involved (if any) to be borne by the Licensee. Renewal of Fire NOC with DFS after validity also has to be pursued by Licensee.

d. Except Fire hydrants no other system is in place at first Floor retail area. Licensee has to install all Fire suppression & Protection system including smoke extraction system as per its own retail planning to meet all statutory requirements at its own cost.

e. Additional work such as provision of fire / smoke detectors along with repair / replacement of the any of the equipments / items related to fire protection system along with the works involved for integration of the same to the Main Fire alarm & control system and provision of water sprinkler system at First floor at station as per statutory requirement will have to be carried out by Licensee at its own cost. Licensee has to install repeater panel & mimic panel nearby to the space where
DMRC existing FACP is installed in Station Control Room and/or along with already installed DMRC repeater and mimic panel so as to meet statutory requirement of DFS, with all cost to be borne by licensee.

f. Provision of portable fire extinguishers as per requirement to be provided by Licensee as per Annexure-IV-H.

g. Putting up of signage for Emergency walkway/fire escape route/ refuse area/entrance/common area and their lighting, cleaning, maintenance and security is under Licensee scope of work.

h. Licensee should not in any way obstruct or permit the obstructions of any emergency walkway/fire escape route/ refuse area/entrance/common area within or outside their premises.

i. If the existing retail area structure / usage are required to be upgraded/ modified for commercial reasons, the same has to be carried out by Licensee at its own cost duly ensuring that entire work on completion meets statutory requirement on Fire safety & electrical safety including meeting with the specifications of DMRC electrical items. The dismantled accessories etc., if any needs to be handed over to DMRC.

j. Licensee shall not store or use flammable or explosive substance in their premises, except with the DMRC consent.

k. On issue of permissibility to use coal/LPG/PNG and other electrical appliances for the purpose of cooking / serving the eateries, instructions / guidelines issued by PD/PB wing of DMRC may be referred. Clarification, if any may be sought from PB/PD Department only.

l. Integration of water sprinkler system to the hydrant pipe line of DMRC will have to be carried out by Licensee by approaching Works (Civil Engg.) department of DMRC.

m. Licensee has to operate and maintain entire Fire system under its jurisdiction at First floor at station in line with good maintenance practice to maintain and keep all fire hydrants, sprinklers, fire alarm and control system, emergency lights, exit signage and fire fighting equipments in working order at all times and system meet all stipulations / requirement laid down by DFS.

4 General:

a. That except in the event of mechanical defect and/or electrical defect/ scheduled maintenance activity / any other defect not in control of DMRC, DMRC will provide electric supply, however ,DMRC shall not be liable and / or responsible for any claim of whatsoever in nature arising out of them.

b. Licensee to permit DMRC employee at all reasonable hours in normal case / at any time in emergency, to enter in the premises for the inspection or for any other purpose connected with the work.

c. Licensee has to appoint his own Facility Manager at his own cost for looking after the operation & maintenance of various electrical power supply, distribution and air-conditioning system ( i.e. all E&M activities) and fire protection system for the equipments/assets installed by the Licensee under his jurisdiction .

d. Licensee has to own entire Electrical Power supply from downstream the electrical energy metering points including energy meters, and Fire hydrant system on “ as is where is basis” at First floor at station , and Licensee will have to operate & maintain the system / equipments installed by it to the best maintenance practice duly ensuring compliance of various stipulations related to electrical & fire safety. Any rectification /repair/ modification with regard to above has to be carried out by Licensee itself at its own cost. The Licensee voluntarily and unequivocally agrees not to seek any claim, damage, compensation or any other consideration whatsoever on account of time & costs associated in carrying out the above works.
e. If any work is carried out by DMRC for Licensee on being requested by the Licensee, then cost for the same will be the actual cost incurred on the work by DMRC + 15% supervision charge of DMRC.
### ANNEXURE IV-A

**FIRST FLOOR LEVEL**

<table>
<thead>
<tr>
<th>Type/Location</th>
<th>Name of Terminal</th>
<th>Maximum Number of Vehicles</th>
<th>Maximum Number of Vans</th>
<th>Maximum Number of Minals</th>
<th>Maximum Number of Trucks</th>
<th>Maximum Number of Vans with Maximum Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.1</strong></td>
<td></td>
<td>10</td>
<td>5</td>
<td>10</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td><strong>1.2</strong></td>
<td></td>
<td>10</td>
<td>5</td>
<td>10</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td><strong>1.3</strong></td>
<td></td>
<td>10</td>
<td>5</td>
<td>10</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td><strong>1.4</strong></td>
<td></td>
<td>10</td>
<td>5</td>
<td>10</td>
<td>5</td>
<td>10</td>
</tr>
</tbody>
</table>

**TOTAL AVAILABLE LOAD AT FIRST FLOOR LEVEL IN KGF**

**330 KGF**

**NOTE:**

1. Height of multiple points measuring shall be marked out at outgoing of panel installed underground floor.
2. Available electrical load is based on basic or panel load. Licensee has to make necessary arrangements as per connected load should not exceed Frixion from mentioned load.

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**Annexure - IV-A**
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEAD QUARTERS : DELHI FIRE SERVICE : NEW DELHI - 110001  

No. F6/DFS/MS/10/02/827  
Dated 21/05/13  

FIRE SAFETY CERTIFICATE  

Certified that the New Delhi Airport Merto Station of Airport Metro Express Line located at Ajmeri Gate New Delhi comprised of Two side Platforms and ground level of North-west Entry at Ajmeri Gate excluding the retail area at ground, Mezzanine and concourse level was granted FSC by this department vide letter F6/DFS/MS/2011/1494 dated 07/07/2011. The premises was re-inspected by the officer concerned of this department on 06-05-2015 in the presence of Sh. Ankit Raj (Fire Inspector) and found that the said Express Metro Station & retail area have deemed complied with the fire prevention and fire safety requirements in accordance with rule 33 of the Delhi Fire Service Rules, 2010 and that the premises is fit for occupancy class Assembly Building with effect from 21/05/2015 for a period of three years in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under Rule 40 and subject to compliance of the conditions under rule 38 of the Delhi Fire Service Rules, 2010. 

Issued on 21/05/15......... at New Delhi by.  

(Dr. G.C. Misra)  
Chief Fire Officer  
Ph-011-24638350  

Copy to:-  
1. Mr. Rajesh Agrawal,  
   Sr.DGM/E&M,  
   Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Del...  

Condition for the validity of fire safety certificate  

1. All the fire safety arrangements provided therein shall be maintained in good working condition at all time. The owner / occupier shall submit a declaration every year in Form ‘K’ provided in the first schedule of Delhi Fire Service Rules 2010. The form is available on www.dfs.delhigovt.nic.in.  
2. Any loss of life or property due to non-functional fire safety measures shall be at the responsibility of the management.  
3. The trained fire fighting staff should be available round the clock.  
4. Any deviation w.r.t construction etc. shall be verified by the concerned building sanctioning authority.  
5. This fire safety certificate may not be treated in any case for regularization of unauthorized construction, if any.  
6. “The owner/occupier shall apply for renewal of this Fire Safety Certificate to the Director in Form ‘J’ [sub rule (l) of rule 37] along with a copy of this Certificate, six months prior to its expiry”.  

10
Annexure – IV-C

Specifications For Electrical Works

1. Licensee is required to prepare all the plans/drawings for Electrical & Fire work to be carried by them and obtain prior approval of DMRC before execution. The work is required to be executed as per IE rules and through a licensed Sub Contractor. All costs associated with provision of electricity will be borne solely by the Licensee. The Licensee hereby voluntarily and unequivocally agrees not to seek any claim, damages, compensation or any other consideration whatsoever on account of time and cost associated in making provision of electricity.

2. For Elevated station load up to 10 KVA shall given in single phase & in case of underground stations load upto 5KVA shall be given. Load above this shall only be given in three phase. License is required to balance load at his end so that no unbalancing occurs at DMRC end.

3. Cables upto 6 Sq.mm. will be of Copper conductor and above 6 Sq.mm. Aluminum conductor may be used. However in case of underground station, use of Aluminum conductor cable is not allowed. Cables for single phase shall be three core, with one core as earth. For three phase load four core cable along with separate 2 nos. of 8 SWG GI wires shall be used for earthing. For underground stations, 2 separate earth wire of 8 SWG copper conductor shall be used.

4. For elevated stations all wires shall be FRLS. Cables shall be armoured, XLPE , FRLS. In case of Underground stations all wires and cables shall be armoured , XLPE FRLSZH and conform to NFPA-70 ,BS-6724 and BS-6724.

5. The meter box along with MCB & ELCB will be metallic and without any holes. DP MCB & ELCB is required for single phase supply. TPN MCB and ELCB is required in case of three phase. ELCB, cables, MCB rating for main connection shall be as per table- E-1.

6. Use of any PVC material is not permitted in the underground stations.

7. Licensee will provide their proposed protection philosophy with proper discrimination with upstream breaker and seek approval from DMRC.

8. Specification for all materials / works must follow the standards, codes and specifications as used by DMRC in the E&M works. If any item/ equipment/ work is not covered in standards, codes and specifications of DMRC, then the same has to be procured / installed from reputed manufacturer/ make in line with relevant IS/IEC standard with prior approval of DMRC.

9. In case, the Licensee draws power more than the sanctioned load, electricity connection may be disconnected. The electricity connection will be restored on first occasion only when Licensee pays necessary penalty as per DERC norms and removes excess load. On the subsequent occasion, DMRC reserves the rights to revoke the license and forfeited the interest free security deposit.

10. Only Galvanized Cable tray, Conduit, Cable Ladder shall be allowed.

11. Internal wiring of luminaries (Light Fittings) and Signage in signage’s panel shall also be FRLSZH in case of UG stations.

12. All Plastic accessories used in luminaries shall be non-flammable material, meeting all the NFPA requirements, preferable by UV and shall be suitable for application at UG station conforming to UL – 94 standards on flammability of material.
TABLE: E-1 (Rating of Electric items)

<table>
<thead>
<tr>
<th>Power Requirement (KVA)</th>
<th>Rating of MCB (A, 10kA)</th>
<th>Rating of ELCB (A, mA)</th>
<th>Cable Size Copper (Sq.mm.) DB to Licensee premises</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ELEVATED STATION</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>0 - 0.1</td>
<td>0.5</td>
<td>16, 30</td>
<td>1.5</td>
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<td>1</td>
<td>16, 30</td>
<td>1.5</td>
</tr>
<tr>
<td>0.2 - 0.5</td>
<td>2</td>
<td>16, 30</td>
<td>1.5</td>
</tr>
<tr>
<td>0.5 - 0.7</td>
<td>3</td>
<td>16, 30</td>
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<td>0.7 - 0.9</td>
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</tr>
<tr>
<td>0.9 - 1.2</td>
<td>5</td>
<td>16, 30</td>
<td>1.5</td>
</tr>
<tr>
<td>1.2 - 1.4</td>
<td>6</td>
<td>16, 30</td>
<td>1.5</td>
</tr>
<tr>
<td>1.4 - 2.3</td>
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<td>2.5</td>
</tr>
<tr>
<td>2.3 - 3.7</td>
<td>16</td>
<td>16, 30</td>
<td>4</td>
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<td>3.7 - 4.6</td>
<td>20</td>
<td>25, 30</td>
<td>4</td>
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<td>4.6 - 7.4</td>
<td>32</td>
<td>32, 30</td>
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<td>7.4 - 9.2</td>
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<td>10</td>
</tr>
<tr>
<td>9.2 - 10.0</td>
<td>50</td>
<td>63, 30</td>
<td>16</td>
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<tr>
<td><strong>UNDER GROUND STATIONS</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>0 - 0.1</td>
<td>0.5</td>
<td>16, 30</td>
<td>3 Core x 4 Sq. mm (for single phase)</td>
</tr>
<tr>
<td>0.1 - 0.2</td>
<td>1</td>
<td>16, 30</td>
<td>3 Core x 4 Sq. mm (for single phase)</td>
</tr>
<tr>
<td>0.2 - 0.5</td>
<td>2</td>
<td>16, 30</td>
<td>3 Core x 4 Sq. mm (for single phase)</td>
</tr>
<tr>
<td>0.5 - 0.7</td>
<td>3</td>
<td>16, 30</td>
<td>3 Core x 4 Sq. mm (for single phase)</td>
</tr>
</tbody>
</table>

For single phase, use 3 Core x 4 Sq. mm.
<table>
<thead>
<tr>
<th>S. N.</th>
<th>Item</th>
<th>Approved Makes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>GI Conduit Pipes</td>
<td>BEC, AKG, NIC, Steel Craft -- ISI Marked</td>
</tr>
<tr>
<td>2.</td>
<td>GI Conduit Accessories</td>
<td>Confirming to BIS as per approved samples</td>
</tr>
<tr>
<td>3.</td>
<td>Copper Conductor FRLS, PVC insulated wires</td>
<td>National, Ecko, Finolex, Havells, Grandly, NICCO, Asian, Poly Cab</td>
</tr>
<tr>
<td>4.</td>
<td>Copper Conductor FRLSZH , PVC insulated wires</td>
<td>Polycab, Ducab Dubai, Cords Cables, KEI.</td>
</tr>
<tr>
<td>5.</td>
<td>FRLS Cables</td>
<td>Fort Gloster, NICCO, Finolex, Asian/RPG, KEI, Havells, Polycab, CCI, Universal</td>
</tr>
<tr>
<td>6.</td>
<td>FRLSZH , PVC Cables</td>
<td>Polycab, Ducab Dubai, Cords Cables, KEI, Rashi Cables.</td>
</tr>
<tr>
<td>7.</td>
<td>Switches &amp; Socket outlets</td>
<td>Crabtree, Anchor, MDS, LK (Schneider)</td>
</tr>
<tr>
<td>8.</td>
<td>MCB, RCCB (ELCB)</td>
<td>L&amp;T Hager, MDS, Siemens, GE, Merlin-Gerin, ABB, Schnieder</td>
</tr>
<tr>
<td>11.</td>
<td>Luminaries</td>
<td>Philips / Schrader / Osram / Bajaj / Thorn / Crompton</td>
</tr>
</tbody>
</table>
Annexure – IV-D
FORMAT OF APPLICATION FOR TEMPORARY POWER SUPPLY

<table>
<thead>
<tr>
<th>SN</th>
<th>ITEM</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Licensee</td>
<td>:</td>
</tr>
<tr>
<td>2</td>
<td>Station</td>
<td>:</td>
</tr>
<tr>
<td>3</td>
<td>Reference to allotment letter (Copy to be attached)</td>
<td>:</td>
</tr>
<tr>
<td>4</td>
<td>Load Requirement (KW)</td>
<td>:</td>
</tr>
<tr>
<td>5</td>
<td>Details of submission of Advance Consumption Deposited as per load</td>
<td>:</td>
</tr>
<tr>
<td>6</td>
<td>Details of Cable installed along with earthing (Make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>7</td>
<td>Details of MCCB/MCB installed (make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>8</td>
<td>Details of ELCB installed (make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>9</td>
<td>Details of MDI / TOD Energy meter installed (Make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>10</td>
<td>Please confirm whether lockable meter box with earthing has been provided and sealed by DMRC representative</td>
<td>:</td>
</tr>
<tr>
<td>11</td>
<td>Attach Cable layout plan (submitted by license &amp; signed by concerned E &amp; M supervisor)</td>
<td>Attached / Not Attached</td>
</tr>
<tr>
<td>12</td>
<td>Attach Electrical Declaration as per Annexure F 1/F2 on Rs.100/- Non-judicial Stamp paper</td>
<td>Attached / Not Attached</td>
</tr>
</tbody>
</table>

PROCEDURE

1. After ensuring laying of cable and meter box as per stipulations, Licensee shall apply to concerned PD / PB department in above form.
2. Electrical Department shall release temporary electric connection after verification.
3. Licensee to ensure that rules and specifications for electrical works, fire safety requirements have been understood by them and necessary approval wherever required has been taken / applied for.
Annexure – IV-E
Format of Application For Permanent Power Supply

<table>
<thead>
<tr>
<th>SN</th>
<th>ITEM</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Licensee</td>
<td>:</td>
</tr>
<tr>
<td>2</td>
<td>Station</td>
<td>:</td>
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<tr>
<td>3</td>
<td>Reference to allotment letter (Copy to be attached)</td>
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<tr>
<td>4</td>
<td>Load Requirement (KW)</td>
<td>:</td>
</tr>
<tr>
<td>5</td>
<td>Details of submission of Advance Consumption Deposited as per load</td>
<td>:</td>
</tr>
<tr>
<td>6</td>
<td>Details of Cable installed along with earthing (Make and rating) Attach cable test report</td>
<td>:</td>
</tr>
<tr>
<td>7</td>
<td>Details of MCCB/ MCB installed (make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>8</td>
<td>Details of ELCB installed (make and rating)</td>
<td>:</td>
</tr>
<tr>
<td>9</td>
<td>Details of MDI / TOD Energy meter installed (Make and rating) Attach Original Meter Test Report</td>
<td>:</td>
</tr>
<tr>
<td>10</td>
<td>Please confirm whether lockable meter box with earthing has been provided and sealed by DMRC representative</td>
<td>:</td>
</tr>
<tr>
<td>11</td>
<td>Attach Cable layout plan (submitted by license &amp; signed by concerned E &amp; M supervisor)</td>
<td>Attached / Not Attached</td>
</tr>
<tr>
<td>12</td>
<td>Attach Electrical Declaration as per Annexure F 1/F2 on Rs.100/- Non-judicial Stamp paper</td>
<td>Attached / Not Attached</td>
</tr>
<tr>
<td>13</td>
<td>Attach Electrical Installation Test Report {In stipulated format as per Annexure-G} signed from Electrical contractor holding valid license</td>
<td>Attached / Not Attached</td>
</tr>
</tbody>
</table>

PROCEDURE

1. After ensuring completion of all electrical works as per stipulations and completion of all safety requirements i.e. Fire safety, clearance by local fire service etc., Licensee shall apply to concerned PD / PB department in above form.
2. Electrical Department and Fire Department shall carry out inspection at site and if found complied, permanent electric connection shall be released.
Annexure- IV-F1
DECLARATION
{ For Elevated Stations, On non judicial stamp paper of Rs. 100/-}

I____________________, son/daughter/wife of ____________________ Resident of ______________________ (hereinafter referred to as the “Applicant”, which term shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear and declare as under:

OR

________________________, a company incorporated under the provision of the Companies Act 1956, a sole proprietorship, a partnership having its registered office at ______________________(hereinafter referred as “Applicant”, which expression shall unless repugnant to the context or meaning thereof, include its successors and assigns), do hereby swear and declare as under:

That the Applicant is an occupant of the premises No.______________ at _______________ having taken the premises from DMRC on the terms and conditions agreed to with DMRC which include that DMRC may supply electricity as a part of the lease or license of the premises, based on the commercial arrangement.

The Applicant has requested the DMRC to provide an electricity connection at the above-mentioned premises in the Applicant’s name for the purpose mentioned in the application form.

The Applicant hereby agrees and undertakes:

1. That the Applicant desires to have and agrees with DMRC to take supply of energy for the above mentioned purpose, for a period of not less than two years from the date of commencement of supply and to pay for the energy so supplied and all other charges at the rates set out in the concerned State Electricity Regulatory Commission’s Tariff Schedule and the miscellaneous charges for supply as may be in force from time to time, including advance Consumption Deposit etc.

2. That the Applicant shall have no objection for the DISCOMs to carry out Inspections of the Applicants’ Meters & Equipments & Any Observation made by such Agencies, Which are acceptable to DMRC, shall be binding on the Applicant for Attention/Compliance.

3. That DMRC shall be entitled to disconnect the supply of energy by issuing a disconnection notice in writing, to the Applicant, if the Applicant is in default of payment of the due charges.

4. That the applicant shall pay the full amount mentioned in the Monthly/Bi-monthly Consumption Bill as raised by DMRC before the last date mentioned in such Monthly./Bi-monthly Bill. Licensee shall provide Test Report/Calibration report in regard to Energy Meter installed. DMRC may ask Licensee to recalibrate the Energy Meter whenever considered necessary.

5. That all or any taxes/duties, as may be levied on the supply of electricity to the Applicant by DMRC, shall be paid and borne by the Applicant.

6. That the Applicant agrees that DMRC would accept an application from the Applicant for reduction in load only after two years from the original sanction. All applications for load enhancement by the Applicant would be dealt with by DMRC as a new connection and DMRC would follow the procedure as in the case of a new connection.

7. That DMRC shall have the right to recover the fixed charges due as per applicable tariff for the remaining contracted period in case the contract is terminated prior to the expiry of the contracted period.

8. That all the electrical work done within the Applicant’s premises including wiring, power outlets and gadgets for power distribution & air conditioning system are used, operated and maintained properly for guarding against short circuits/fires and are as per
the Indian Electricity Rule, 1956 and other applicable laws, statutory provisions and standards in force at the time, and indemnify DMRC against any loss accrued to the Applicant on this account. Further, the Applicant agrees that if there is any harm/loss to the property of DMRC or to any other third party due to fault in the electrical work, outlets or apparatus within the premises of the applicant, all the loss shall be borne by the Applicant.

9. That specification for all materials / works will follow the standards, codes and specifications as used by DMRC in the E&M works. If any item/ equipment/ work is not covered in standards, codes and specifications of DMRC, then the same will be procured / installed from reputed manufacturer/ make in line with relevant IS/IEC standard with prior approval of DMRC.

10. To pay DMRC all costs and expenses that DMRC may incur by reason of a fresh service connection being given to the Applicant.

11. To indemnify DMRC against all proceedings, claims, demands, costs, damages and expenses that DMRC may incur by reason of a fresh service connection given to the Applicant.

12. To be bound by DMRC’s conditions of supply, and all applicable acts and rules.

13. That DMRC shall not be responsible for any interruption/diminution of supply.

14. Others

14.1 Licensee will have to provide a Low voltage switch-board with MCBs & ELCB’s of required capacity with Electronics Static Energy Meters having provision of MDI, TOD etc. of required capacity at his cost conforming to relevant BIS standards and of approved make along with test certificate shall be arranged by the applicant. The meter shall be installed and sealed by DMRC, either within the premises of the applicant or at a common meter room/board. Applicant shall not tamper with or disturb the meter in any manner whatsoever, and shall be responsible for its safety.

14.2 DMRC shall provide supply, if available, at one fixed point as per DMRC plan. All cabling work to tap off the supply from the fixed point and to avail it within his premises shall be done by the applicant in line with scope of work provided by DMRC. Approval to the layouts/schemes/details shall be taken from DMRC O&M wing.

14.3 Only FRLS /FRLSZH cable of required size shall be used for tapping off supply from DMRC fixed supply to Licensee premises in rigid GI Conduit pipe in line with specifications of Electrical works provided to applicant by DMRC.

14.4 Licensee will also do wiring within his shop/stall by using GI conduit or fire resistance PVC casing/caping. The Licensee shall use FRLS/FRLSZH copper wire of the required size in line with specifications of Electrical works provided to applicant by DMRC (the wiring scheme, the type of wiring, size of wires, various loads, plug point, light fan etc. shall be as per DMRC’s approval).

14.5 DMRC will provide Power Supply of single phase, 230V, 50Hz for a max. connected load up to 10kVA/5 KVA in line with specifications of Electrical works provided to applicant by DMRC. Electrical load requirement exceeding above will be given on 3-phase, 415V, 50Hz subject to availability.

14.6 Licensee shall be given only normal power supply available in station premises. Licensee may use suitable voltage stabilizers and power factor correction equipment as per his requirement. DMRC shall not be providing any standby power supply from station DG set or UPS.
14.7 Licensee shall not be permitted to use any standby Diesel Generator Sets. Licensee will only be permitted to use standby UPS/Inverter system will also be taken as a part of total connected load.

14.8 The Total Demand Load & Total Connected load shall be treated as same. Licensee will have to pay applicable demand charges as per the Total Connected Load Only.

14.9 Licensee shall use Energy efficient lighting & shall provide proper Lighting fixtures, Lamps, Electronic Ballast etc. Licensee shall provide uniform & good illumination level not less that 100 Lux in any case.

14.10 Licensee shall use Brand/make Electrical wiring and switch gear items in line with specifications of Electrical works provided to applicant by DMRC. The Electrical Contractor/agency at Licensee’s cost shall carry the entire work. DMRC’s representative may inspect and supervise the work.

14.11 Licensee shall provide proper Earthing connection as per the applicable standards and shall terminate the same to the DMRC’s Distribution Board or to any other place as directed by the DMRC. Installation Test Report issued by licensed electrical wiring contractor in the prescribed format (available with the application form) and countersigned by the applicant shall be submitted by the Licensee. Every shop/ property Development area must have enough fire Extinguisher as stipulated.

14.12 Licensee will not be allowed to provide Room Heating appliance of any kind.

14.13 The power shall be supplied normally as per approved sanction load by DMRC. Minimum load to be given shall be 2 KVA on which the demand charges as applicable shall be paid by the Licensee. Additional power up to 10 kW on single phase and thereafter on three phase system if required by the Licensee will be supplied subject to availability at an additional cost and conditions to be stipulated by DMRC.

14.14 In case, Licensee draws power more than the connected load, his electricity connection shall be disconnected. The electricity connection will be provided back on first occasion only when Licensee pays necessary penalty as per State ERC norms and removes excess load. On the subsequent occasion, DMRC reserves the right to revoke the license and forfeit the interest free security deposit.

14.15 In case, the Licensee is found misusing Electricity or tampering with the Energy meter, a token penalty of Rs. 1000/- will be charged from him along with disconnection of power supply. Reconnection of power supply will be done only after charging Rs. 100/- as reconnection fee and clearance of all dues duly obtaining approval of Competent Authority of DMRC.

15. That the Applicant shall have no objection at any time to the rights of DMRC to supply energy to any other consumer from the service line or apparatus installed on the Applicant’s premises.

16. That the supply shall be used for the purpose that it has been sanctioned by DMRC and shall not be misused in any way to serve any other purposes.

17. That the supply shall not be extended/sublet to any other premises.

18. That the Applicant’s industry/trade has not been declared to be obnoxious, hazardous/pollutant by any Government agency and that no court orders are being infringed by grant of applied electricity connection at the Applicant’s premises.

19. That DMRC shall be at liberty to adjust the electricity consumption charges along with any other charges against the consumption deposit paid by the Applicant, in the event of termination of the agreement prior to the expiry of the contracted period or in case of any contractual default.
20. That DMRC shall be at liberty to transfer the dues remaining unpaid by the Applicant, after adjusting the advance consumption deposit, to other service connection(s) that may stand in the Applicant’s name.

21. To allow clear and unencumbered access to the meters for the purpose of meter reading, maintenance, inspection, checking, testing etc.

22. That DMRC shall be entitled to disconnect the service connection under reference in the event of any default and /or non-compliance of contractual and / or statutory requirements, and/or in consequence of legally binding order by statutory authority(ies)/court of Law, without prejudice to the DMRC’s rights to exercise its rights under law including that of getting its due payments as on the date of connection. The Applicant undertakes to pay penalty imposed by DMRC on its own discretion for the damages caused to the leased property on account of any default or non-compliance of any statutory requirements.

23. That all details furnished in this Requisition form are true to the Applicant’s knowledge. If any information is found incorrect at a later date, the company will have the right to withhold/disconnect supply, as the case may be, and forfeit the advance consumption deposit.

24. The applicant acknowledges and accepts that the relationship of the applicant with DMRC is not that of a consumer and a Licensee but that of a commercial arrangement where the applicant has taken on lease/license premises of DMRC and the Electricity connection is being provided as a part of the above arrangement.

The applicant further agrees that this declaration given by him will be construed as an agreement with the DMRC to the above effect.

Date:
Place:     Signature of Applicant
           (Full name)

Signed and delivered in the presence of:

Witness 1
Signature__________________________
Full Name__________________________
Complete Address_____________________
Phone No.___________________________

Witness 2
Signature__________________________
Full Name__________________________
Complete Address_____________________
Phone No.___________________________

List of Documents to be submitted along with Declaration.

1. Installation Test Report issued by licensed electrical wiring contractor in the prescribed format (available with the application form) and countersigned by the applicant. {FORMAT annexure   }

2. Proof of allotment of the space/area leased out by DMRC in the form of the following:
   ➢ Allotment/possession letters, Lease deed
   ➢ General Power of Attorney together with proof of ownership of the executor. {Applicable in case of company}
Annexure-IV-F2

DECLARATION

{ For Under Ground Stations, On non judicial stamp paper of Rs. 100/-}

I___________, son/daughter/wife of ________________ Resident of ________________________________ (hereinafter referred to as the “Applicant”, which term shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear and declare as under:

OR

________________________, a company incorporated under the provision of the Companies Act 1956, a sole proprietorship, a partnership having its registered office at ________________________________ (hereinafter referred as “Applicant”, which expression shall unless repugnant to the context or meaning thereof, include its successors and assigns), do hereby swear and declare as under:

That the Applicant is an occupant of the premises No.______________ at _______________ having taken the premises from DMRC on the terms and conditions agreed to with DMRC which include that DMRC may supply electricity as a part of the lease or license of the premises, based on the commercial arrangement.

The Applicant has requested the DMRC to provide an electricity connection at the above-mentioned premises in the Applicant’s name for the purpose mentioned in the application form.

The Applicant hereby agrees and undertakes:

1. That the Applicant desires to have and agrees with DMRC to take supply of energy for the above mentioned purpose, for a period of not less than two years from the date of commencement of supply and to pay for the energy so supplied and all other charges at the rates set out in the concerned State Electricity Regulatory Commission’s Tariff Schedule and the miscellaneous charges for supply as may be in force from time to time, including advance Consumption Deposit etc.

2. That the Applicant shall have no objection for the DISCOMs to carry out Inspections of the Applicants’ Meters & Equipments & Any Observation made by such Agencies, Which are acceptable to DMRC, shall be binding on the Applicant for Attention/Compliance.

3. That DMRC shall be entitled to disconnect the supply of energy by issuing a disconnection notice in writing, to the Applicant, if the Applicant is in default of payment of the due charges.

4. That the applicant shall pay the full amount mentioned in the Monthly/Bi-monthly Consumption Bill as raised by DMRC before the last date mentioned in such Monthly./Bi-monthly Bill. Licensee shall provide Test Report/Calibration report in regard to Energy Meter installed. DMRC may ask Licensee to recalibrate the Energy Meter whenever considered necessary.

5. That all or any taxes/duties, as may be levied on the supply of electricity to the Applicant by DMRC, shall be paid and borne by the Applicant.

6. That the Applicant agrees that DMRC would accept an application from the Applicant for reduction in load only after two years from the original sanction. All applications for load enhancement by the Applicant would be dealt with by DMRC as a new connection and DMRC would follow the procedure as in the case of a new connection.

7. That DMRC shall have the right to recover the fixed charges due as per applicable tariff for the remaining contracted period in case the contract is terminated prior to the expiry of the contracted period.
8. That all the electrical work done within the Applicant’s premises including wiring, power outlets and gadgets for power distribution & air conditioning system are used, operated and maintained properly for guarding against short circuits/fires and are as per the Indian Electricity Rule, 1956 and other applicable laws, statutory provisions and standards in force at the time, and indemnify DMRC against any loss accrued to the Applicant on this account. Further, the Applicant agrees that if there is any harm/loss to the property of DMRC or to any other third party due to fault in the electrical work, outlets or apparatus within the premises of the applicant, all the loss shall be borne by the Applicant.

9. That specification for all materials / works will follow the standards, codes and specifications as used by DMRC in the E&M works. If any item/ equipment/ work is not covered in standards, codes and specifications of DMRC, then the same will be procured / installed from reputed manufacturer/ make in line with relevant IS/IEC standard with prior approval of DMRC.

10. To pay DMRC all costs and expenses that DMRC may incur by reason of a fresh service connection being given to the Applicant.

11. To indemnify DMRC against all proceedings, claims, demands, costs, damages and expenses that DMRC may incur by reason of a fresh service connection given to the Applicant.

12. To be bound by DMRC’s conditions of supply, and all applicable acts and rules.

13. That DMRC shall not be responsible for any interruption/diminution of supply.

14. **Others**
   14.1 From the DMRC DB to main MCB / MCB of shops only XLPE insulated armored copper conductor LSZH cables shall be used. Licensee will have to provide a Low voltage switch-board with MCBs& ELCB’s of required capacity with Electronics Static Energy Meters having provision of MDI, TOD etc. of required capacity at his cost conforming to relevant BIS standards and of approved make along with test certificate shall be arranged by the applicant. The meter shall be installed and sealed by DMRC, either within the premises of the applicant or at a common meter room/board. Applicant shall not tamper with or disturb the meter in any manner whatsoever, and shall be responsible for its safety.

   14.2 DMRC shall provide supply, if available, at one fixed point as per DMRC plan. All cabling work to tap off the supply from the fixed point and to avail it within his premises shall be done by the applicant. Approval to the layouts/ schemes/ details shall be taken from DMRC O&M wing. The Licensee hereby voluntarily and unequivocally agrees not to seek any claim, damage, compensating or any other consideration whatsoever on account of time and cost associated in making provision of electricity.

   14.3 That the use of any PVC material is not permitted in the underground stations.

   14.4 Licensee will also do wiring within his shop/stall/KIOSK by using GI conduit. The Licensee shall use FRZHLS copper wire of the required size (the wiring scheme, the type of wiring, size of wires, various loads, plug point, light, fan etc. shall be as per DMRC’s approval).

   14.5 DMRC will provide Power Supply of single phase, 230V, 50Hz for a max. connected load up to 10 KW, Electrical load requirement exceeding 10 KW will be given on 3-phase, 415V, 50Hz subject to availability.

   14.6 Licensee shall be given only normal power supply available in station premises. Licensee may use suitable voltage stabilizers and power factor correction equipment as per his requirement. DMRC shall not be providing any standby power supply from station DG set or UPS.

   14.7 Licensee shall not be permitted to use any standby Diesel Generator Sets. Licensee will only be the permitted to use standby UPS/Inverter System with maintenance
free battery. The Load of such standby UPS/Inverter system will also be taken as a part of total connected load.

14.8 The Total Demand Load & Total Connected load shall be treated as same. Licensee will have to pay applicable demand charges as per the Total Connected load only.

14.9 Licensee shall use Energy efficient lighting & shall provide proper Lighting fixtures, Lamps, Electronic Ballast etc. Licensee shall provide uniform & good illumination level not less than 100 Lux in any case.

14.10 Licensee shall provide proper Earthing connection as per the applicable standards and shall terminate the same to the DMRC’s Distribution Board or to any other place as directed by the DMRC. Installation Test Report issued by licensed electrical wiring contractor in the prescribed format (available with the application form) and countersigned by the applicant shall be submitted by the Licensee.

14.11 Fire Extinguisher: Every shop/property Development area must have enough fire Extinguisher as stipulated.

14.12 Licensee will not be allowed to provide Room Heating appliance of any kind.

14.13 The power shall be supplied as per sanctioned load approved by DMRC. Minimum load to be given shall be 2 KVA on which the demand charges as applicable shall be paid by the Licensee. Additional power up to 5 KVA on single phase and there after on three phase system if required by the Licensee will be supplied subject to availability at an additional cost and conditions to be stipulated by DMRC.

14.14 In case, Licensee draws power more than the connected load, his electricity connection shall be disconnected. The electricity connection will be provided back on first occasion only when Licensee pays necessary penalty as per State ERC norms and removes excess load. On the subsequent occasion, DMRC reserves the right to revoke the license and forfeit the interest free security deposit.

14.15 In case, the Licensee is found mis-using Electricity or tampering with the Energy meter, a token penalty of Rs.1000/- will be charged from him along with disconnection of power supply. Reconnection of power supply will be done only after charging Rs. 100/- as reconnection fee and clearance of all dues duly obtaining approval of Competent Authority of DMRC.

15. That the Applicant shall have no objection at any time to the rights of DMRC to supply energy to any other consumer from the service line or apparatus installed on the Applicant’s premises.

16. That the supply shall be used for the purpose that it has been sanctioned by DMRC and shall not be misused in any way to serve any other purpose.

17. That the supply shall not be extended/sublet to any other premises.

18. That the Applicant’s industry/trade has not been declared to be obnoxious, hazardous/pollutant by any Government agency and that no court orders are being infringed by grant of applied electricity connection at the Applicant’s premises.

19. That DMRC shall be at liberty to adjust the electricity consumption charges along with any other charges against the consumption deposit paid by the Applicant, in the event of termination of the agreement prior to the expiry of the contracted period or in case of any contractual default.

20. That DMRC shall be at liberty to transfer the dues remaining unpaid by the Applicant, after adjusting the advance consumption deposit, to other service connection(s) that may stand in the Applicant’s name.

21. To allow clear and unencumbered access to the meters for the purpose of meter reading, maintenance, inspection, checking, testing, etc.

22. That DMRC shall be entitled to disconnect the service connection under reference in the event of any default and/or non-compliance of contractual and / or statutory
requirements, and/or in consequence of a legally binding order by statutory authority(ies)/Court of Law, without prejudice to the DMRC’s rights to exercise its rights under law including that of getting its due payments as on the date of connection. The Applicant undertakes to pay penalty imposed by DMRC on its own discretion for the damages caused to the leased property on account of any default or non-compliance of any statutory requirements.

23. That all details furnished in this Requisition form are true to the Applicant’s knowledge. If any information is found incorrect at a later date, the company will have the right to withhold /disconnect supply, as the case may be, and forfeit the advance consumption deposit.

24. The applicant acknowledges and accepts that the relationship of the applicant with DMRC is not that of a consumer and a Licensee but that of a commercial arrangement where the applicant has taken on lease/license a premises of DMRC and the Electricity connection is being provided as a part of the above arrangement.

The applicant further agrees that this declaration given by him will be construed as an agreement with the DMRC to the above effect.

Date:
Place:
Signature of Applicant
(Full name)

Signed and delivered in the presence of:

Witness 1
Signature__________________________
Full Name__________________________
Complete Address____________________
Phone No.__________________________

Witness 2
Signature__________________________
Full Name__________________________
Complete Address____________________
Phone No.__________________________

List of Documents to be submitted along with Declaration.

1. Installation Test Report issued by licensed electrical wiring contractor in the prescribed format (available with the application form) and countersigned by the applicant. {FORMAT annexure }

2. Proof of allotment of the space/area leased out by DMRC in the form of the following:
   - Allotment/possession letters, Lease deed
   - General Power of Attorney together with proof of ownership of the executor. {Applicable in case of company}
Annexure- IV-G

Electrical Installation Test Report

<table>
<thead>
<tr>
<th>SN</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name &amp; Address of the Licensee</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Location</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Shop/UNIPAY PAYMENT (KIOSK) MACHINE/Stall No.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Connected Load</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Energy Meter S. No. &amp; Make</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Manufacturer’s test report is to be enclosed)</td>
<td></td>
</tr>
</tbody>
</table>

It is certified that all the electrical work at above installation have been carried out in compliance to the IE rules, IE acts adhering to the safety norms, rules and regulations of DMRC & that of any other statutory body. All men and material and temporary earthing have been removed from our end & the installation is fit for energizing.

I will be responsible on behalf of Licensee for non-compliance of any of the above. Copy of my valid electrical Contractor license is attached.

Seal & Signature of the Licensee     Seal & Signature of Electrical Contractor
(Holding Valid License )
Annexure-IV-H

Fire Safety Requirements

**Kiosks:** This category includes ATMs, Retail Outlet provided as bare space for a maximum area of 100 Sq m. Under this category, only fire Extinguishers are required is detailed in below in table -1

**Table - 1**

<table>
<thead>
<tr>
<th>AREA</th>
<th>Fire Extinguisher Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 10 Sq. m.</td>
<td>One Fire Extinguisher of 2 KG capacity</td>
</tr>
<tr>
<td>Above 10 Sq. m. and below 50 Sq. m.</td>
<td>One Fire extinguisher of 4 KG capacity</td>
</tr>
<tr>
<td>Above 50 Sq. m. and below 100 Sq. m.</td>
<td>Two Fire extinguishers, one of 5 KG and another of 9 Liters Water Type</td>
</tr>
</tbody>
</table>

**TYPE & SPECIFICATAION:** BIS approved stored pressure extinguisher as per IS 15683:2006 and of type ‘A’, ‘BC’ or ‘ABC’ conforming to risk protection as per IS 2190:1992. (Kg and Liters can be converted in same ratio i.e. 5Kg = 9 Liters)

Extinguishing medium inside extinguishers must be of their respective approved IS specification and of capacity:-

The existing shops up to an area of 250 Sq. m. are integrated design part of a Metro Station. In addition to other Fire Safety measures each shop is to be provided with Fire Extinguisher as per Table -1.

For Shops of area above 100 Sq. m. and less than 250 Sq. m., fire Extinguishers of capacity 10 KG and another of 18 Liters Water, these should be distributed in at least four units at two places remote to each other.

For bigger spaces, Licensee is required to plan & carry out all fire system works to meet the statutory requirement of DFS at their own cost and got it verified by DMRC.
Annexure-V

Material Specification for renovation/ refurbish of Space licensed at First Floor of NDRU station for Storage, stuffing & de-stuffing of cargo.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Items/Products</th>
<th>Approved Vendors</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>VITRIFIED TILES</td>
<td>Kajaria</td>
</tr>
<tr>
<td></td>
<td></td>
<td>H&amp;R Johnson (India)</td>
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<tr>
<td></td>
<td></td>
<td>Naveen</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td>Restile Ceramics Limited</td>
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<td></td>
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<td>Asian Grando India Ltd</td>
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<td></td>
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<td></td>
<td>Euro Tiles</td>
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<td></td>
<td>Oracle Granito Limited (Marbito Vitrified Tiles)</td>
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<td></td>
<td></td>
<td>Nitco</td>
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<td>CERAMIC TILES/ PORCELAIN TILES</td>
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<td></td>
<td>Bell Ceramics</td>
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<td>Orient</td>
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<td>Kanzai Ceramic</td>
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<td>Hindustan Tiles</td>
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<td>4</td>
<td>TACTILE</td>
<td>Pelican Ceramic Industries Pvt Limited</td>
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<td></td>
<td></td>
<td>UniStone Products (India) Pvt Ltd</td>
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<td></td>
<td>NimcoPretab Ltd</td>
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<tr>
<td>5</td>
<td>PVC FLOORS</td>
<td>Armstrong World Industries (India) Pvt Ltd</td>
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<td>Gerfloor India</td>
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<td>VeeKayPolycoats Limited</td>
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<td>Hewelson/Kingspan</td>
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<td>Access Floors</td>
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<td>ALUMINUM COMPOSITE PANEL</td>
<td>AlucoatBond, ReynobondMarketed through Kawneer India Stockists HECTAFINE CONSTECH INDIA PVT LTD, ALPOLIC (A Mitsubishi product), Alsgtrong, Alex Panels, AL STONE INTERNATIONAL, Aludecor Lamination Pvt Ltd, Alupan Composite Panels Pvt Ltd</td>
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<td>GRC PRODUCTS (GARC Screen Panels etc.)</td>
<td>UniStone Products (India) Pvt Ltd, Hindustan TERRA FIRMA GRC &amp; CONCRETE Industries</td>
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<td>GYPBOARD CEILINGS</td>
<td>Gyproc (Saint Gobain), Lafarge Boral Gypsum India Pvt Ltd</td>
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<td>CALCIUM SILICAATE BOARD</td>
<td>Promat, Hilux, Acon Pan, Aeroline</td>
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<td>SS MS / GI POWDER COATED CEILING</td>
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<td>ADHESIVES FOR TILES</td>
<td>Pidilite, Araldite (Huntsman Advanced Materials), Toyo Ferrous Crete (P) Ltd, SumanyEzy Grout, MYK Laticrete, Maper, Unistone Ultimate Tile Adhesive</td>
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<td>TILE JOINT FILLER</td>
<td>Bal Adhesives and Grouts &quot;Roff Rainbow Tile mate&quot; of Roff Construction Chemicals Pvt Ltd</td>
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<td>POLY SULPHIDE SEALANTS</td>
<td>Winsil 20/ malibu-tech, Silicon Sealant of GE Bayer Silicone, &quot;Zentral FM&quot; of MC-Bauchemie (India) Pvt Ltd, MYK Lalicrete, Toyo Ferrous Crele (P) Ltd, Mapei, Unistone Super Grout</td>
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<td>PLYWOOD</td>
<td>DuroplySharda Ply Wood Industries, Century Ply, Kitply, Green Ply wood, Virgo Lam (M/s Virgo Industries - Virgo Plywoods Ltd), SwastikPlyboard Ltd (Swati Plyboard), Merino</td>
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<td>PRE-LAMINATED PARTICLES BOARD</td>
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<td>FLUSH DOORS</td>
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<td>51</td>
<td>UPVC PIPES &amp; FITTINGS (IS: 4985-1981)</td>
<td>Finolex</td>
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<td>CPVC PIPES &amp; FITTINGS</td>
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<td>Ajay</td>
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<td>STONEWARE PIPES 7 GULLY TRAPS (IS:651)</td>
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<td>RCC DSPIPES (IS:458)</td>
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<td>COPPER PIPES &amp; FITTINGS</td>
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<td>HOPE PIPES &amp; FITTINGS</td>
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<td>MODIFIED BITTUMINOUS MEMBRANE ROOF WATERPROOFING</td>
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<td>INTEGRAL CRYSTALLINE WATERPROOFING METHOD</td>
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<td>POWDER COATINGS</td>
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<td>ALUMINIUM SECTIONS</td>
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<td>HOLLOW SECTIONS, PIPES</td>
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<td>Hi - Tech pipes</td>
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<td>SS WORKS</td>
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<td>ROOFTING SHEETS</td>
<td>Roof fit (Fibre Glass Roofing, Metal Roofing, galvalume Sheets)</td>
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<td>Wonder sheets (3 layer - UPVC Wonder Sheets Pro)</td>
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<td>I Loyd Insulations India Limited</td>
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<td>68</td>
<td>METAL ROOFS</td>
<td>&quot;TRACDEK&quot; Interarch Building Products Pvt Ltd (Metal Roofing Sheet)</td>
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<td>TATA Bluescope (Metal coated and Pre-painted Sheets &quot;Zincalume&quot; &quot;Colortoned&quot;)</td>
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<td>POLYCARBONALIC SHEETS</td>
<td>&quot;Lexan&quot; (SABIC Innovative Plastics)</td>
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<td>Danpalon</td>
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<td>TENSILE FABRIC</td>
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Annexure-VI

Handing over note for Space licensed at First Floor of NDRU station for Storage, stuffing & de-stuffing of cargo

Date: __ ___201…

Space allotted at New Delhi metro station on Airport Express Line, Admeasuring _______Sqm, is handed over to the Licensee, through Sh/Smt./Ms.…………………………office at………………….. on…………………………(date)………………………………………..at...........(time), in the presence of Property Business Wing, E&M Wing, C&S Wing & Operations Wing representatives.

Licensee hereby acknowledge the receipt and assumes all responsibility of the above described site, as provided in the License Agreement, from the date and time stated above.

________________________     _____________________
Licensee                         PB Cell

________________________     _____________________
E & M                          Works

________________________
Operations
Annexure-VII

Taking over note for Space licensed at First Floor of NDRU station for Storage, stuffing & de-stuffing of cargo

Date: …………..201…

Vacant possession of the Space allotted at New Delhi metro station metro station on Airport Express Line Admeasuring …………..Square meter is taken over by Authorized DMRC representative on ………………. (Date)……………………(Time) from the Licensee Through Sh/Smt./Ms……………………………………………………………… of M/s.…………………………………………………………… office at …………… in the presence of Property Business Wing, E&M Wing, C&S Wing & Operations Wing representatives.

_________________________ ______________________
Licensee PB Cell

_________________________ ______________________
E & M Works

_________________________
Operations
Annexure-VIII

Format of Bank Guarantee
(For submission of Interest Free Security Deposit)

(The Bank Guarantee shall either be from State Bank of India or any other Nationalized Bank or other Scheduled Commercial Banks located in Delhi only on non-judicial stamp paper of appropriate value)

BANK GUARANTEE NO. __________________________ dated ________________

This Deed of Guarantee executed at _____________ by  _____________ (Name of Bank) having its Head / Registered office at __________________________________ (hereinafter referred to as “the Guarantor”) which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns;

In favour of

The Delhi Metro Rail Corporation Limited (hereinafter called “DMRC”), having its office at Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110 001, which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns;

WHEREAS:

1. DMRC, with a view to augment its revenues through non-tariff measures and to part finance its project, had invited tender from the interested parties from the eligible Bidders (fulfilling eligibility criteria as laid down in tender document for assigning licensing rights for transporting of cargo on Airport Express Line.

2. Licensee shall commission, manage, operate, and market their cargo transport business as specified in this Agreement at its own cost. DMRC has agreed to provide to the Licensee the licensing rights for transport cargo on Airport Express Line as defined in tender document on “as is where is basis”, herein after referred to as License, as mentioned below on the terms and conditions hereunder contained in this License Agreement.

3. This License is for a period of ________ (____) years from the date of commencement of License Agreement, unless otherwise terminated/surrendered earlier.

4. The Bid offer submitted by M/s ___________________ having their registered office at __________________________ has been accepted by DMRC vide LOA No. _________________________ dated ___________.

5. As per the terms of the above mentioned LOA, the Licensee shall have the licensing rights for transport cargo on Airport Express Line during the License period.

6. The Licensee is also required to make payments of License Fee & other dues as per License Agreement and applicable taxes to DMRC.

7. The Licensee shall also:
   a) bear and pay all expenses, costs and charges incurred in the fulfillment of all its obligations under the License Agreement ;and
b) not assign or create any lien or encumbrance on the License Agreement hereby
granted or on the whole or any part of the Project Facility nor transfer, or part
possession therewith save and except as expressly permitted by this Agreement.

8. The Licensee is required to furnish an unconditional irrevocable Bank Guarantee for an
amount of Rs. _______________ (Rupees _______________ only) i.e.
equal to annual license fee applicable for next financial year, as security for the
performance and fulfillment of all its responsibilities and obligations as per the License
Agreement. The Licensee has requested the Guarantor to issue the said Bank Guarantee
in favour of DMRC.

9. Now, therefore at the request of the Licensee, the Guarantor has agreed to execute this
Guarantee in favour of DMRC for the due payment of Rs.______________ (Rupees
____________________ only).

NOW, THEREFORE, THIS BANK GUARANTEE WITNESSETH AS FOLLOWS: -

1. The Guarantor, as primary obligor shall, without demur, reservation, contest, recourse or
protest and/or without reference to Licensee, pay to DMRC an amount not exceeding
Rs.__________ (Rupees ______________ only), on the same working day of receipt of
a written demand from DMRC, calling upon the Guarantor to pay the said amount and
stating that the Bank Guarantee provided by the Licensee has been forfeited.

2. The Guarantor agrees that DMRC shall be the sole judge to decide as to whether the
Licensee has defaulted in the performance of its obligations as per the License Agreement,
and the decision of DMRC in this regard shall be final and binding on the Guarantor,
notwithstanding any differences in this regard between DMRC and the Licensee or any
dispute pending before any Court, Tribunal Arbitrator or any other Authority.

3. Any such demand made on the Guarantor by DMRC shall be conclusive, absolute, final and
binding on the Guarantor, and the amount due and payable by the Guarantor under this
Guarantee shall be honored by the Guarantor, simply on demand, without demur,
reservation, contest, protest, recourse whatsoever and without need for ascribing any reason
to the demand. The liability of the Guarantor under this guarantee is absolute and
unequivocal. The above payment shall be made without any reference to the Licensee or any
other person.

4. This Guarantee shall be irrevocable, valid and remain in full force till the end of the License
Period, or for such extended period as may be mutually agreed between DMRC and the
Licensee, and shall continue to be enforceable till all amounts under this Guarantee are paid.
The said Guarantee shall be released by DMRC after the expiry of the License Period
subject to fulfillment of all handover requirements by the Licensee, to the satisfaction of
DMRC and further subject to adjustment for all damages suffered by DMRC.

5. This Guarantee is unconditional and irrevocable till such time DMRC discharges this
guarantee by issuing a letter to the Guarantor in this behalf.

6. The Guarantor undertakes to pay the amount mentioned herein as principal debtor and not a
surety and it shall not be necessary for DMRC to proceed against the Licensee before
proceeding against the Guarantor, notwithstanding the fact that DMRC may have obtained
or obtains from the Licensee, any other security which at the time when proceedings are
taken against the Guarantor hereunder, is outstanding and unrealized.

7. The obligations of the Guarantor shall not be affected by any variations in the terms and
conditions of the License Agreement or other documents or by extension of time of
performance of any obligations granted to the Licensee or postponement / non-exercise / delayed exercise of any of its rights by DMRC against the Licensee or any indulgence shown by DMRC to the Licensee, and, the Guarantor shall not be relieved from its obligations under this Bank Guarantee on account of any such variation, extension, postponement, non exercise, delayed exercise or omission on the part of DMRC or any indulgence by DMRC to the Licensee to give such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving the Guarantor.

8. The Guarantee shall not be affected by any change in the constitution or winding up of the Licensee/the Guarantor or any absorption, merger or amalgamation of the Licensee / the Guarantor with any other person.

9. The Bank agrees that DMRC at its option shall be entitled to enforce this guarantee during its currency against the bank as a Principal Debtor in the first instance without proceeding against the Licensee and notwithstanding any security or other guarantee that DMRC may have in relation to Licensee’s liabilities.

10. The guarantee hereinbefore contained shall not be affected by any change in the constitution of the Bank or of the Licensee.

11. The expressions “Bank” and “Licensee” hereinbefore used shall include their respective successors and assigns.

12. The Courts at Delhi shall have exclusive jurisdiction to adjudicate on any or all matter arising under this Guarantee.

13. The Guarantor declares that it has power to issue this Guarantee and discharge the obligations contemplated herein and the undersigned is duly authorized to execute this Guarantee.

14. This guarantee shall come into effect forthwith and shall remain in force up to ___________ or the extended period if any and shall not be revoked by the Guarantor at any time without DMRC’s prior consent in writing. This Guarantee is valid for a period of ___________ Months from the date of signing. [The initial period for which this Guarantee shall be valid must be for at least two years longer than the anticipated expiry date of License Agreement.]

IN WITNESS WHEREOF THE GUARANTOR HAS EXECUTED THIS GUARANTEE ON THE DAY, MONTH AND YEAR FIRST ABOVE MENTIONED THROUGH ITS DULY AUTHORISED REPRESENTATIVE.

For and on behalf of the _____________ Bank.

Signature of authorized Bank official

Name: __________________________
Designation: _______________________
I.D. No.: _______________________
Stamp/Seal of the Bank: ___________
For and on behalf of the Bank

By the above named _________________
In the presence of:

Witness–1
Signature _________________________
Name ____________________________
Address __________________________

Witness–2
Signature _________________________
Name ____________________________
Address __________________________
Annexure-IX

Plans of space licensed at First Floor of NDRU station for Storage, stuffing & destuffing of cargo

Note: The Plans of space licensed at First Floor of NDRU station for Storage, stuffing & destuffing of cargo have not been uploaded on web site due to security concerns. However, location plans collected from the DMRC office and duly submitted along with Bid Documents shall form essential part of the License Agreement.
Annexure-X

Fire Clearance Certificate

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HEAD QUARTERS: DELHI FIRE SERVICE: NEW DELHI - 110001

No. F6/DFS/MS/GH/2015/1402/827
Dated 21/05/15

FIRE SAFETY CERTIFICATE

Certified that the New Delhi Airport Merto Station of Airport Metro Express Line located at Ajmeri Gate New Delhi comprised of Two side Platforms and ground level of North-west Entry at Ajmeri Gate excluding the retail area at ground, Mezzanine and concourse level was granted FSC by this department vide letter F6/DFS/MS/2011/1494 dated 07/07/2011. The premises was re-inspected by the officer concerned of this department on 06-05-2015 in the presence of Sh. Ankit Raj (Fire Inspector) and found that the said Express Metro Station & retail area have deemed complied with the fire prevention and fire safety requirements in accordance with rule 33 of the Delhi Fire Service Rules, 2010 and that the premises is fit for occupancy class Assembly Building with effect from 21/05/2015 for a period of three years in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under Rule 40 and subject to compliance of the conditions under rule 38 of the Delhi Fire Service Rules, 2010.

Issued on 21/05/15 at New Delhi by.

(Dr. G.C. Misra)
Chief Fire Officer
Ph-011...

Copy to:-
1. Mr. Rajesh Agrawal,
   Sr.DGM/E&I,
   Metro Bhawan, Fire Brigade I.an,v, Barakhamba Road, New Delhi...

Condition for the validity of fire safety certificate

1. All the fire safety arrangements provided therein shall be maintained in good working condition at all time. The owner / occupier shall submit a declaration every year in Form ‘K’ provided in the first schedule of Delhi Fire Service Rules 2010. The form is available on www.dfs.delhigovt.nic.in.
2. Any loss of life or property due to non-functional fire safety measures shall be at the responsibility of the management.
3. The trained fire fighting staff should be available round the clock.
4. Any deviation w.r.t construction etc. shall be verified by the concerned building sanctioning authority.
5. This fire safety certificate may not be treated in any case for regularization of unauthorized construction, if any.
6. “The owner/occupier shall apply for renewal of this Fire Safety Certificate to the Director in Form ‘J’ [sub rule (I) of rule 37] along with a copy of this Certificate, six months prior to its expiry.”
Annexure –XI

**Procedure for movement of cargo parcels between New Delhi and IGI Airport metro stations and vice versa**

(A) **From Airport to New Delhi metro station route:**

1. Licensee will bring cargo parcels to IGI Airport metro station at ground level in their vehicles. They will use lift no. 7 from ground floor to security check point at concourse level.
2. The cargo parcels will be scanned through X-BIS by CISF staffs and same will be strapped by designated staff deployed by licensee in the presence of CISF at security check point.
3. After scanning and strapping, the cargo parcels will be brought to BHS concourse/ de-stuffing area by designated staff deployed by licensee for loading / stuffing into the containers in presence of CISF.
4. Filled containers will be sealed by designated BHS staff in presence of CISF and ready out to platform by automated cargo handling equipments from de-stuffing location at concourse level for loading on the trains.
5. Filled container will be unloaded / de-stuffed at New Delhi BHS container handling area at concourse level.
6. From BHS container handling area, cargo parcels will be taken by designated staff deployed by licensee to ground level by lift no. 9 at New Delhi metro station.

(B) **From Airport to New Delhi metro station route:**

1. Licensee will bring cargo parcels to security check at ground level of New Delhi metro station.
2. The cargo parcels will be scanned through X-BIS by CISF staffs and same will be strapped by designated staff deployed by licensee in the presence of CISF at security check point.
3. Licensee will bring the cargo parcels to containers handling area at concourse level through lift no. 9 from ground level for loading / stuffing into the containers in presence of CISF.
4. Filled containers will be sealed by designated BHS staff in presence of CISF and ready out to platform by automated cargo handling equipments from de-stuffing location at concourse level for loading on the trains.
5. Filled container will be unloaded / de-stuffed at IGI Airport at BHS container handling area at concourse level.
6. From BHS container handling area of concourse level, cargo parcels will be taken by designated staff deployed by licensee to ground level by lift no. 7 at IGI Airport metro station.
Annexure – XII

Charges for trained Baggage Handling System (BHS) manpower

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<th>S/N</th>
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<tr>
<td>1</td>
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<tr>
<td>2</td>
<td>Supervisor</td>
<td>645</td>
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<tr>
<td>3</td>
<td>BHS Operator</td>
<td>593</td>
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<td>4</td>
<td>Loader</td>
<td>539</td>
</tr>
<tr>
<td>5</td>
<td>Tunnel Loader</td>
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<tr>
<td>6</td>
<td>Plus applicable service Tax, SBC or any other applicable tax</td>
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Please note that in case of any changes in minimum wages by Delhi Government (labour department), aforesaid rates can be changed accordingly.

To read in conjunction with Clause No. 11.6 of License Agreement.