

NOTICE INVITING BID

2.1 DMRC invites E-Bids from the bidders who fulfill following criteria:

(i) Scheduled commercial Banks i.e. Public Sector Banks/ Private Sector Banks/ Small Financial Banks/ Payment Banks/ Foreign Banks operating in India, duly licensed by RBI & included in the RBI list of scheduled banks.

(ii) Non-Banking Entities:

Non-Banking entities incorporated in India under the Companies Act 1956/2013, and duly licensed/ authorized by Reserve Bank of India to set up, own and operate ATMs in India. Such non-banking entities are known as " White Label ATM operators" (WLAO) and such ATMs are called "White Label ATMs" (WLAs). They provide the banking services to the customers of banks in India, based on the cards (debit/credit/prepaid) issued by banks & accordingly should have established technical connectivity with the existing authorized shared ATM network operators as per RBI guidelines.

Non-banking entities permitted to set up WLAs in India, who have obtained authorization from RBI under the Payment and Settlement Systems (PSS) Act 2007.

(a) The Bidders shall not have a conflict of interest that affects the Bidding Process. Any Bidder found to have conflict of interest shall be disqualified. A Bidder shall be deemed to have a conflict of interest affecting Bidding Process if a constituent of one Bidder is also a constituent of another Bidder.

(b) The bidders shall enclose with their application an undertaking stating/providing that all the necessary supporting documents, including duly certified audited accounts and financial statements have been provided.

(c) Bidder shall undertake that they have not been banned from Business, as on date of Tender submission as per following:

i) DMRC/ any other metro organisations (100% owned by govt.)/Ministry of Housing & Urban Affairs/Order of Ministry of Commerce, applicable for all Ministries must not have banned/debarred business with the tenderer/bidder as on the date of tender submission. The tenderer should submit undertaking to this effect in Annexure 6A of Tender Document.

ii) Also no contract of the tenderer executed, should have been rescinded/ terminated by DMRC after award during last 03 years

(from the last day of the previous month of a tender submission) due to non-performance. The tenderer should submit undertaking to this effect in Annexure 6A of Tender Document.

- iii) In case at a subsequent date the successful bidder/licensee is found to have been banned for business as given above, DMRC shall be at liberty to and have full rights to cancel the allotment of built-up/bare spaces and forfeit the Interest Free Security Deposit after adjusting any dues payable by the successful bidder/licensee

2.2 DMRC shall receive RFP Bids pursuant to this RFP document, in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by DMRC. RFP Bidders shall submit bids in accordance with such terms on or before the date specified in this document. The RFP Bidders are advised to visit the DMRC premises at the premises/ site and familiarize themselves with the proposed arrangements and all activities necessary in this regard.

2.3 Salient features of Bidding Process:

- (a) DMRC has adopted Single stage two packet Bidding Process to select suitable highest Bidder(s) to grant license of Bare Space/s to operate a banking retail outlet/s by placement of ATM at 64 Metro Premises on all operational lines of DMRC network.
- (b) Tender Document (non-transferable) can be downloaded from the web site <https://eprocure.gov.in/eprocure/app>. Cost of Tender Document (Non-refundable). If a bidder wants to participate in more than one site, bidder is required to make one payment towards tender document cost of Rs. 5900/-. Tender Document cost shall be submitted through RTGS, NEFT or IMPS to DMRC. With one tender document cost, bidder can participate for one or more sites as per eligibility. However, separate EMDs are required for each site the bidder is bidding for.
- (c) **The Bidders shall submit along with the RFP Application, amount of bid security as detailed and mentioned in Annexure-I of this Bid Document for each ATM site. However, the bidder needs to submit the tender document cost only once in case of bidding for any number of sites.** The payment shall be made online only i.e RTGS/NEFT/IMPS. DMRC's authorized bank name and Current account No. to which payments to be made —**Union Bank of India, F-14/15, Connaught Place, New Delhi-110001., IFSC code UBIN0530786, A/c No 307801110050003.** The Bid shall be summarily rejected if it is not accompanied **with appropriate bid security**. The bid security of the selected Bidder shall be adjusted against the Interest Free Security Deposit. The bid security of unsuccessful bidders shall be refunded after award of contract, without considering any

interest, thereof. If the bidder withdraws his bid at any stage, his Bid Security amount shall be forfeited by DMRC.

Bidders may bid for one or more or for all the offered sites/ locations as per their requirement. However, separate EMD for each site for which bid is submitted shall be paid & submitted by the bidder to DMRC (in aggregate) as per details mentioned in Annexure-I.

- (d) (i) Bidders are expected to carry out extensive survey of DMRC premises and analysis at their own cost, before submitting their respective Bids for award of the License Agreement. DMRC shall provide necessary permission and assistance to the prospective Bidders in this regard.
(ii) The bid quoted by the Bank should be above the reserve price for a particular/ specific ATM as mentioned in Annexure-I of bid document. Bids below the reserve price are liable to be rejected. **Bidders to note that the payment of tender security shall be made from the account of bidder only.**
- (e) The payment of the tender cost is acceptable from any account. However, tenderer shall submit such transaction details along with their tender submission on e-portal. If the same transaction reference number has been submitted for more than one bid. All such bids shall be considered ineligible and summarily rejected.
- (f) If tender security has been made from other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.
- g) Submission of the tender cost & EMD should match with the details of the uploaded documents.
- (h) Schedule of Bidding Process for RFP

Start of sale of Bid Document to Bidders	From 01.07.2020 to 30.07.2020 (up to 1500hrs) on e-Tendering website https://eprocure.gov.in/eprocure/app For further information on this regard bidders are advised to contact on 23417910-12 (Ext: 534763), For technical queries related to Central Procurement Portal, Help Desk No: 0120-4200462, 0120-4001002
Cost of Bid Document (Non –refundable)	Rs. 5900/- (Rupees Five Thousand Nine Hundred Only) including 18% GST. Cost of Tender Document shall be acceptable through online mode only i.e RTGS/NEFT/IMPS. No other Mode of payment will be accepted. The details if bank account of DMRC to facilitate

	<p>the payment is mentioned below. Details of DMRC's authorized bank name and Current account No. to which payments of Tender Cost are to be made is as follows: Union Bank of India, F-14/15, Connaught Place, New Delhi-110001, IFSC Code UBIN0530786, Account name - DMRC Ltd. Property Business Account , Account number 307801110050003</p> <p>The Bidders will be required to upload scanned copies of transaction of payment of tender fee/tender document <u>cost including e-receipt (clearly indicating UTR No. and tender reference i.e...)</u> must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in online bid submission. <u>No copies of transaction of payment are required to be sent to this office.</u> <u>Note: The payment of tender cost is accepted from any account. However, tenderer shall submit such transaction details along with their tender submission on e-portal. If the same transaction reference number has been submitted for more than one bids. All such bids shall be considered ineligible and summarily rejected.</u></p>
<p>Bid Security/EMD. Bidders shall pay EMD/Bid Security for any one or more or all the sites for which bids made.</p>	<p>EMD/Bid Security shall be paid against respective site as mentioned in Annexure –I. Bid Security amount shall be acceptable through online mode only i.e RTGS/NEFT/IMPS. No other Mode of payment will be accepted. Details of DMRC's authorized bank name and Current account No. to which payments of Bid Security are to be made is as follows; Union Bank of India, F-14/15, Connaught Place, New Delhi-110001, IFSC Code UBIN0530786, Account name - DMRC Ltd. Property Business Account , Account number 307801110050003 Bidders shall upload the scanned copies of transaction of payment of tender security/ EMD <u>including e-receipt (clearly indicating UTR No. and tender refrence i.e...)</u> must be entered in the remarks at the time of online transaction of payment, failing which paymnt may not be considered) to be uploaded in online bid submission. No copies of transaction of payment are required to be sent to this office.</p>
<p>Site Visit</p>	<p>Bidders are expected to carry out extensive survey of DMRC premises and analysis at their own cost, before submitting their respective Bids</p>

	<p>for award of the License Agreement. DMRC shall provide necessary permission and assistance to the prospective Bidders in this regard.</p> <p>The Contact Persons are:</p> <ol style="list-style-type: none"> 1. Anshul Parashar, Mob: 9999086701 2. Tarun Malhotra, Mob: 9810159331
Pre-Bid Conference	<p>13.07.2020 at 15.00 hrs.</p> <p>The pre-bid meeting shall be conducted through video conferencing by software apps such as Webex/Microsoft Teams. All Prospective bidders shall provide the details of the person(s) (mobile No. and mail id) (maximum up to two) who will be participating in such virtual meeting at least one day before the meeting (latest by 1100 hrs on 12.07.2020) to the registered official email of DMRC i.e. gmpb@dmrc.org, so that links having details such as software, meeting ID, password, etc. can be mailed to these persons at least 12 hours before the scheduled pre-bid meeting. Further, bidders are requested to send Pre-bid queries on the registered official email of DMRC i.e. gmpb@dmrc.org latest by 1700 hrs on 15.07.2020. Queries received after 1700 hrs on 15.07.2020 shall not be entertained.</p>
Last date of receiving queries	15.07.2020
DMRC's response to queries by	22.07.2020
Last Date & Time of Submission of Online RFP Bids	Latest by 15:00 Hrs on 30.07.2020
Date & Time of Technical Opening of RFP Bids	15:00 Hrs on 31.07.2020
Validity of Bids	180 days from the bid submission date

(i) Schedule of Various Stages: The Selected Bidder shall follow the following time lines:

Stage of Activity	Time Period
<p>Payment of Interest Free Security deposit and 1st Half Yearly advance license fee, maintenance charges etc. and applicable GST to DMRC by licensee</p>	<p>Within 30 days of date of issue of Letter of Acceptance.</p>
<p>Licensed space to be handed over to Selected Bidder for ATMs.</p>	<p>Within 7 days of signing of the License Agreement</p>
<p>Signing of License Agreement.</p>	<p>Within 30 days of making the full payments As per the Letter of Acceptance.</p>
<p>Commencement of License Agreement/ License Fee</p>	<p>This License Fee shall commence with effect from 46th day of handing over of first ATM site (allowing 45 days fit out period for installation Of ATM) or immediately after 15 days from the date of completion of electrical work by DMRC and subsequent handing over of energy meter or notice/ letter for taking hand over, whichever is later, the tenure of the license agreement/ period shall commence from the date of first handing over of the first ATM site/s and shall continue for a period of (06) years including a lock in period of 02 years unless otherwise terminated as provided in termination clause herein below.</p>
<p>Registration of the agreement</p>	<p>The registration of License agreements shall be done within 30 days of signing of agreement by the licensee (registration fees, stamp duty etc to be fully borne by the licensee) and the duly registered documents to be submitted to DMRC for records. In the case the registration of the license agreement/amendment is not done within the 30 days of signing of license agreement/amendment, it shall be treated as "Material Breach of Contract". In case the licensee fails to remedy the breach/default in</p>

this regard, DMRC may terminate the license agreement after the expiry of cure period of 30 days duly forfeiting the security deposit and any other amount paid by licensee

2.4 During the course of Pre-Bid conference, the participants may seek clarifications and put suggestions for consideration. DMRC shall endeavor to provide clarifications and such further information as it may consider appropriate and valuable suggestions shall be deliberated upon by DMRC. DMRC's point of view/response to queries will be uploaded on its website www.delhimetrorail.com as well as on eprocure web portal i.e. <https://eprocure.gov.in/eprocure/app>. Please note that individual communication shall not be issued to any bank and maximum of three representatives of each Bank shall be allowed to participate on production of authority letter/ID Card of the Bank.

2.5 Bid document can be downloaded from <https://eprocure.gov.in/eprocure/app> and may be uploaded online along with document cost and the EMD at the time of submission of RFP bids. RFP bids submitted without cost of Bid document by the bidders, who have downloaded the RFP document from <https://eprocure.gov.in/eprocure/app>, shall be out rightly rejected. Late/ delayed RFP received after the stipulated date and time of submission of RFP shall be rejected out rightly.

2.6 Bid submissions will be made online after uploading the mandatory scanned documents towards cost of Tender documents, Bid Security & other documents as stated in the Tender document. Details of bank account of DMRC for payment are as follows:

Name of Bank	Bank's Address & MIRC Code	Account Name & No.	Account Type	IFSC Code	MICR Code
M/s Union Bank of India	F-14/15, Connaught Place, New Delhi-110001	DMRC Ltd. Property Business Account No. 307801110050003	Current	UBIN0530786	110026006

2.7 Late bids received after last date and time stipulated for submission of bid shall not be accepted under any circumstances.

2.8 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No Bidder shall have any cause of action or claim against the DMRC for rejection of their bids.

2.9 All the uploaded files in tender submission should be named properly and arrange systematically. No special character/space should be there in the uploaded file name.

The bidders are advised to keep in touch with e-Tendering portal <https://eprocure.gov.in/eprocure/app> and www.delhimetrorail.com/tenders.aspx for updates

2.10 In case of any queries, the Bidders may contact:

**The Sr. DGM/ Property Business,
3rd Floor, 'A' Wing, Metro Bhawan,
Fire Bridge Lane, Barakhamba Road,
New Delhi-110 001.**