



DELHI METRO RAIL CORPORATION LIMITED

**Upgradation of metering infrastructure at STUs for DMRC
feeders for Open Access.**

CONTRACT NO: -CE/OA-01

TENDER DOCUMENTS

VOLUME 1

**NOTICE INVITING TENDER (WITH QUALIFICATION
REQUIREMENTS)**

INSTRUCTION TO TENDERERS

FORM OF TENDER

**Office of CEE/PLANNING
7th Floor, Metro Bhawan, Barakhamba Road,
Fire Brigade Lane
Delhi-110001**

CONTRACT NO: CE/OA-01

TENDER DOCUMENTS

VOLUME 1

NOTICE INVITING TENDER

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NOTICE INVITING TENDER (NIT)**1.1 GENERAL****1.1.1 Name of Work:**

Delhi Metro Rail Corporation Ltd. (DMRC) invites sealed Tenders on Local Competitive Bidding basis from shortlisted applicants for the **Contract CE/OA-01: “Upgradation of metering infrastructure at STUs for DMRC feeders for Open Access.”**

The brief scope of the work and site information is provided in ITT clause A1 & Employer Requirements (Volume –3 & Vol. 4)

1.1.2 Key details: - Approximate Cost of work = INR 5,72,92,793/-.

Tender Security amount	INR 11,46,000 (Tender Security shall remain valid for a period of 180 days from the date of submission (extended date if any) for the tender.)
Expected Completion period of the Work	06 months
Tender documents on sale	20.07.2017 to 30.08.2017 (up to 1500hrs) on e-tendering website https://eprocure.gov.in/eprocure/app . for further information in this regards bidder are advised to contact on 0120-4200462, 4001002, 8826246593
Cost of Tender documents	INR 5,250/- (Inclusive of Taxes) Non-Refundable. (Demand Draft / Banker's Cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of “Delhi Metro Rail Corporation Ltd” Payable at New Delhi) Cost of tender document i.e. DD/Banker's cheque, in original, shall be accepted only up to 1500 hrs of 30.08.17 in the office of CEE/PLANNING at address mentioned herein after.
Last date of seeking clarification	11.08.2017
Pre-bid Meeting	17.08.17 @ 15:00 Hrs.
Last date of issuing addendum	22.08.2017
Tender Submission start date and time	25.08.17 @ 09:00 Hrs.
Tender Submission last date and time	30.08.17 @ 15:00 Hrs.
Date & time of opening of Tender	31.08.17 @ 15.00 Hrs.
Date & Time of opening of Financial Bid	Will be posted on line after the evaluation of Technical Bids

1.1.3 Source of Funds: This Contract shall be NON-JICA funded contract and funds shall be arranged by DMRC.

1.1.4 QUALIFICATION CRITERIA:**1.1.4.1 Eligible Applicants:**

- I. Not used.
- II. Not Used.
- III. Not used.
- IV. Not Used.
- V. Any Central / State government department / public sector undertaking / other government entity or local body must not have banned business with the tenderer (any member in case of JV) as on the date of tender submission. Also, no contract of the tenderer should have been rescinded / terminated by DMRC after award during last 5 years due to non-performance of the tenderer or any of JV/Consortium members. The tenderer should submit undertaking to this effect in **Appendix-13** of Form of Tender.
- VI. Tenderer (any member in case of JV/consortium) must not have paid liquidated damages of 10% (or more) of the contract value in a contract due to delay or penalty of 10% (or more) of the contract value due to any other reason during last five years. The tenderer should submit undertaking to this effect in **Appendix-14** of Form of Tender.
- VII. Tenderer (any member in case of JV/consortium) must not have suffered bankruptcy/ insolvency during the last 5 years. The tenderer should submit undertaking to this effect in **Appendix-15** of Form of Tender.
- VIII. Not used
- IX. A Tenderer and all partners constituting the Tenderer shall confirm Non-performance of a contract did not occur within the last two (2) years prior to the deadline for application submission based on all information on fully settled disputes or litigation (**as per Annexure 6 of NIT**). A fully settled dispute or litigation is one that has been resolved in accordance with the Dispute Resolution Mechanism under the respective contract and where all appeal instances available to the Applicant have been exhausted.

1.1.4.2 Minimum Eligibility Criteria:

- A. Supply installation, testing and commissioning of outdoor type CT, PT & Meters and associated structure.
- B. **Specific Work experience:** -
Not Used
- C. Financial Standing: ~~The Tenderers will be qualified only if they have minimum financial~~
~~Capabilities as below:~~
 - (i) **T1 – Liquidity:** Not used, however data to be submitted for information.
 - (ii) **T2 – Profitability:** Not used, however data to be submitted for information.
 - (iii) **T3 – Net Worth:** Not used, however data to be submitted for information.
 - (iv) **T4 - Annual Turnover:** Not Used, however data to be submitted for information.

1.1.4.3 Bid Capacity Criteria: Not Used.

1.1.4.4 The tender submission of Tenderers, who do not qualify the eligibility criteria & criteria stipulated in the clauses 1.1.4.1 ~~to 1.1.4.3~~ above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.4.1 ~~to 1.1.4.3~~ shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

1.1.4.5 Minimum Key Staff requirement – shall be as per Annexure-4 of NIT

NOTE – Please submit the CV of above Key staff required as per annexure-4 in the format given in Annexure – 5 of NIT.

1.1.5 The Tender documents consist of:

- Volume 1
 - Notice Inviting Tender
 - Instructions to Tenderers (including Annexures)
 - Form of Tender (including Appendices)
- Volume 2
 - General Conditions of Contracts
 - Special Conditions of Contract (including Schedules)
- Volume 3
 - General Specifications
- Volume 4
 - Employer's Requirements
- Volume 5
 - Bill of Quantities
- Volume 6
 - SHE

- 1.1.6** The Tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Chief Electrical Engineer/PLANNING, 7th Floor, Metro Bhawan, Barakhamba Road, Delhi 110001.
- 1.1.7** The intending tenderers must be registered on e-tendering portal <https://eprocure.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.1.8** The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
- 1.1.9** Tender submissions shall be done online on <https://eprocure.gov.in/eprocure/app> after uploading the mandatory scanned documents towards cost of tender documents (in the form of Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India) and towards Tender Security (in the form of Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque or FDR from a Scheduled commercial bank based in India) and other documents as stated in the tender document. Instructions for on-line bid submission are furnished hereinafter.
- 1.1.10** Submission of Tenders shall be closed on e-tendering website of DMRC at the date & time of submission prescribed in NIT after which no tender can be uploaded. It shall be the responsibility of the bidder / tenderer to ensure that his tender is uploaded online on e-tendering website <https://eprocure.gov.in/eprocure/app> before the deadline of submission. DMRC will not be responsible for non-receipt of tender documents due to any delay and/or loss etc
- 1.1.11** All Tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause. **E 4.4** of "Instructions to Tenderers" and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.
- 1.1.12** Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 1.1.13** Tenders shall be valid for a period of **150 days** from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount valid for **180 days** from the date of submission of tender as per clause C18 of ITT in the form of a Bank Guarantee (as per **Annexure-7 of ITT**) from Scheduled Commercial Bank in India.

- 1.1.14 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.
- 1.1.15 Bidders shall note that the maximum file size that can be uploaded is 5 MB. All the uploaded files in tender submission should be named properly and arranged systematically
- 1.1.16 The bidders are advised to keep in touch with e-tendering portal <https://eprocure.gov.in/eprocure/app> for updates.
- 1.1.17 The Letter of Acceptance to the successful bidder shall be uploaded on procurement portal which can be downloaded by the successful bidder.

**Chief Electrical Engineer/PLANNING
For Managing Director
Delhi Metro Rail Corporation limited**

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be uploaded as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being uploaded by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

For any Technical queries related to Operation of the Central Public Procurement Portal Contact at:

Mobile Numbers: 91 7878007972, 91 7878007973, 91 7574889871, 91 7574889874, 91 8826246593 Tel: The 24 x 7 Toll Free Telephonic Help Desk Number 1800 3070 2232. Other Tel: 0120-4200462, 0120-4001002. E-Mail: cppp-nic@nic.in

WORK EXPERIENCE

Annexure 1

Applicant’s legal name **Date**.....

Group Member’s legal name..... **Page** **of** **pages**

For similar works as per clause no. 1.1.4.2 (A) or more at the price level on last day of month previous to the month the tender submitted (considering escalation as per Clause 1.1.4.2 of Notes Bullet no.3)

<i>Specific Construction Experience (shall be submitted separately for each work claimed for work experience)</i>		
Similar Contract Number _____ of _____ required	Information	
Contract Identification		
Award date		
Completion date		
Employer’s Name		
Employer’s Address: Telephone / Fax number: E Mail		
Role in Contract (Individual/JV-JVA/Consortium member)	Individual	JV-JVA/Consortium Member
Completion Cost	Currency (as stated in Clients Certificate)	In equivalent INR at <i>as on date of tender submission</i> price level
If JV member specify percentage participation in contract & amount (Please refer Note-1)	% participation	In equivalent INR at <i>as on date of tender submission</i> price level
Similar work in support of clause no. 1.1.4.2.		In case of JV/JVA Consortium, actual works executed by the Applicant (duly substantiated with Client Certificate)

NOTE: 1. Only the value of contract as executed by the applicant/member in his own name should be indicated. Where a work is undertaken by a group JV/JVA/Consortium, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

2. Separate sheet for each work along with Clients Certificate to be submitted.

ANNEXURE - 1A: Summary of Information provided in Annexure-1

Applicant's legal name **Date**.....

Group Member's legal name..... **Page** **of** **pages**

Name of Applicant (each member in case of group)	Total Number of works As per clause no. 1.1.4.2 A at the price level of <i>as on</i> <i>date of tender submission.</i>	No. of contracts delayed, i.e., completed beyond the original date of completion

NOTE:-

1. In case the work was done as JV/JVA/Consortium, only the value of work done by the applicant as per his Percentage participation must be given.
2. Reasons of delay whether on contractors account or on account of Employer in each applicable case need to be enclosed separately.

ANNEXURE- 2**Financial DATA**

Applicant's legal nameDate

Group Member's legal name..... Page of Pages

Each Applicant or member of a JV/JVA/Consortium must fill in this form

S.N.	Description	Financial Data for Latest Last 5 Years (Indian Rupees) (audited data)				
		FY	2011-12	2012-13	2013-14	2014-15
1.	Total Assets					
2.	Current Assets					
3.	Total External Liabilities					
4.	Current Liabilities (inclusive of provisions if any)					
5.	Annual Profits Before Taxes					
6.	Annual Profits After Taxes					
7.	Net Worth [= 1 - 3]					
8.	Working Capital [=2 - 4]					
9.	Return on Equity					
10.	Annual turnover					

	<p>Attach copies of the audited balance sheets, including all related notes, income statements for the last five audited financial years, as indicated above, complying with the following conditions.</p> <ol style="list-style-type: none">1. Separate Performa shall be used for each member in case of JV//JVA/Consortium.2. All such documents reflect the financial data of the Applicant or member in case of JV/JVA/Consortium, and not sister or Parent Company.3. Historic financial statements shall be audited by Statutory Auditor of the Company under their seal & stamp and shall be strictly based on Audited Annual Financial results of the relevant period(s). No statements for partial periods will be accepted.4. Historic financial statements must be complete, including all notes to the financial statements.5. Applicants whose financial year closure falls in months after March, may submit all relevant data for the last 5 years.6. Return on Equity = Net Income / Shareholders Equity. Return on Equity = Net Income is for the full fiscal year (before dividends paid to common stock holders but after dividends to preferred stock). Shareholders equity does not include preferred shares.7. The above Annexure shall be duly certified by Chartered Accountant / Company Auditor under his signature & stamp.
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ANNEXURE- 3A**FINANCIAL DATA****(WORK DONE DURING THE LATEST LAST FIVE FINANCIAL YEARS)****NAME OF THE TENDERER (CONSTITUENT MEMBER IN CASE OF JV/JVA/CONSORTIUM) :*****(All amounts in Rupees in Crores)***

S. No.	DESCRIPTION	Financial Data for Last 5 Audited Financial Years (updated as per Note 5 given below)				
		Year 2011-12	Year 2012-13	Year 2013-14	Year 2014-15	Year 2015-16
1	2	3	4	5	6	7
	Total value of work done as per audited financial statements					

NOTE:

1. Separate Performa shall be used for each member in case of JV/JVA/Consortium.
2. Attach attested copies of the Audited Financial Statements of the last five financial years as Annexure.
3. All such documents reflect the financial data of the tenderer or member in case of JV/JVA/Consortium, and not that of sister or parent company.
4. The financial data in above prescribed format shall be certified by Chartered Accountant / Company Auditor under his signature & stamp.
5. The above financial data will be updated to 31.12.2014 price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. For the purpose of evaluation of all prices will be converted to Indian Rupees using the Exchange (selling) rates for those currencies at the close of business of the State Bank of India at 31st December of each financial year.
6. Applicants whose financial year closure falls in months after March, may submit all relevant data for the last 5 years.

ANNEXURE- 3B WORKS IN HAND

AS on first day of the month of tender submission

Applicant's legal name **Date**.....

Group Member's legal name..... **Page** **of** **pages**

Name and brief particulars of contract (Clearly indicate the part of the work assigned to the applicant(s))	Name of client with telephone number and fax number	Contract Value In Rupees Equivalent (Give only the value of work assigned to the applicant(s) (Assume inflation as given in Annexure 3)	Value of balance work yet to be done in Rupee equivalent as on tender submission date	Date of Completion as per Contract Agreement	<i>Expected Completion Date</i>	Delay if any, with reason	Value of work to be done on the date of submission during next 24 months

ANNEXURE- 4
MINIMUM KEY STAFF REQUIREMENT DURING THE PEAK

<u>S.NO</u>	<u>DESIGNATION</u>	<u>FOR CE/OA-01</u>
1.	<u>PROJECT MANAGER</u>	<u>1</u>
2.	<u>SITE SUPERVISOR</u>	<u>4</u>
3.	<u>SAFETY SUPERVISOR</u>	<u>1</u>
4.	<u>AUTOCAD OPERATOR</u>	<u>1</u>

- a) **Project Manager (PM):** - Graduate having minimum 10 years of total experience out of which 5 years should be in projects of similar nature.
- b) **Site Supervisor:** – Graduate/Diploma having minimum 3/ 5 years of total experience in projects of similar nature
- c) **Safety Supervisor:** – Any basic qualification with any SHE related certificate course or Designated Supervisor/Foreman having formal school education and has successfully completed SHE Training of one week/6 days/48 hours duration from DMRC approved agency with minimum 2-year relevant experience.
- d) **Auto CAD Operator:** - Diploma in Auto CAD with minimum 2 years relevant experience.

NOTE – Please submit the CV of above Key Personals as per Annexure – 5 of NIT.

The tenderer is required to confirm in Appendix-G of Annexure-4 of ITT that above minimum requirement of experts of requisite experience and qualification will be mobilized by them for the work in addition to semi-skilled and skilled staff.

ANNEXURE 5

Applicant's legal name Date.....
 Group Member's legal name..... Page of pages

Key Staff Bio-data (Provide information for all key staff)

Name of Applicant		
Position		
<i>Candidate Information</i>	Name of Candidate	Date of Birth
	Professional Qualifications	
<i>Present employment</i>	Name of Employer	
	Address of Employer	
	Telephone	Contact (manager / personnel officer)
	Fax	Email ID
	Job title of candidate	Years with present employer

Summarize professional experience over the last 10 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project

<i>From</i>	<i>To</i>	<i>Company / Project / Position / Relevant technical and managerial experience</i>

Annexure-6 Historical Contract Non-Performance

[The following table shall be filled in for the Applicant and for each partner of a JV/Consortium/JVA]

Date: *[insert day, month, year]*

Applicant's Legal Name: *[insert full name]*

Applicant's Party Legal Name: *[insert full name]*

Reference ID No.: *[insert number, if any]*

Page *[insert page number]* of *[insert total number]* pages

1. History of Non-Performing Contracts

Non-Performing Contracts			
<input type="checkbox"/> Contract non-performance did not occur during the <i>last two</i> years specified in Clause-1.1.4.1 (ix), Pre-qualification Criteria.			
<input type="checkbox"/> Contract(s) not performed during the <i>last two</i> years specified in Clause-1.1.4.1 (ix), Pre-qualification Criteria.			
Year	Non performed portion of contract	Contract Identification	Total Contract Amount (current value, please specify currency)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name, number, and any other identification]</i> Name of Employer: <i>[insert full name]</i> Address of Employer: <i>[insert street/city/country]</i> Reason(s) for non performance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>