DELHI METRO RAIL CORPORATION LTD.

(A Joint Venture of Govt. of India & Govt. of NCT, Delhi)

"Supply, Replacement & Buy back of AHU Coils at various underground stations of DMRC."

TENDER DOCUMENT

No. O&M/E&M/UG/2017/AHU/Coil Repl.

- NOTICE INVITING TENDER
- INSTRUCTION TO TENDERER
- SPECIAL CONDITIONS OF CONTRACT
- OTHER TERMS AND CONDITIONS
- BILL OF QUANTITY
## SECTION 1
### NOTICE INVITING TENDER

1.1 **GENERAL**

Delhi Metro Rail Corporation (DMRC) Ltd. invites sealed e-open tenders in TWO PACKETS SYSTEM (Evaluation and Financial) from the eligible tenderers as per tender clause 1.2 of NIT for “Supply, Replacement & Buy back of AHU Coils at various underground stations of DMRC.”

1.1.1 The details of the Tender are as per following:

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated cost of work</td>
<td>Rs. 40,76,132 /- inclusive of all taxes</td>
</tr>
<tr>
<td>Tender Security amount</td>
<td>Rs 81,523/- (as per ITT clause 12.2)</td>
</tr>
<tr>
<td>Cost of Tender documents</td>
<td>INR 5250/- (inclusive of 5% DVAT) Non-Refundable</td>
</tr>
<tr>
<td>Completion period of the Work</td>
<td>four months (from 10th day of issue of letter of acceptance)</td>
</tr>
<tr>
<td>Tender documents on sale</td>
<td>From 02.02.17 to 28.02.17 up to (1730 HRS) on e-tendering website</td>
</tr>
<tr>
<td></td>
<td><a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></td>
</tr>
<tr>
<td>Last date of Seeking Clarification</td>
<td>Up to 27.02.17 (upto 15:00 hrs) on e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></td>
</tr>
<tr>
<td>Last date of issuing addendum</td>
<td>Up to 02.03.17, 15:00hrs</td>
</tr>
<tr>
<td>Date &amp; time of Submission of Tender</td>
<td>From 28.02.17 (upto 1730 hrs) on e-tendering website</td>
</tr>
<tr>
<td></td>
<td><a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></td>
</tr>
<tr>
<td>Date &amp; time of opening of Technical Bid</td>
<td>on 02.03.17, 15:00hrs on e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></td>
</tr>
<tr>
<td>Date &amp; time of opening of Financial Bid</td>
<td>Shall be informed after evaluation of technical bid through website</td>
</tr>
<tr>
<td></td>
<td><a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></td>
</tr>
<tr>
<td>Authority and place for seeking clarifications and submission of tender security and tender cost</td>
<td>DGM/E&amp;M/UG Delhi Metro Rail Corporation, 2nd floor, B-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001</td>
</tr>
</tbody>
</table>

The tender cost and tender security will be in the form of demand draft/banker’s cheque/bank guarantee in favor of “Delhi Metro Rail Corporation Ltd” payable at New Delhi.

The same should be submitted **in original up to 11:00hrs on date of opening of tender** in the office of DGM/E&M/UG at above mentioned address.

**NOTE:** Failure of submission of tender cost & tender security (in original) with in stipulated time as mentioned above, leads to rejection of offer submitted by the bidder.
1.2  **Eligibility Criteria**

1.2.1  **Work Experience:**

   a. Experience of having satisfactorily completed similar works carried out at Govt./Semi Govt organization/PSU during last five years ending last day of month previous to the one in which the Tenders are invited should be either of the following:

      Three similar works costing not less than the amount equal to 40% of the estimated cost put up to the tender.
      or
      Two similar works costing not less than the amount equal to 50% of the estimated cost put up to the tender
      or
      One similar work costing not less than the amount equal to 80% of the estimated cost put up to the tender

   Similar nature of work means: “SITC of HVAC system along with associated work or replacement or SITC of AHUs work of capacity not less than 50TR.”

   Following documents shall be considered for evaluating the criteria of work experience:

   1) Self attested copies of work order, BOQ along with completion certificate (indicating the name of work, final amount, completion date etc) issued by the client preferably on their letter head for completed work from the officer not less than rank of Executive Engineer

1.2.2  **Financial Standings:**


   Financial data for latest last five audited financial years has to be submitted by the tenderer along with audited balance sheets.


   c. Solvency certificate of 80% of estimate value of contract from the bank.

1.2.3  Self attested copy of VAT/Service tax registration certificate, PAN no.

1.2.4  Applicant must not have been black listed or deregistered by any Govt or Public sector undertaking during last 5 years the contractor has to submit an undertaking on Rs. 10 stamp paper duly attested by Notary in format enclosed in annexure -D

1.3  The tender submission of bidders, who do not qualify the minimum eligibility criteria stipulated in the clauses 1.2 above, shall not be considered for further evaluation and considered rejected. The mere fact that the bidder is qualified as mentioned in sub clause shall not imply that his bid shall automatically be accepted. The same shall be subject to the data as required for consideration of tender prescribed in the ITT. The same should contain all Financial & other details as required for the consideration of tender.
1.4 Tender document consists of the following:

Volume –I

i. Notice Inviting Tender
ii. Scope of Work
iii. Tender prices and schedule of payment
iv. Instructions to Tenderers
v. Technical Specifications
vi. Special Conditions of Contract
vii. Other terms and condition of Contract
viii. General Conditions of Contract
ix. Content of Bill of Quantities
x. Bill of Quantity

1.5 The tenderers may obtain further information in respect of these tender documents from the office of Deputy General Manager /E&M/UG office, 2nd Metro Bhawan Fire Brigade lane, Barakhamba Road New Delhi-110001

1.6 The contract shall be governed by the documents listed above along with latest edition of CPWD Specification, IRS Specifications & MORTH Specifications. These may be purchased separately from the market.

Please note carefully the requirements for submitting tenders and the date & time for submission.

1.7 The bidders may obtain further information / clarification, if any, in respect of these tender documents from the office of DGM/E&M/UG, 2nd Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001

1.8 The intending bidders must be registered on e-tendering portal https://eprocure.gov.in/eprocure/app. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on ‘online tendering process’. After registration the tenderer will get user id and password. On login tenderer can participate in tendering process and can witness various activities of the process.

1.9 The authorized signatory of intending bidder, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.

1.10 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker’s Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker’s Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.

1.11 Tenders shall be valid for a period of as per ITT clause 11.0 from the date of submission of Tenders.

1.12 Tenderer is cautioned that the tender containing any material deviation from the tender document which consists of NIT, Instructions to tenderers, General conditions of contract, Special conditions of contract, Bill of quantities is liable to be summarily rejected as non-responsive.

1.13 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.

1.14 Tenderers are advised to visit the site before offering their rates.
1.15 The bidders are advised to keep in touch with e-tendering portal https://eprocure.gov.in/eprocure/app for updates. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on this e-tendering portal.

1.16 Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.

(Vivek Shrivastava)
DGM/E&M/UG
Delhi Metro Rail Corporation Ltd
2nd floor, Metro Bhawan,
Fire Brigade lane,
Barakhamba Road
New Delhi-110001
SECTION 2

SCOPE OF WORK

The contractor will execute the work i.e. "Supply, Replacement & Buy back of AHU Coils at various underground stations of DMRC."

Name of the stations where AHU Coil is to be replaced as per the BOQ.
1.1 Contractor shall Supply & replace the AHU coils of AHUs as per the specification given in BOQ & Annexure –II & III.
1.2 AHU performance to be checked jointly, after completion of coil replacement work. The AHU parameters to be tested as per designed specifications. DMRC reserves the right to factory test before dispatch of material.
1.3 The old/damaged released coils from the AHU shall be the property of contractor and bought by the contractor at the given cost as per accepted BOQ item no. B, after completion of 100% work.
1.4 For every AHU coil replacement, a duly signed report by contractor’s service Engineer and DMRC engineer. First copy of it will be handed over to the DMRC engineer and second would be retained by contractor’s service engineer.

_If there is any deviation in the technical specification, same should be highlighted at the time of tendering only_

2 Corrective maintenance During Defect liability period.

Corrective Maintenance shall be for two years from the date of completion of work: The Corrective/Breakdown Maintenance is to be carried out any time during 24 hrs x 365 days inclusive of all Sundays & Holidays.

Response Time (Max): 06 hrs

A. To attend the Minor Repair
   Attending time (Max.) 48 hrs

B. To attend the Major Repair
   Attending time (Max.) 4 days

However, the decision regarding minor/major maintenance shall be of DMRC, which will be binding on the contractor. If fault not rectified in stipulated time, the work shall be carried out by DMRC on the risk & cost of contractor.

3.0 For every maintenance or servicing work progress, contractor shall prepare a work progress report, signed by contractor’s service Engineer and DMRC engineer. First copy of it will be handed over to the DMRC engineer and second would be retained by contractor’s service engineer.

4.0 Manpower deployment

4.1 The contractor shall deploy the manpower in consultation with Engineer in-charge and carry out the activities in hygienic manner.
4.2 The manpower can also be deployed during OFF days/holidays/night hours as per site requirements for which nothing shall be paid extra.
4.3 All the work associated with finishing complete in all respect shall be carried out by contractor for which nothing shall be paid extra.

5.0 DMRC is an ISO-14001 & OHSAS 18001 certified Organization for Environment, Health & safety. The work is to be carried out as per International Norms/Standards and in such a manner that all premises always look Neat & Clean. Similarly, the waste disposal is also carried out in totally sealed manner without affecting the Environment.
SECTION 3

TENDER PRICES AND
SCHEDULE OF PAYMENT

3.1 Tender Prices

Unless explicitly stated otherwise in the Tender Documents, the contractor shall be responsible for the whole works, based on the Bill of Quantities and payment shall be as per accepted rates based on the activities carried out as in the Schedule of work.

3.2 Schedule of Payment

Payment shall be made after completion of 100% work as per accepted rates on submission of jointly signed report by DMRC engineer in-charge.

Payment shall be subjected to deduction of all T.D.S as per applicable law.

The payment shall be made subjected to submission of jointly signed report of DMRC Engineer in charge & your representative.

Payment shall be subjected to deduction of all T.D.S as per applicable law.

3.3 Tax Implications:

1. Change in taxes/ Duty

The contract price shall not be adjusted to take into account any change in taxes, duties, levies or introduction of any new tax (including GST which is likely to be implemented shortly) duty or levy till the completion date including the date of extended period of contract.

2. GCC Clause 11.11.1 (I) is replaced as under:

The contract price subject to any adjustment thereto in accordance with contract conditions shall be inclusive of all taxes like value added tax (VAT), paid under Delhi VAT act 2005 or value added tax (VAT) paid under other state Govt ACTs, duties, levies, royalties service tax etc or any tax in replacement of such taxes like GST.

3. Changes in taxes/ Duty

Change in Taxes/Duties/Levies” means the occurrence or coming into force of the following at any time after the date of submission of tender:

a) Any new tax which is imposed after the due date of submission of tender.

b) Change in the rate of any existing tax.

The contract price shall not be adjusted due to any of the above two conditions and its impact shall be considered covered in the price indices of various components and thus compensated in Price variation Clause. Also, the contract price shall not be adjusted on account of fluctuations in the rates of exchange between the foreign currencies of the contract and Indian rupees from the last date of submission of tender.

In case where Price variation is not allowed the contract price shall not be adjusted due to any of the above two conditions and its cost shall be deemed included in the quoted contract price.
INSTRUCTIONS TO TENDERERS

GENERAL

1.1 INTRODUCTION

e-Open tenders are invited for DMRC hereinafter called the ‘Employer’, for Works in accordance with this Tender Package. The tender papers consist of the following documents, along with their annexure, appendices, addenda and errata if any.

- Notice Inviting Tender (NIT)
- Technical specification
- Tender price and schedule of payment
- Instructions to Tenderers (ITT)
- Special Conditions of Contract (SCC)
- General Conditions of Contract (GCC)
- Bill of Quantities

Tender shall be prepared and uploaded in accordance with the instructions given herein.

1.2 Relevant address for correspondence relating to this tender is given below:

Deputy General Manager/E&M/UG, 2nd Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road New Delhi-11001

1.3 Some essential data/requirements pertaining to this Tender along with reference to Clause number of this volume where full details have been given are detailed below.

a. Tender Security” to be furnished by the Tenderer: Amount as per NIT.
b. Tenders will be opened on line at website https://eprocure.gov.in/eprocure/app.
c. Date of opening of the Tender Package: As per NIT.
d. Period for which the tender is to be kept valid: As per clause-11.0

2.0 POST QUALIFICATION REQUIREMENTS

2.1 This invitation to e-open eligible tenderers who has completed the similar nature of work refer clause 1.2 of NIT.

2.2 The Tenderer shall upload only one tender either himself or as a lead partner/Lead Constituent in a joint venture/consortium for the work. The tenderer who upload more than one tender for the same work will be disqualified.

2.3 The tender, and, in the case of a successful tender, the Form of Agreement, shall be individually signed so as to be legally binding on all partners/constituents as the case may be.

2.4 Tenderer shall upload each page signed by the authorized signatory of the tenderer. Power of Attorney in favour of the signatory will be required to be furnished as detailed in Clause 13.0.

3.0 COST OF TENDERING

3.1 The Tenderer shall bear all costs associated with the preparation and submission of his tender and the Employer will in no case be responsible or liable for these costs.
4.0 SITE VISIT

4.1.1 The Tenderer is advised to visit and examine the Site of Works and its surroundings at his/their cost and obtain for himself on his own responsibility, all information that may be necessary for preparing the tender and entering into a Contract.

4.1.2 The agency shall be deemed to have inspected the Site and its surroundings before hand and taken into account all relevant factors pertaining to the Site in the preparation and submission of the Tender.

TENDER DOCUMENTS

5.0 CONTENTS OF TENDER DOCUMENTS

5.1 The tenderer is expected to examine carefully all the contents of the tender documents as mentioned in Sub-clause 1.1 including instructions, conditions, forms, terms, and take them fully into account before submitting his offer. Failure to comply with the requirements as detailed in these documents shall be at the tenderer’s own risk. Tenders which are not responsive to the requirements of the tender documents will be rejected.

5.2 The tenderer shall not make or cause to be made any alteration, erasure or obliteration to the text of the tender documents.

6.0 AMENDMENT TO TENDER DOCUMENTS

6.1 At any time prior to the deadline for the submission of tenders, the Employer may, for any reason, whether at his own initiative or in response to a clarification or query raised by a prospective tenderer, modify the tender documents by an amendment.

6.2 The said amendment in the form of an addendum will be uploaded on https://eprocure.gov.in/eprocure/app and same shall be binding upon them.

PREPARATION OF TENDERS

7.0 LANGUAGE OF TENDER

7.1 The tender prepared by the tenderer and all correspondence and documents relating to the tender exchanged between the tenderer and the Employer/Engineer shall be in the English language. In case any accompanying printed literature is in other languages, it shall be accompanied by an English translation. The English version shall prevail in matters of interpretation.

8.0 DOCUMENTS REQUIRED FOR EVALUATION OF TENDER

8.1.1 The Tenderer shall submit the tender cost and tender security in sealed envelopes addressed to Dy. General Manager / E&M/UG, DMRC duly superscripted with name of work, time and date for submission and time and date for opening. The envelope should also bear the name and address of the tenderer.

8.1.2 The Tenderer will submit Two envelopes namely Envelope-A & Envelope –B before opening of technical bid.

Envelope -A

Envelope-A shall contain demand draft for Tender Cost in original superscripted with Name of work & “Tender Cost”. At lower portion Name and address of tenderer shall be mentioned.

Envelope-B
Envelope-B shall contain demand draft for Tender Security in original superscripted with Name of work & “Tender Security”. At lower portion Name and address of tenderer shall be mentioned.

8.1.3 REQUISITE DOCUMENTS

Tender bid shall comprising of following forms and documents duly filled in or duly verified by the tenderer to be uploaded as per tender requirement.

i. Work experiences as per clause no. 1.2.1 of NIT. Duly indicating the following information in completion certificate:
   a. On company letterhead or duly stamped by authorized signatory of firm issuing the completion certificate (client)
   b. Name of work
   c. Name and address of firm to whom the completion certificate issued
   d. Actual cost of work and the final contract value
   e. Completion date of work

ii. Audited financial turn over and Documents to certify the positive net worth for financial eligibility as per clause no. 1.2.2 of NIT

iii. Documents to certify the positive net worth as per clause no. 1.2.2 (b) of NIT. Tenderer shall submit last five years (yr 2011-2012, 2012-2013, 2013-2014, 2014-2015, and 2015-2016) audited financial statement duly attested by certified CA.

   The financial data submitted shall certified by the Chartered Accountant in original with his stamp, signature & membership number. The copies of audited balance sheets must be complete including all the related notes and income statements for the last three audited financial years.

   In case audited balance sheet of last financial years is not made available by the bidder. The bidder must submit an affidavit certifying that ‘the balance sheet has actually not been audited so far’. In such a case the financial data of previous audited financial years will be taken into consideration for evaluation.

iv. Solvency certificate of 80% of estimate value of contract from the bank as per clause no. 1.2.2 (c)

v. Declaration for non black listing/ de-registered by any Govt/ PSU on Rs. 10 stamp paper duly attested by Notary in the format prescribed as per clause no. 1.2.4 of NIT, as per annexure D.

vi. Form of Tender (FOT) - The Form of Tender along with all Appendixes shall be completed and duly signed by an authorized and empowered representative of the Tenderer. Signatures on the Form of Tender shall be witnessed and dated. Copies of relevant powers of attorney shall be attached.

vii. Power of Attorney: Upload the power of attorney on stamp paper duly attested by notary & upload a copy of Board resolution, with a copy of declaration of Board members clearly indicating authority to further delegate the power.

   In case of name change of firm tenderer shall upload the Memorandum or/and certificate of in-corporation.

viii. Self Attested copies of the PAN. No. under income Tax Act, ESI & PF Registration No., Sale tax registration certificate and/or service tax registration certificate whichever applicable.

ix. As per Delhi VAT Act, the party who is executing work in Delhi has to have registration with VAT authorities of Delhi. If a tenderer is outside Delhi intends to participate in DMRC tender, he can be permitted provided he gives an undertaking to the fact that he will get himself registered with Delhi VAT authorities, in the event of issue of Letter of acceptance to the tenderer and shall submit registration number before claiming initial advance or first payment
whichever is earlier. In the absence of registration detail with Delhi Sales Tax / Delhi VAT Department payment shall not be released.”

- Performa for Statement of Deviations
- Experience record of similar works during the last three years and in progress on date may be furnished in the format prescribed (Form T-II).
- Details of Personnel may be furnished in the format prescribed (Form T-III).
- Details of Resources to be used for the work – Machinery & Equipments may be furnished in the format prescribed (Form T-IV).
- Total value of similar works executed for the last three financial years along may be given in the format prescribed (Form T-V).
- Bill of Quantities (BOQ)

Tenderer who full fill the above technical requirement clause 8.1.3 (i) to 8.1.3 (xiv) after duly verification of uploaded document shall be considered technically qualified. However, tenderer shall submit all the documents as per clause 8.1.3 (i) to 8.1.3 (xv).

8.2 For Financial bid evaluation

8.2.1 The financial bid all the technical qualified tenderer shall be opened on scheduled time on line.

Note: - Financial bid of only those bidders who are found in technical suitability / eligibility and have submitted requisite security and fulfilled relevant terms and condition of tender documents shall be opened on line at https://eprocure.gov.in/eprocure/app.

8.3 The prices shall be entered in the Form of Tender and the BOQ enclosed in words as well figures. These prices should include all costs associated with the contract and taxes etc.

8.4 All documents uploaded for the purposes of tendering, and any amendments issued in accordance with Clause 6.0 shall be deemed as incorporated in the Tender.

9.0 TENDER PRICES

9.1 The tenderer is required to quote for all the items as per tender documents.

9.2 The Tenderer shall keep the contents of his tender and rates quoted by him confidential.

10.0 CURRENCIES OF THE TENDER

10.1 Tender prices shall be quoted in Indian Rupees only.

11.0 TENDER VALIDITY

11.1 The tender for the first year shall remain valid and open for acceptance for a period of 120 days from the Last date of submission of tender.

11.2 In exceptional circumstances, prior to expiry of the original tender validity period, the Employer/the Engineer may request the tenderers for a specified extension in the period of validity. The request and the response thereto shall be made online through website https://eprocure.gov.in/eprocure/app, or by writing or by telefax. A tenderer may refuse the request without forfeiting his tender security. A tenderer agreeing to the request, shall not be required or permitted to modify his tender but will be required to extend the validity of his tender security correspondingly.

12.0 TENDER SECURITY

12.1 The tenderer shall furnish, as tender security, an amount as mentioned in NIT.

12.2 The tender security will be in the form of a bank Demand draft/ banker cheque.

12.3 The “Original” of this tender security is to be submitted in the o/o DGM/E&M/UG as per date & time mentioned in NIT. If tender security is not submitted by the tenderer as mentioned above,
then tender[s] shall be rejected considering it as non-responsive and their technical bid shall not be opened and if opened then it will not be evaluated.

12.4 The bank guarantee shall be irrevocable and operative for a period not less than 30 days beyond the validity of the tender. (120 days + 30 days from the last day of submission of tender)

12.5 The tender securities of unsuccessful tenderers shall be discharged/returned by the Employer as promptly as possible but not later than 30 days after the expiration of the period of tender validity.

12.6 The tender security of the successful tenderer shall be returned upon the tenderer executing the Contract Agreement after furnishing the required performance guarantee for performance, as mentioned in this Tender Document.

12.7 The tender security shall be forfeited:
   i) If a Tenderer withdraws his tender during the period of tender validity, or
   ii) If the Tenderer does not accept the correction of his tendered price in terms of Clause
   iii) In the case of a successful tenderer, if he fails to:
      a. Furnish the necessary performance guarantee for performance.
      b. Enter into the Contract within the time limit specified in Clause 26.0
      c. Commence the work as per Terms and Conditions of Tender after issuance of LOA.

12.8 No interest will be payable by the Employer on the tender security amount cited above.

13.0 FORMAT AND SIGNING OF TENDERS

13.1.1 If the tender is submitted / uploaded by a proprietary firm, all the documents uploaded on website https://eprocure.gov.in/eprocure/app, shall be signed by the proprietor above his full name and the full name of his firm with its current address.

13.1.2 If the tender is submitted/uploaded by a limited company or a limited corporation, all the documents uploaded on website https://eprocure.gov.in/eprocure/app, shall be signed by a duly authorized person holding the power of attorney for the firm. A certified copy of the power of attorney shall accompany the tender.

13.2 If the tender is submitted / uploaded by a partnership, consortium or a joint venture, all the documents uploaded on website https://eprocure.gov.in/eprocure/app, shall be signed by a person who is duly authorized by each member or participant thereof or by authorized signatory of each member. Copies of relevant powers of attorney shall be attached

13.3 The documents required to be submitted by the Tenderer will be as described under Clause 8.0 herein.

13.4 Entries to be filled in on line wherever applicable or else upload the document duly typed or written in indelible ink. In case of copies, legible photocopies are also acceptable and all the pages shall be signed by a person or persons authorized to sign on behalf of the tenderer before uploading/ submission. Each page of such document should be signed in full at the bottom by the person submitting the Tender along with the date of signing. Each page of printed documents should be initialled at the bottom by the person submitting the tender along with the date of initialing. All the pages of the tender, where entries or amendments have been made, shall be initialled and dated by the person or persons signing the tender.

13.5 The complete tender shall be without alterations, overwriting, interlineations or erasures except those to accord with instructions issued by the Employer, or as necessary to correct errors made by the tenderer. All amendments/corrections shall be initialled by the person signing the tender.

13.6 All witnesses and sureties shall be persons of status and probity and their full names, occupations and addresses shall be written below their signatures.
14.0 SUBMISSION OF TENDERS

14.1 Uploading of Tender/ documents

14.2 The Tenderer shall follow the procedure as indicated below:

14.2.1 Each tender will be upload in one set which shall contain documents as detailed in Appendix - I.

14.2.2 The contents of Tender Package shall be as detailed under Clauses 8.0 hereon.

14.2.3 No application for the forged, documents uploaded will be entertained in the office and any such activity will lead to dis-qualification of the tenderer.

15.0 SUBMISSION OF TENDER COST and Security

15.1 Tender cost and Tender security draft/BG in original should be submitted at the following address

Deputy General Manager/E&M/UG, 2nd Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road New Delhi-110001 on date and time as mentioned in NIT.

15.2 Tender cost and Tender security shall be submitted in person to the Office of DMRC. The Engineer/Employer cannot take any cognizance and shall not be responsible for delay in transit.

15.3 Tender cost and Tender security sent telegraphically or through other means of transmission (telefax etc.) which cannot be delivered in a sealed envelope shall be treated as defective, invalid and shall stand rejected.

15.4 DMRC shall not be responsible for Tender cost and Tender security delivered to any other place/person in DMRC (like DAK section etc) other than the designated office and does not reach the designated office before deadline for submission.

16.0 LATE TENDER COST & SECURITY

16.1 Tenders have to be submitted online on e-tendering website https://eprocure.gov.in/eprocure/app it shall be the responsibility of the bidder/ tenderer to ensure that his tender is submitted on e-tendering website of DMRC before the deadline of submission as per NIT. DMRC will not be responsible for non receipt of tender documents due to any delay and/or loss etc.

16.2 Submission of tender shall be closed on e-tendering website of DMRC at the date & time of submission prescribed in NIT after which no tender shall be accepted.

16.3 It shall be the responsibility of the bidder/ tenderer to ensure that his tender is submitted online on e-tendering website https://eprocure.gov.in/eprocure/app before the deadline of submission. DMRC will not be responsible for non receipt of tender documents due to any delay and / or loss etc.

16.4 The employer may, at his discretion, extend the deadline for submission of tenders by issuing an amendment, in which case all rights and obligations of the employer and the tenderer previously subject to the original deadline will thereafter be subject to the deadline as extended.

16.5 Any requisite document, Tender cost and tender security etc received in the designated office of DMRC after the deadline as per NIT will be returned to the tenderer and bid of tenderer shall summarily be considered as rejected.
TENDER OPENING AND EVALUATION

17.0  TENDER OPENING

17.1  The Employer or his authorized representative will open the Tender bids in the presence of tenderers or their Authorized representatives on date and time as mentioned in of NIT in the office of Dy. General Manager/E&M/UG, 2nd Floor, Metro Bhawan, Fire brigade Lane, Barakhamba Road, New Delhi 110001. If such nominated date for opening of Tender is subsequently declared as a Public Holiday by the Employer, the next official working day shall be deemed as the date of opening of Tender at the same time. The Tender of any Tenderer who has not complied with one or more of the foregoing instructions may not be considered.

17.2  The following procedure shall be adopted for opening of Tender (Two Bid)

a. Notification (NIT) issued by DMRC for date of opening of technical bid. Date of opening of price bid shall be informed through website https://eprocure.gov.in/eprocure/app after opening of technical bid.

b. Corrigendum / Addendum issued by DMRC through website www.eprocure.gov.in/eprocure/app as per NIT shall be part of tender.

c. Clarification if any may be sought by the tenderer through website https://eprocure.gov.in/eprocure/app or through in writing letter to DMRC authorized person. In case of any clarification sought by the tenderer is not relevant, it may not be replied.

d. Before schedule of opening of technical bid Tenderer shall submit the tender cost and tender security, in original, with in stipulated time as per NIT. The tenderer fails to submit the same within stipulated scheduled time deemed to be rejected.

e. Envelopes containing ‘Tender Security’ and ‘Cost of Tender Documents’ will be opened first on date and time as mentioned in of NIT in the office of Dy. General Manager/E&M/UG, 2nd Floor, Metro Bhawan, Fire brigade Lane, Barakhamba Road, New Delhi 110001. Tender (Technical & Financial Bids) of those tenderers who have not submitted valid ‘Tender Security’ and ‘Cost of Tender Documents’ shall be considered as non-responsive and liable to be rejected summarily.

f. On opening of the Technical bid, DMRC will first verify the details of tender cost and tender security filled online by tenderer with the original Demand Draft / Bank Guarantee submitted. If minimum amount of tender cost or tender security are not found as per NIT, the tender shall be summarily be considered as cancelled / rejected and no further evaluation or correspondence will be done in this regard.

g. The technical bid of all tenderers who have submitted a valid tender cost and tender security shall be opened. Tenderers may visit the website https://eprocure.gov.in/eprocure/app to know the latest information regarding opening of tender etc. Tenderers can also see the technical sheets (check-list) of other tenderers after completion of opening process by logging on the website.

h. After ensuring that the documents submitted by the tenderer are found relevant and in order as per the tender, date and time of opening of price bid along with the name of eligible tenderers shall be informed through website https://eprocure.gov.in/eprocure/app.

i. In case documents of any tenderer is not in order or relevant or not meet the tender requirements, the tenderer may be informed and shall submit of documents as per tender requirement within time frame given by DMRC.

j. The tenderer shall submit the correct document. If correct/requisite document is not provided by any tenderer even in this case, deemed to be rejected for that particular tender and price bid of that tenderer shall not be opened. No further correspondence in this regard shall be made.
k. If required physical verification of all / any document in original may be done by DMRC. Tenderer shall bring the documents as and when asked by DMRC.

l. The tender submitted online will be taken as final bid.

m. The Financial Bid which tenderer(s) have uploaded online will be opened on a subsequent date after evaluation of technical bid. Financial bid of only those tenderers whose technical bid is found substantially responsive and technically compliant as per the tender requirement will be opened. The date & time of opening of financial bid shall be informed through website. Tenderer can visit to DMRC e-tendering website https://eprocure.gov.in/eprocure/app for further information.

n. The price bid of all eligible tenderers shall be opened online at schedule date and time of opening of price bid

17.3 Tenderers name, the presence or absence of the requisite tender security and such other details as the Employer or his authorized representative, at his discretion, may consider appropriate will be announced at the time of tender opening.

18 PROCESS TO BE CONFIDENTIAL

18.1 Except the public opening of tender, information relating to the examination, clarification, evaluation and comparison of tenders and recommendations concerning the award of Contract shall not be disclosed to tenderers or other persons not officially concerned with such process.

18.2 Any effort by a tenderer to influence the Employer/Engineer in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in the rejection of the tenderers tender.

19.0 CLARIFICATION OF TENDERS

19.1 Tenderer for any reason whatsoever, be in doubt about the meaning of anything contained in the Invitation to tender, Tender documents or the extent of detail in the Employer’s requirement, technical specifications, and tender drawings etc, the tenderer shall seek clarification from DGM/E&M/UG. The DMRC may respond in writing/ through e-mail to any request for clarification received in writing/ through e-mail from the tenderers as per NIT clause.

19.2 Except for any such written clarification by DGM/E&M/UG, DMRC which is expressly stated to be by way of an addendum/ corrigendum to the documents referred to in ITT and/or for any other document issued by the Employer which is similarly described, no written or verbal communication, representation or explanation by any employee of the Employer or the Engineer shall be taken to bind or fetter the Employer or the Engineer under the contract.

19.3 To assist in the examination, evaluation and comparison of Tenders, the Engineer / Employer may ask tenderers individually for clarification of their tenders, including breakup of prices. The request for clarification and the response shall be in writing or by telefax but no change in the price or substance of the tender shall be sought, offered or permitted except as required to confirm correction of arithmetical errors discovered by the Engineer during the evaluation of tenders in accordance with Clause 22.0 herein.

19.4 All the correspondence from the DMRC pertaining to this tender till the award of work shall only be done to the designated officer in-charge.

20.0 DETERMINATION OF RESPONSIVENESS

20.1 Prior to the detailed evaluation of tenders, the Engineer will determine whether each tender is responsive to the requirements of the tender documents.
20.2 For the purpose of this Clause, a responsive tender is one, which conforms to all the terms, conditions and specifications of the tender documents without material deviation or reservation. “Deviation” may include exceptions, exclusions & qualifications. A material deviation or reservation is one which affects in any substantial way the scope, quality, performance or administration of the works to be undertaken by the tenderer under the Contract, or which limits in any substantial way, the Employer’s rights or the tenderer’s obligations under the Contract as provided for in the Tender documents and / or is of an essential condition, the rectification of which would affect unfairly the competitive position of other tenderers presenting substantially responsive tenders at reasonable price.

20.2 If a tender is not substantially responsive to the requirements of the tender documents, it will be rejected by the Employer, and will not subsequently be permitted to be made responsive by the tenderer by correction or withdrawal of the non-conformity or infirmity. However minor clarifications if required may be asked from the Tenderer.

20.3 The decision of the Engineer/Employer as to which of the tenders are not substantially responsive or have impractical / methods or Programme for execution shall be final.

21.0 EVALUATION OF TENDER

21.0.1 General Evaluation: First of all it will be determined whether each tender is accompanied with the valid tender cost & tender security i.e. the required amount and in an acceptable form. Tenders not accompanied with the valid tender cost & tender security shall be rejected and may not be evaluated further.

21.0.2 Evaluation of minimum eligibility criteria – This evaluation will be done to check if the tenderer qualify the minimum eligibility criteria of “work experience”, “Financial standing” as laid down in Clause 1.2 of NIT. Tenderers, which do not qualify in any of the minimum eligibility criteria or bid capacity criteria, shall not be considered for further evaluation and shall be rejected.

21.0.3 The Employer will evaluate the technical suitability and acceptability of the proposals as per the employer’s requirements. The evaluation shall be based on the documents submitted as per clause 8.0 of ITT. Tenderer(s) may be asked to make a presentation of their proposal to DMRC team for evaluation.

21.0.4 The Employer will carry out technical evaluation of submitted technical proposals/ mandatory documents as per eligibility criteria to determine that the tenderer has a full comprehension of the work of the contract. Where a tenderer’s technical submittal has a major inadequacy his tender will be considered to be non-compliant and will be rejected.

21.0.5 Technically acceptable tenders will be eligible for consideration of their financial proposals.

21.0.6 If any tender is rejected, the Financial Bid of such tenderer shall be unopened

21.0.7 The Employer will carry out technical evaluation of submitted technical proposals to determine that the tenderer has a full comprehension of the work of the contract. Where a tenderer’s technical submittal has a major inadequacy his tender will be considered to be non-compliant and will be rejected.

21.0.8 Tenderer who fails to submit the Tender cost and Tender security as per NIT in original, to the office of undersigned, summarily be rejected.

21.0.9 Technically acceptable tenders will be eligible for consideration of their financial proposals.

21.0.10 The evaluation of Financial proposals by the Employer / Engineer will take into account, in addition to the tender amounts, the following factors:

  a). Arithmetical errors corrected by the Employer/Engineer in accordance with Clause 22.0
b). Such other factors of administrative nature as the Employer/Engineer may consider to have a potentially significant impact on contract execution, price and payments, including the effect of items or unit rates that are unbalanced or unrealistically priced.

21.0.11 Offers, deviations and other factors, which are in excess of the requirements of the tender documents or otherwise will result in the accrual of unsolicited benefits to the Employer, shall not be taken into account in tender evaluation.

21.0.12 Price adjustment provisions applicable during the period of execution of the contract shall not be taken into account in tender evaluation.

21.0.13 Evaluation of financial offer will be based on quantities in Bill of quantities (BOQ) and rates quoted.

22.0 CORRECTION OF ERRORS

22.1 Tenders determined to be technically acceptable after technical evaluation will be checked by the Engineer/ Employer for any arithmetical errors in computation and summation during financial evaluation. Errors will be corrected by the Employer / Engineer as follows:

a. Where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and

b. Where there is a discrepancy between the unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will normally govern unless in the opinion of the Employer / Engineer there is an obviously gross misplacement of the decimal point in the unit price, in which event, the total amount as quoted will govern.

22.2 If a Tenderer does not accept the correction of errors as outlined above, his tender will be rejected and the tender security forfeited.

AWARD OF CONTRACT

23.0 AWARD CRITERIA

23.0.1 DMRC is not bound to award the Contract to the tenderer and reserves its rights without incurring any liability to any tenderer. DMRC will not provide reasons for acceptance or rejection of any offer or part thereof.

23.0.2 The Employer will award, the Contract to the tenderer, whose tender has been determined to be substantially responsive, technically & financially suitable, complete and in accordance with the tender documents.

23.0.3 The Employer will award, the Contract to the tenderer, whose tender has been determined to be substantially responsive, technically & financially suitable, complete and in accordance with the tender documents.

24.0 EMPLOYER’S RIGHT TO ACCEPT ANY TENDER AND TO REJECT ANY OR ALL TENDERS

24.1 The Employer reserves the right to accept or reject any tender, and to annul the tender process and reject all tenders, at any time prior to award of Contract.

25.0 NOTIFICATION OF AWARD

25.1 Prior to the expiry of the period of tender validity prescribed by the Engineer/Employer, the Engineer/Employer will notify the successful tenderer www.https://eprocure.gov.in/eprocure/app, to be confirmed in writing by registered letter, that his tender has been accepted. This letter (hereinafter and in the Conditions of Contract called ‘the Letter of Acceptance’) shall name the sum which the Employer will pay to the Contractor in consideration of the execution, completion of the works by the Contractor as prescribed by the Contract (hereinafter and in the conditions of Contract called ‘the Contract Price’). The “Letter of acceptance” will be sent in duplicate to the successful
tenderer, who will return one copy to the Employer duly acknowledged and signed by the authorized signatory, within three days of receipt of the same by him. No correspondence will be entertained by the Employer from the unsuccessful Tenderers.

25.2 The Letter of Acceptance will constitute a part of the contract.

25.3 Upon "Letter of acceptance" being signed and returned by the successful tenderer, the employer will promptly notify the unsuccessful tenderers and discharge / return their tender securities.

26.0 SIGNING OF AGREEMENT

26.1 The Employer shall prepare the Agreement in the Proforma (Form E) included in this Document, duly incorporating all the terms of agreement between the two parties. Within 45 Days from the date of issue of the Letter of Acceptance, the successful tenderer will be required to execute the Contract Agreement.

27.0 PERFORMANCE SECURITY

27.1 Within 30 days of receipt of the Letter of Acceptance the successful Tenderer shall furnish performance security in accordance with Clause 4.2 of the GCC shall be in the form of a bank guarantee (as per Form-D) from a foreign bank or from a scheduled commercial bank in India acceptable to the employer for an amount of 10% of contract value in types & proportions of currencies in which the contract Price is payable. The approved form provided in the “Instructions to Tenderers” documents, or any other form approved by the Employer shall be used for Bank Guarantee. The Bank Guarantee shall be valid up to Defect Liability Period. The performance Guarantee should be valid for a period of 6 (six) months beyond the Defect Liability Period. The required Performance Security for the sum mentioned above may be submitted in any one of the following forms:

a) Bank draft in favor of “Delhi Metro Rail Corporation Ltd.”, payable at “New Delhi” from a Scheduled Commercial Bank based in India, or

b) Fixed Deposit Receipt of a Scheduled Commercial Bank/Post Offices based in India duly pledged in favor of “Delhi Metro Rail Corporation Ltd.”, or

c) Irrevocable Bank Guarantee in the prescribed format, given as FORM-D of Instruction to Tenderers (ITT), issued by a Scheduled Commercial Bank based in India or from a branch in India of Scheduled Foreign Bank (as per Annexure-E) The Bank Guarantee must be issued on the Structured Financial Messaging System (SFMS) Platform. A separate invoice of the BG will invariably be sent by the issuing bank to the Employer’s bank through SFMS. The details of Employer’s Bank are as under:

ICICI BANK LTD.
9A, Phelps Building,
Connaught Place, New Delhi – 110001
IFSC Code – ICIC0000007

The Bank Guarantee issued on the SFMS platform shall only be acceptable to the Employer.

27.2 The Tenderer has to furnish other Guarantees, Undertakings and Warranties in accordance with the provisions of the General Conditions of Contract and Special Conditions of Contract.

27.3 Failure of successful Tenderer to furnish the required Performance Security shall be a ground for annulment of the award and forfeiture of the Tender Security.

28.0 Cancellation of Letter of Acceptance (LOA) and Form of Tender.

28.1 In case Successful tenderer fails to commence the work (for whatsoever reasons) as per Terms and Conditions of Tender after issuance of LOA then the LOA shall be cancelled and the tender security shall be forfeited.
29.0 **Defect Liability Period**

29.1 Defect Liability Period shall be of 02(Two) year from the date of issue of Completion Certificate, for all the items supplied, works carried out & the defects left by contractor in execution of work.

29.2 During the DLP, contractor shall be responsible to carry out all the comprehensive preventive, corrective & breakdown maintenance of the installed system including spare parts & consumables.
## APPENDIX I

### CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TENDER

**COMPILED FROM THE PROVISIONS IN THIS VOLUME**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Document</th>
<th>Reference to Clause No. of &quot;Instructions to Tenderers&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TENDER PACKAGE COMPRISING OF:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Tender Cost and Tender Security</td>
<td>3.0 &amp; 12.0</td>
</tr>
<tr>
<td>2.</td>
<td>Power of attorney for individuals signing on behalf of Company/Firm Or</td>
<td>2.4 &amp; 13.0</td>
</tr>
<tr>
<td></td>
<td>Power of attorney in favour of the leading member of Joint Venture /</td>
<td>2.4 &amp;13.0</td>
</tr>
<tr>
<td></td>
<td>Consortium.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Documents Required for evaluation of Tender</td>
<td>8.0</td>
</tr>
<tr>
<td>4.</td>
<td>Work Experiences</td>
<td>8.1.3 (i)</td>
</tr>
<tr>
<td>5.</td>
<td>Audited Financial Document</td>
<td>8.1.3 (ii)</td>
</tr>
<tr>
<td>6.</td>
<td>Documents to certify the positive net worth</td>
<td>8.1.3 (iii)</td>
</tr>
<tr>
<td>7.</td>
<td>Solvency certificate</td>
<td>8.1.3 (iv)</td>
</tr>
<tr>
<td>8.</td>
<td>Declaration for Non-Black Listing / De-registered by any Govt / PSU</td>
<td>8.1.3 (v)</td>
</tr>
<tr>
<td>9.</td>
<td>Form of tender</td>
<td>8.1.3 (vi)</td>
</tr>
<tr>
<td>10.</td>
<td>Power of Attorney</td>
<td>8.1.3 (vii)</td>
</tr>
<tr>
<td>11.</td>
<td>Self attested copies of the following documents:</td>
<td>8.1.3 (viii &amp; ix)</td>
</tr>
<tr>
<td></td>
<td>i.  Pan No. as per Income Tax Act.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>j.  Sales Tax Registration Certificate / VAT Registration Certificate</td>
<td></td>
</tr>
<tr>
<td></td>
<td>k.  Service Tax Registration Certificate</td>
<td></td>
</tr>
<tr>
<td></td>
<td>l.  PF Registration No./ Exemption undertaking</td>
<td></td>
</tr>
<tr>
<td></td>
<td>m.  ESI Registration No. / Exemption undertaking</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Statement of deviations from Tender Documents (Form C)</td>
<td>8.1.3 (x)</td>
</tr>
<tr>
<td>13.</td>
<td>Experience record of similar works (Form T-II)</td>
<td>8.1.3 (xii)</td>
</tr>
<tr>
<td>14.</td>
<td>Detail of Personnel (Form T-III)</td>
<td>8.1.3 (xii)</td>
</tr>
<tr>
<td>15.</td>
<td>Detail of Resources (Form T-IV)</td>
<td>8.1.3 (xiii)</td>
</tr>
<tr>
<td>16.</td>
<td>Financial Data for similar work (Form T-V)</td>
<td>8.1.3 (xiv)</td>
</tr>
</tbody>
</table>
INDEX ON

PROFORMA OF FORMS

1. PROFORMA OF FORMS – GENERAL

   (Items (iii & IV) applicable only for successful tenderers)

   FORM

   i. Form of Tender with Appendix  A
   ii. Performa for Statement of Deviations  C
   iii. Form of Performance Security (Guarantee) by Bank  D
   iv. Form of Agreement  E

2. PROFORMA OF FORMS – POST QUALIFICATION PARTICULARS

   FORM

   i. General Information  T-I
   ii. Experience Record  T-II
   iii. Resources Proposed for the Work-Personnel  T-III
   iv. Resources Proposed for the work- Machinery & Equipment  T-IV
   v. Financial Data  T-V
FORM OF TENDER

Note:  
   i. The Appendix forms part of the Tender  
   ii. Tenderers are required to fill up all the blank spaces in this Form of Tender and Appendix.

Name of Work:  As in the NIT clause No. 1.1

To,  
Dy. GM/ E&M/UG,  
DMRC,  
2nd, Floor, Fire Brigade Lane,  
Barakhamba Road New Delhi-110001

1. Having visited the site and examined the General Conditions of Contract as well as Special Conditions of Contract, Specifications, Instructions to Tenderers, for the execution of above named works, we the undersigned, offer to execute and complete such works and remedy defects therein in conformity with the said Conditions of Contract, Specifications, and Addenda for the amount indicated in BOQ.

2. We acknowledge that the Appendix forms an integral part of the Tender.

3. We undertake, if our Tender is accepted, to commence the works within 10 days of issue of the LOA to commence and to complete the whole of the Works comprised in the Contract within 4 months calculated from the 10th day of issue of LOA, as indicated in the Appendix.

4. If our Tender is accepted, we will furnish at our option a Bank Guarantee for Performance as security for the due performance of the Contract. The amount and form of such guarantee or bond will be in accordance with Clause 15.0 of the General Conditions of the Contract and as indicated in the Appendix.

5. We have independently considered the amount shown Clause 8.5 of the General Conditions of Contract as liquidated damages and agree that they represent a fair estimate of the damages likely to be suffered by you in the event of the work not being completed in time.

6. We agree to abide by this Tender for a minimum period of 120 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period or any extended period mutually agreed to.

7. Unless and until a formal Agreement is prepared and executed, this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.

8. We declare that the submission of this Tender confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award and performance of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency commission has been, or will be, paid and that the tender price does not include any such amount.

9. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and if the Contract has been awarded to declare the Contract null and void.

10. We understand that you are not bound to accept the lowest or any tender you may receive.

11. If our Tender is accepted we understand that we are to be held solely responsible for the due performance of the Contract.

Dated this..............day of.............. 2017

Signature .................................
Name……………………………….. In the capacity of ..............................
duly authorised to sign Tenders for and on behalf of.................................
Address ................................................................................................

Witness – Signature .................................
Name ............................................................
Address ................................................................................................
Occupation .............................................................................................
APPENDIX TO THE FORM OF TENDER

Condition of contract clause

i. Amount of bank guarantee as 27.0 of ITT

Performance security

ii. Contract period from the date of issue of LOA 1.1.1 of NIT

Signature of authorized signatory

On behalf of tenderer

Date ............... Name .....................

Place ............... ............ Address .....................
# PROFORMA FOR STATEMENT OF DEVIATIONS

1. The following are particulars of deviations from the requirements of the tender specifications

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Clause</th>
<th>Deviations</th>
<th>Remark (Including justification)</th>
<th>Price adjustment for withdrawal of each deviation/s.</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

2. The following are particulars of deviations from the requirements of the “Instructions to Tenderers,” “General Conditions of Contract” and “Special Conditions of Contract”.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Clause</th>
<th>Deviations</th>
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<tbody>
<tr>
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</tr>
</tbody>
</table>

**Signature of Tenderer**

**Note**

1. Where there is no deviation, the statement should be returned duly signed with an endorsement indicating ‘No Deviations’.

2. The tenderer shall indicate price adjustment against each deviation, which he shall like to add to the tender price for withdrawing unconditionally his deviations if the same are unacceptable to the Employer.
1. This deed of Guarantee made this day of_________ 2017 between Bank of______________ (hereinafter called the “Bank”) of the one part, and Delhi Metro Rail Corporation Limited (hereinafter called “the Employer”) of the other part.

2. Whereas Delhi Metro Rail Corporation Limited has awarded the Contract for -------------------------- of Delhi MRTS Project (hereinafter called “the contract”) to M/s. __________ (Name of the Contractor) (hereinafter called “the Contractor”).

3. AND WHEREAS the Contractor is bound by the said Contract to submit to the Employer a Performance Security for a total amount of Rs.____________________________________ (Amount in figures and words).

4. Now we the Undersigned__________________________________________________(Name of the Bank) being fully authorised to sign and to incur obligations for and on behalf of and in the name of_______________________________(Full name of Bank), hereby declare that the said Bank will guarantee the Employer the full amount of Rs._____________________________ (Amount in figures and Words) as stated above.

5. After the Contractor has signed the aforementioned Contract with the Employer, the Bank is engaged to pay the Employer, any amount up to and inclusive of the aforementioned full amount upon written order from the Employer to indemnify the Employer for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Employer immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Employer any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal.

6. This Guarantee is valid for a period of 34 Months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least 24 months longer than the anticipated expiry date of Contract period.

7. At any time during the period in which this Guarantee is still valid, if the Employer agrees to grant a time extension to the Contractor or if the Contractor fails to complete the Works within the time of completion as stated in the Contract, or fails to discharge himself of the liability or damages or debts as stated under Para 5, above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Employer and at the cost of the Contractor.

8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Contractor.
9. The neglect or forbearance of the Employer in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Employer for the payment hereof shall in no way relieve the bank of their liability under this deed.

10. The expressions “the Employer”, “the Bank” and “the Contractor” hereinbefore used shall include their respective successors and assigns.

In witness whereof I/We of the bank have signed and sealed this guarantee on the __________day of _______ (Month) 2017 being herewith duly authorized.

For and on behalf of

the _______________________________ Bank.

Signature of authorized Bank official

Name : _____________________________
Designation : ______________________
I.D. No. : __________________________
Stamp/Seal of the Bank : __________

Signed, sealed and delivered for and on behalf of the Bank by the above named

In the presence of:

Witness 1.
Signature _______________________
Name __________________________
Address _________________________

Witness 2.
Signature _______________________
Name __________________________
Address _________________________
FORM OF AGREEMENT

This Agreement is made on the __________ day of __________ 2017 between Delhi Metro Rail Corporation Limited 2nd Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road New Delhi-110001 hereinafter called “the Employer” of the one part and ___________________________ (Name and Address of Contractor) hereinafter called “the Contractor” of the other part.

Whereas the Employer is desirous that certain Goods and Services should be provided and certain Works should be executed, Contract for _____________________________ of Metro Corridor of Delhi MRTS Project hereinafter called “the Works” and has accepted a Tender by the Contractor for the execution and completion of such works (as well as guarantee of such works) and the remedying of defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
   (a) Letter of acceptance
   (b) General Conditions of Contract
   (c) Special Conditions of Contract
   (d) Notice Inviting Tender
   (e) Specifications & Drawings
   (f) Bill of Quantities
   (g) Form of Tender with Appendix
   (h) Addendums, if any
   (i) Other conditions agreed to and documented as listed below:
      (i) Statement of deviations (if applicable)
      (ii) Any other item as applicable

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the works by ______ and remedy any defects therein in conformity in all respects with the provisions of the Contract.

4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price of **Rs___________ being the sum stated in the letter of acceptance subject to such additions thereto or deductions therefrom as may be made under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. OBLIGATION OF THE CONTRACTOR

The contractor shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The contractor shall submit copies of acknowledgements evidencing filing of returns every year and shall keep the Employer fully indemnified against liability of tax, interest, penalty etc. of the contractor in respect thereof, which may arise.

6. JURISDICTION OF COURT

The Courts at Delhi/New Delhi shall have the exclusive jurisdiction to try all disputes arising out of this agreement between the parties.

IN WITNESS WHEREOF the parties hereto have caused their respective Common Seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year first above written.

For and on behalf of the Contractor

Signature of the authorized official

Name of the official

Stamp/Seal of the Contractor

For and on behalf of the Employer

Signature of the authorized official

Name of the official

Stamp/Seal of the Employer

SIGNED, SEALED AND DELIVERED

By the said __________________________ Name __________________________
on behalf of the Contractor in the presence of:
Witness __________________________
Name __________________________
Address __________________________

By the said __________________________ Name __________________________
on behalf of the Employer in the presence of:
Witness __________________________
Name __________________________
Address __________________________

Note :

+ To be made out by the Employer at the time of finalization of the Form of Agreement.

** Blanks to be filled by the Employer at the time of finalization of the Form of Agreement.

*** to be deleted if not applicable
GENERAL INFORMATION

Notes:

(i) Attach an attested photocopy of Certificate of Registration and ownership as well as of Constitution and legal status.

1. Names of participating member
   (a) ..............................................

2. Address, telephone, telefax, cable numbers
   Registered Office                      Office for correspondence
   (a) .............................................. ..............................................
   (b) .............................................. ..............................................
   (c) .............................................. ..............................................

3. Contact persons address, telephone etc.
   (a) .............................................. ..............................................
   (b) .............................................. ..............................................
   (c) ..................................................................................................
EXPERIENCE RECORD

1. Details of experience of similar work”.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Period</th>
<th>Details of work handled</th>
<th>Total Cost of work in Rs.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
</tr>
</tbody>
</table>

Notes:

i) Details submitted in any other Performa will not be considered.

ii) The details of work including the cost of the work should be supported by attested copy of each client’s certificate.

iii) Additional pages may be attached if required.

iv) All the pages must be signed by the authorize signatory of the tenderer.
## DETAILS OF PERSONNEL

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation</th>
<th>No. of Personnel Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>B</td>
<td>C</td>
</tr>
<tr>
<td>1</td>
<td>Engineer</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Supervisors</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Technician</td>
<td></td>
</tr>
</tbody>
</table>
## Resources for the works - Machinery & Equipment

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Description Of Machines/Equipments</th>
<th>Nos. available</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>
## FINANCIAL DATA

Total value work for Similar work done During the period 2011-12 to 2015-16

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
<td>(6)</td>
<td>(7)</td>
</tr>
<tr>
<td>1.</td>
<td>Total value of work done</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FINANCIAL DATA  
(Refer Clause 8.1.1)  

List of all Ongoing Contracts  

<table>
<thead>
<tr>
<th>Name of the applicant (constituent member in case of Group)</th>
<th>Total number of works in hand</th>
<th>Number of contracts of each type</th>
<th>Number for which applicant went in for</th>
<th>Number of contracts in which date of completion given in the original has already burst</th>
<th>Total value of works done in Rupee equivalent as on 31/03/2016</th>
</tr>
</thead>
</table>

Applicant should provide information on their current commitments or all contracts that have been awarded or for which a letter of intent or acceptance has been received or for contracts approaching completion but for which a completion certificate is yet to be issued.
Special Conditions of Contract

1. **Advance Payment**: No Advance of any type shall be paid.

2. **Price Variation Clause**: The Price Variation Clause is not applicable in this contract.

3. **Taxes**: The contractor shall quote the rate inclusive of all the applicable taxes for the item/items mentioned in the Bill of Quantities (BOQ). However, the firm shall have to show all the taxes separately applicable at the time of payment in the bill submitted for the payment.

   i) **Change in taxes/ Duty**
   
   The contract price shall not be adjusted to take into account any change in taxes, duties, levies or introduction of any new tax (including GST which is likely to be implemented shortly) duty or levy till the completion date including the date of extended period of contract.

   ii) Clause 11.11.1 (i) is replaced as under:
   
   The contract price subject to any adjustment thereto in accordance with contract conditions shall be inclusive of all taxes like value added tax (VAT), paid under Delhi VAT act 2005 or value added tax (VAT) paid under other state Govt ACTs, duties, levies, royalties service tax etc or any tax in replacement of such taxes like GST.

   iii) **Changes in taxes/ Duty**
   
   Change in Taxes/Duties/Levies” means the occurrence or coming into force of the following at any time after the date of submission of tender:

   c) Any new tax which is imposed after the due date of submission of tender.

   d) Change in the rate of any existing tax.

   The contract price shall not be adjusted due to any of the above two conditions and its impact shall be considered covered in the price indices of various components and thus compensated in Price variation Clause. Also, the contract price shall not be adjusted on account of fluctuations in the rates of exchange between the foreign currencies of the contract and Indian rupees from the last date of submission of tender.

   In case where Price variation is not allowed the contract price shall not be adjusted due to any of the above two conditions and its cost shall be deemed included in the quoted contract price.

4. **Termination of Contract**: If the contractor fails to perform satisfactorily, the contract can be terminated at any time without assigning any reason by giving 15 days notice to the Contractor.

5. **Penalty**: i. **DLP penalty**: A penalty will be imposed @Rs.200/- per day for minor repair works & Rs. 2000/- per day for major repair works, in case of non-rectification of fault stipulated time as per tender clause Section-2, 7.0 or poor work quality.

   ii. If fault not rectified in stipulated time, the work shall be carried out by DMRC on the risk & cost of contractor

6. **Safety of Personnel**: The Contractor will take full responsibility for the Safety of his Staff, Materials etc.

7. **Quantity / Contract period variation Clause**: The Quantity of manpower/contract period mentioned may vary +/-25% of BOQ

8. **Extension of time**: If the contractor shall desire an extension of time for completion of work on the grounds of his having been unavoidably hindered in its execution or on any other ground, he shall apply in writing to the Engineer – in –charge within 30 days of the hindrance on the account on which he desires such extension as aforesaid, and the Engineer – in – charge shall, if in his opinion reasonable grounds to be shown therefore, authorize such provisional extension of time, if any, as in his opinion be necessary or proper.

9. **Compensation for delay**: **Against delay in completion of work**: If the contractor fails to maintain the required progress or complete the work and clear the site on or before the contract or extended date of completion, he has to pay the compensation for delay which is limited to 0.5% per week of work order value for the first 10 weeks and 0.7% per week for next
10 weeks and thereafter subject to a maximum of 10% of the work order value for the location where the work is delayed and the firm is found responsible for the same. Flow chart of the procurement process / contract shall be supplied by the contractor and approved by Executive Engineer concerned.

10. Any Damage/Breakage to the DMRC property during the execution of work will be at the risk & cost of the Contractor & in this regard The DMRC’ decision will be final regarding amount of damage/breakage etc. The amount will be deducted from contractor’s bill.

11. Materials identified as such by the Engineer and advised to the contractor, shall not be dispatched from the site without written authority from the Engineer.

12. The Contractor if awards either partly or fully of any work covered under contract to a Sub-contractor/OEM/Third party, he shall submit the documentary proof from the contractor concerned, that such award will not in any way affect the performance of the equipment/Plant, prior to the start of such work. Also, the sub-contractor firm name, address and availability of trained manpower shall be furnished for the approval.

13. The DMRC shall have the right to make minor alterations/additions/substitutions in the specifications in the scope of work or issue instructions that may be deemed necessary during the period of the contract and contractor shall carry out the work in accordance with the instructions which may be given to him by Authorized DMRC’ representative.

14. The contractor shall on request of Engineer-in-charge forthwith remove from the works any person employed thereon by him who in the opinion of Engineer-in-charge may misconduct himself or suspicious from security point of view and such persons shall not again be employed on the work without permission of the Engineer-in-charge.

15. The DMRC’ General Conditions of Contract are applicable & can be seen by the contractor at the office of Dy.GM/E&M/UG on any working day.

16. Electrical power connection, water as required shall be provided by DMRC free of cost. However, contractor shall use its own resources to take necessary connections from point informed by Engineer in-charge.
Terms and Conditions

1. Only authorized staff of Contractor having proper Photo Identity Card issued by the Contractor and with Permission granted by DMRC, shall be permitted to work “Supply, Replacement & Buy back of AHU Coils at various underground stations of DMRC.”

2. The contractor will have to submit the list of the Authorized staff along with a set of the Photo Identity Cards to whom permission will be required to be issued by DMRC.

3. The Contractor during the Execution of work shall follow the Indian Electricity Rules, Indian Electricity Act & all other Statutory Rules, Regulations & Acts as available on date & during the period of contract.

4. The Contractor shall be responsible to fulfill all statutory liabilities, if any towards his staff such as payment of minimum wages, PF, ESI and any other dues etc including all amendments issued by the Govt. from time to time. Being a Principal Employer, DMRC may ask to submit documents in original.

5. The work is to be carried out under the guidance of DMRC only.

6. No T&Ps shall be issued to the contractor. All T&Ps, Instruments, Machines, etc. will be brought by the Contractor only. The cost of all these items shall be borne by the contractor.

7. Labour- No labour shall be provided by DMRC.

8. Transport: No separate charges will be paid for transport.

9. As per site conditions the contractor may have to carry out the work during night hours. No extra payment shall be made on this account.

10. Successful Contractor shall be submit the following insurance cover under the following requirements:

   a) Contractor’s all risk & third party.

   b) Liability under the workmen’s compensation act 1923, minimum wages act 1948 and contract labour (regulation and abolition) act, 1970.

   c) Accident to staff, engineers, supervisors and other who are not governed by workmen’s compensation Act.

   d) Damage to material, machinery and works due to fire, theft etc.
CERTIFICATE BY CONTRACTOR

1. In compliance to the provisions of the Minimum wages act 1948 and rules made there under in respect of any employees engaged by me/us, I/We hereby declare that the labour engaged by me/us have been fully paid for. In the event of any outstanding due to be payable to any labour/labours engaged by me/us, Cooperation is entitled to recover the same from any money due to accruing to me/us in consideration of payment to such labour/labour.

2. Certified that EPF, Payment of wages act, 1948, workmen compensation Act, 1923 Contractor Labour Act, 1938, Factories Act, 1948 have been fully complied with by me/us. Photocopies of challans for EPF/ESI deposited are enclosed herewith.
Annexure – C

i. **Contract/LOA / Agreement No.:**

ii. **Beneficiary Name:**

iii. **Beneficiary Address:**

<table>
<thead>
<tr>
<th>Line-1:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Line-2:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District / City:</th>
<th>State /UT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIN CIDE:</td>
<td>Tele / Fax:</td>
</tr>
</tbody>
</table>

**Mobile Alert:**

1. 
2. 
3. 
4. 

iv. **Bank Details:**

<table>
<thead>
<tr>
<th>Bank Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch Address:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Beneficiary A/c No.:</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Beneficiary A/c Type (Saving / Current):</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Beneficiary A/c Name:</th>
<th></th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>9-Digit Branch MICR Code:</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>IFSC Code of the Branch</th>
<th></th>
</tr>
</thead>
</table>

Stamp & Signature of Authorized Signatory

**NOTE:** Duly verified by Bank

**Note:** along with one cancelled cheque
<table>
<thead>
<tr>
<th><strong>VENDOR MASTER DATA CREATION / CHANGE REQUEST FORM</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Account Group</strong> (In case of New Vendor Creation Only)</td>
</tr>
<tr>
<td><strong>Purchasing Organization</strong> (In case of New Vendor Creation Only)</td>
</tr>
<tr>
<td><strong>VENDOR NUMBER</strong> (In case of Change Only)</td>
</tr>
<tr>
<td><strong>NAME #</strong></td>
</tr>
<tr>
<td><strong>Title</strong></td>
</tr>
<tr>
<td><strong>Name</strong></td>
</tr>
<tr>
<td><strong>Employee no (For Employee’s only)</strong></td>
</tr>
<tr>
<td><strong>Date of Joining (For Employee’s only)</strong></td>
</tr>
<tr>
<td><strong>SEARCH TERM %</strong></td>
</tr>
<tr>
<td><strong>STREET ADDRESS #</strong></td>
</tr>
<tr>
<td><strong>Street / House No.</strong></td>
</tr>
<tr>
<td><strong>Postal Code / City</strong></td>
</tr>
<tr>
<td><strong>Country</strong></td>
</tr>
<tr>
<td><strong>COMMUNICATION #</strong></td>
</tr>
<tr>
<td><strong>Telephone No.</strong></td>
</tr>
<tr>
<td><strong>Mobile No.</strong></td>
</tr>
<tr>
<td><strong>Fax No.</strong></td>
</tr>
<tr>
<td><strong>E-Mail</strong></td>
</tr>
<tr>
<td><strong>TAX INFORMATION #</strong></td>
</tr>
<tr>
<td><strong>VAT Registration No.</strong></td>
</tr>
<tr>
<td><strong>PAN Number</strong></td>
</tr>
<tr>
<td><strong>Adhaar (in case of employee only)</strong></td>
</tr>
<tr>
<td>**BANK DETAIL ***</td>
</tr>
<tr>
<td><strong>Bank Name</strong></td>
</tr>
<tr>
<td><strong>Branch Address</strong></td>
</tr>
<tr>
<td><strong>Country</strong></td>
</tr>
<tr>
<td><strong>Beneficiary A/c Type (Saving / Current)</strong></td>
</tr>
<tr>
<td><strong>Beneficiary A/c Name</strong></td>
</tr>
<tr>
<td><strong>Beneficiary A/c Number</strong></td>
</tr>
<tr>
<td><strong>Branch MICR Code (Optional)</strong></td>
</tr>
<tr>
<td><strong>Branch IFSC Code</strong></td>
</tr>
<tr>
<td><strong>Bank Key</strong></td>
</tr>
<tr>
<td><strong>Universal Account Number – UAN (in case of employee only)</strong></td>
</tr>
<tr>
<td><strong>Existing/ New UAN</strong></td>
</tr>
<tr>
<td><strong>ALTERNATIVE PAYEE IN DOCUMENT %</strong></td>
</tr>
<tr>
<td><strong>Permitted Payee, if any</strong></td>
</tr>
<tr>
<td><strong>ACCOUNTING INFORMATION %</strong></td>
</tr>
<tr>
<td><strong>Reconciliation Account</strong></td>
</tr>
<tr>
<td><strong>Sort Key</strong></td>
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<tr>
<td><strong>Cash Management Group</strong></td>
</tr>
<tr>
<td><strong>PAYMENT DATA %</strong></td>
</tr>
<tr>
<td><strong>Payment Terms</strong></td>
</tr>
<tr>
<td><strong>Chk Cashing Time</strong></td>
</tr>
<tr>
<td><strong>AUTOMATIC PAYMENT TRANSACTIONS %</strong></td>
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<tr>
<td><strong>Payment Method</strong></td>
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<tr>
<td><strong>House Bank</strong></td>
</tr>
<tr>
<td><strong>WITHHOLDING TAX INFORMATION %</strong></td>
</tr>
<tr>
<td><strong>Withholding Tax Type (Separated by comma in case of more than one)</strong></td>
</tr>
<tr>
<td><strong>W/Tax Code</strong></td>
</tr>
<tr>
<td><strong>Liiable (Y / N)</strong></td>
</tr>
<tr>
<td><strong>Rec. Type</strong></td>
</tr>
<tr>
<td><strong>W / Tax ID</strong></td>
</tr>
</tbody>
</table>

* bank details except Bank key is required to be verified by the bank on its letter head duly signed and stamped Certificate to be enclosed along with the request
# attach the mandatory documentary proof (copy of LOA, PAN card, Adhaar card & UAN card/proof etc.)
% to be filled in by concerned finance office
All data to be filled in CAPITAL LETTERS only

<table>
<thead>
<tr>
<th>Official initiated request, (dy HOD of executive deptt)</th>
<th>official approving request (DyHOD of concerned finance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>signature</td>
<td>signature</td>
</tr>
<tr>
<td>Name</td>
<td>Name</td>
</tr>
<tr>
<td>Designation</td>
<td>Designation</td>
</tr>
<tr>
<td>Mobile no</td>
<td>Mobile no</td>
</tr>
</tbody>
</table>
For use in corporate finance office:
Vendor number generated in SAP (in case of new vendors only)
Date creation/ edit
Task performed by:
Signatures
Name
designation
(On stamp paper of Rs. 10/-)

I, ................................ S/o.......................... proprietor/authorized signatory of M/s.............................., (Name and address of the firm) ........................................................................................................................................ do hereby undertaking that M/s......................................................(Name and address of the firm) not involved in any litigation/arbitration or no case pending in any court against them and has not been also blacklisted or de-registered by any Government or public sector during the last 5 year.

Place.............

Date.............

Deponent

VERIFICATION

I the above named deponent do hereby solemnly affirm and declare that the content of my above undertaking are true to the best of my knowledge and nothing has been concealed therein.

Verified on.............

DEPONENT
The following are the Scheduled Banks in India (Public Sector)

1. State Bank of India
2. State Bank of Bikaner and Jaipur
3. State Bank of Hyderabad
4. State Bank of Indore
5. State Bank of Mysore
6. State Bank of Patiala
7. State Bank of Saurashtra
8. State Bank of Travancore
9. Andhara Bank
10. Allahabad Bank
11. Bank of Baroda
12. Bank of India
13. Bank of Maharashtra
14. Canara Bank
15. Central Bank of India
16. Corporation Bank
17. Dena Bank
18. Indian Overseas Bank
19. Indian Bank
20. Oriental Bank of Commerce
21. Punjab National Bank
22. Punjab and Sind Bank
23. Syndicate Bank
24. Union Bank of India
25. United Bank of India
26. UCO Bank
27. Vijaya Bank

The following are the Scheduled Banks in India (Pvt. Sector)

1. Vysya Bank Ltd.
2. Axis Bank Ltd.
3. Indusind Bank Ltd.
4. ICICI Banking Corporation Bank Ltd.
5. Global trust Bank Ltd.
6. HDFC Bank Ltd.
7. Centurion Bank Ltd.
8. Bank of Punjab Ltd.
9. IDBI Bank Ltd.

The following are the Scheduled Foreign Banks in India

1. American Express Bank Ltd.
2. ANZ Gridlays Bank Plc.
3. Bank of America NT & SA
4. Bank of Tokyo Ltd.
5. BanqucNationale de Paris
6. Barclays Bank Plc
7. Citi Bank N.C.
8. Deutsche Bank A.G
9. HSBC
10. Standard Chartered Bank
11. The Chase Manhattan Bank Ltd.
To,
Dy HOD of Executive deptt
DMRC Ltd
Metro Bhawan
Delhi

Sub: Declaration regarding service tax/ DVAT charged on Invoice No. dt.... For contract no.........
Ref: Contractor name : M/s
    Contract No............
    PAN No., DVAT/HVAT/UPVAT no., service tax no.

Dear Sir,

I (Name of Prop/partner/Director or any authorized person) certified on half of M/s (Name of company) that M/s ....... complied all the applicable laws under the registration number as mentioned above, further the amount of service tax (service tax of my Portion, in case of reverse charge).... and State VAT Laws (such as DVAT, UPVAT & HVAT) charged on Tax invoice(s) as mentioned above is paid or will be paid on or before the due date to the Govt. Treasury and the challan/ return duly reconciled will be provided to you on half yearly basis.

Thanking You

(Authorized Signatory)

For M/s .............................

Verified by Engineer In-charge
Signature
Inventory detail for AHU coil replacement

<table>
<thead>
<tr>
<th>S. No.</th>
<th>AHU no.</th>
<th>No of AHU</th>
<th>Station</th>
<th>Coil size</th>
</tr>
</thead>
<tbody>
<tr>
<td>i</td>
<td>AHU 12</td>
<td>1</td>
<td>CL</td>
<td>2210X1206MM</td>
</tr>
<tr>
<td>ii</td>
<td>AHU 15</td>
<td>1</td>
<td>VS</td>
<td>1079.5mm X 3000mm</td>
</tr>
<tr>
<td>iii</td>
<td>AHU 2, 3, 5 &amp; 6</td>
<td>4</td>
<td>CCK</td>
<td>2190mm x 1140mm 2190mm x 950mm</td>
</tr>
<tr>
<td>iv</td>
<td>AHU 3</td>
<td>1</td>
<td>PTCK</td>
<td>2130mm x 1060mm</td>
</tr>
<tr>
<td>v</td>
<td>AHU 3</td>
<td>1</td>
<td>CTST</td>
<td>2130mm x 1060mm</td>
</tr>
<tr>
<td></td>
<td>Technical Specification of Coil</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>--------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>AHU’s coil supplied shall be certified with Eurovent/AHRI certification, (ARI 410).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>The preferred AHU Coil make shall be Waves/ Edgetech / Blue Star or equivalent, qualifying the technical specifications and standards as referred with the approval of DMRC competent authority.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Coils shall be removable by unbolting the panels in the coil section.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>The cooling coil shall be of seamless copper tube, not less than 0.5mm thick and minimum 12mm O.D.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Header side solder rings &amp; opposite side Hair pin shall be provided</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Coil should have continuous aluminum plane (slightly wavy) with rippled edges, having copper thickness of 0.5mm &amp; hydrophilic coating on Aluminum fins of thickness 0.15mm.</td>
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<tr>
<td>7</td>
<td>The coil shall have continuous aluminum dual sine wave fins. Having minimum thickness of 0.15mm and having hydrophilic coating.</td>
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<tr>
<td>8</td>
<td>The fins should be spaced by collar forming integral part of fins.</td>
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<tr>
<td>9</td>
<td>Tubes should be staggered in the direction of airflow.</td>
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<tr>
<td>10</td>
<td>The fins should be uniformly bonded to the tubes by mechanical expansion of the tubes.</td>
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<tr>
<td>11</td>
<td>The coils should be designed to operate at 17.5Kg/Cm² working pressure &amp; should be tested against leaks at a pressure not less than 22.84kg/cm² (325 PSI) this pressure drop should be maintained for at least 2 hours and no drop should be observed in dictating any leaks.</td>
<td></td>
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<tr>
<td>12</td>
<td>The water header should be of cooper pipes, to connect all the tubes.</td>
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<tr>
<td>13</td>
<td>The header should be complete with water in/out connections, vent plug on top and drain at the bottom.</td>
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<tr>
<td>14</td>
<td>The coil frame should be of SS-304.</td>
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<td></td>
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<tr>
<td>15</td>
<td>Drain pipe should be of SS 304. coil tube water velocity shall not exceed 2.5 m/s where velocities of less than 0.60 m/s are encountered a method of turbulation shall be provided.</td>
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<tr>
<td>16</td>
<td>The coil size shall be designed at an operating air velocity of 2.8 m/s.</td>
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</tbody>
</table>
Content of Bill of Quantity

“Supply, Replacement & Buy back of AHU Coils at various underground stations of DMRC.”

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of work</th>
<th>Row</th>
<th>Qty</th>
<th>Unit</th>
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<tbody>
<tr>
<td>1</td>
<td>Supply of coils for AHU as per specification enclosed in annexure A</td>
<td>8</td>
<td>2</td>
<td>Nos</td>
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<tr>
<td>1.01</td>
<td>1079.5mm x 3000mm for AHU 15 VS</td>
<td>8</td>
<td>2</td>
<td>Nos</td>
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<tr>
<td>1.02</td>
<td>2190mm x 1140mm for AHU 2, 5 CCK</td>
<td>5</td>
<td>8</td>
<td>Nos</td>
</tr>
<tr>
<td>1.03</td>
<td>2190mm x 950mm for AHU 3, 6 CCK</td>
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<td>8</td>
<td>Nos</td>
</tr>
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<td>1.04</td>
<td>2210mm X 1206mm FOR AHU-12 CL</td>
<td>6</td>
<td>4</td>
<td>Nos</td>
</tr>
<tr>
<td>1.05</td>
<td>2130mm x 1060mm for AHU-3 PTCK</td>
<td>6</td>
<td>4</td>
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<tr>
<td>1.06</td>
<td>2130mm x 1060mm for AHU-3 CTST</td>
<td>6</td>
<td>4</td>
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</tr>
<tr>
<td>2</td>
<td>Labour charges dismantling of old coils, shifting of new coils from ground floor to AHU room, installation of new coils in the AHU welding/brazing, pressure testing and starting the AHUs.</td>
<td>12</td>
<td></td>
<td>Job</td>
</tr>
<tr>
<td>3</td>
<td>Buy back of old coils inclusive of all taxes</td>
<td>12</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Buy Back cost**

**NOTE:**

i) Change in taxes/ Duty

The contract price shall not be adjusted to take into account any change in taxes, duties, levies or introduction of any new tax (including GST which is likely to be implemented shortly) duty or levy till the completion date including the date of extended period of contract.

iv) GCC Clause 11.11.1 (i) is replaced as under:

The contract price subject to any adjustment thereto in accordance with contract conditions shall be inclusive of all taxes like value added tax (VAT), paid under Delhi VAT act 2005 or value added tax (VAT) paid under other state Govt ACTs, duties, levies, royalties service tax etc or any tax in replacement of such taxes like GST.

v) Changes in taxes/ Duty

Change in Taxes/Duties/Levies” means the occurrence or coming into force of the following at any time after the date of submission of tender:

a) Any new tax which is imposed after the due date of submission of tender.

b) Change in the rate of any existing tax.

The contract price shall not be adjusted due to any of the above two conditions and its impact shall be considered covered in the price indices of various components and thus compensated in Price variation Clause. Also, the contract price shall not be adjusted on account of fluctuations in the rates of exchange between the foreign currencies of the contract and Indian rupees from the last date of submission of tender.

In case where Price variation is not allowed the contract price shall not be adjusted due to any of the above two conditions and its cost shall be deemed included in the quoted contract price.

The rates should be quoted by the Contractors in the separate BOQ sheet uploaded on website [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)