

CONTRACT NO: TELE-01/2020

**Name of Work: Supply, installation, testing and commissioning of IP/MPLS at various metro stations in DMRC.**

TENDER DOCUMENTS

Notice Inviting Tender (NIT)

DELHI METRO RAIL CORPORATION LTD.

5<sup>th</sup>FLOOR, A-WING, METRO BHAWAN,  
FIRE BRIGADE LANE, BARAKHAMBA ROAD,  
NEW DELHI 110001



दिल्ली मेट्रो रेल कॉरपोरेशन लिमिटेड  
DELHI METRO RAIL CORPORATION LTD.

## INDEX

<b>Clause</b>	<b>Description</b>	<b>Page No.</b>
1.1	<b>General</b>	2
1.1.2	Key Details	2-4
1.1.3	Qualification Criteria	4-13
1.1.3.1	Eligible Applicant	4-13
1.1.3.2	Minimum Eligibility Criteria	10-12
1.1.3.3	Bid Capacity	12-13
1.1.4	Tender Documents Consist	13-14
	<b>Instructions for online bid submission</b>	15-18

## NOTICE INVITING TENDER (NIT)

### 1.1 GENERAL

#### 1.1.1 Name of work

Delhi Metro Rail Corporation Ltd. (DMRC) Invites Open tenders through e-tendering system (i.e. Technical and Financial bid) from eligible applicants who fulfill qualification criteria as stipulated in clause 1.1.3 of NIT for “**Contract No.: TELE-01/2020: Supply, installation, testing and commissioning of IP/MPLS at various metro stations in DMRC.**”

The brief scope of the work and site information is provided in ITT clause A2 & Employer’s Requirements.

#### 1.1.2 key details:

a.	<b>Name of Work</b>	<b>Contract No. TELE-01/2020: Supply, installation, testing and commissioning of IP/MPLS at various metro stations in DMRC.</b>
b.	<b>Approximate Cost of work</b>	<b>INR 10.79 Crores (Inclusive of all taxes, duties, cess etc. and exclusive of GST)</b>
c.	<b>Tender Security Amount* (Earnest Money Deposit)</b>	<p><b>Amount of Tender Security: INR 10.79 Lakhs</b>  <b>Validity of Tender Security in case of BG/FDR/TDR: 25.05.2021</b></p> <p>Tender Security (in original) as per clause C18 of ITT shall be accepted <b>only up to 28.09.2020 (latest by 15:00 hrs)</b> in the <b>office of Sr.GM/Contract</b> at the address mentioned hereinafter.</p> <p>In case of RTGS/NEFT/IMPS transactions, bidders shall upload the scanned copies of transaction of payment of tender security / EMD including e-receipt (clearly indicating <b>UTR No.</b> and <b>tender reference i.e. TELE-01/2020</b> must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in online bid submission. The detail of bank account of DMRC is mentioned below this table.</p> <p><b><u>Note: Bidders to note that the payment of tender security shall be made from the account of bidder only. However, in case of JV/ Consortium, the tender security can either be paid from JV/Consortium account or one of the constituent members of JV/Consortium.</u></b></p> <p><b><u>If tender security has been made from other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.</u></b></p> <p>For further details, clause C18 of ITT may be referred.</p>
d.	<b>Cost of Tender Documents* (Non-Refundable)</b>	<b>₹23,600/- (inclusive of 18% GST) Non-Refundable</b> (Payment of cost of tender document / tender fee is to be made only by RTGS, NEFT & IMPS. No other mode of payment will be accepted. The detail of bank account of DMRC for payment of cost of tender document is

		mentioned in clause 1.1.2(I) of NIT. The bidders will be required to upload the scanned copies of transaction of payment of tender document cost/ tender fee including e-receipt (clearly indicating <b>UTR No. &amp; Tender reference i.e. TELE-01/2020</b> must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission. (Copy of GST registration no. to be provided along with Tender document cost/ tender fee).
e.	<b>Completion period of the Work</b>	<b>12 (Twelve months)</b>
f.	<b>Tender documents on sale</b>	From <b>28.08.2020 to 28.09.2020</b> (up to <b>1500 hrs</b> ) on e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . Tender document can only be obtained online after registration of tenderer on the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . For further information in this regard bidders are advised to contact on 0120-4200 462, 0120-4001 002/5,0120-6277 787 or 011-23417910/12.
g.	<b>Pre-bid Meeting</b>	<b>11.09.2020 at 11:00</b> Hours at Metro Bhawan The pre-bid meeting shall be conducted through video conferencing by software apps such as Cisco Webex, Microsoft Team etc. All Prospective bidders shall provide the details of the person(s) (maximum up to two) who will be participating in such virtual meeting at least one day before the meeting (latest by 1100 hrs on <b>10.09.2020</b> ) to the registered official email of DMRC i.e. <a href="mailto:gmcontracts@dmrc.org">gmcontracts@dmrc.org</a> , so that links having details such as software, meeting ID, password etc. can be mailed to these persons at least 12 hours before the scheduled pre-bid meeting.
h.	<b>Last date of Seeking Clarification</b>	<b>08.09.2020 upto 17:00 hrs.</b> Bidders to note that seeking clarification on the tender shall be done by sending it either on registered official email id of DMRC i.e. <a href="mailto:gmcontracts@dmrc.org">gmcontracts@dmrc.org</a> or on e-tendering portal only. <b><u>Seeking clarification by fax or post will not be considered.</u></b> Queries/clarifications from bidders after due date and time shall not be acknowledged.
i.	<b>Last date of issuing addendum (if any)</b>	<b>16.09.2020</b>
i.(i)	<b>Tender submission Start Date and Time (online)</b>	<b>17.09.2020 (from 09:00 Hrs)</b>
i.(ii)	<b>Tender submission end Date and Time (online)</b>	<b>28.09.2020 (Upto 15:00 Hrs)</b>
j.	<b>Date &amp; Time of opening of Tender (Technical Bid) (online)</b>	<b>29.09.2020 at 15:00 Hours</b>

<b>k.</b>	<b>Authority for purchase of tender documents (in case of physical tenders), seeking clarifications and submission of completed tender documents.</b>	<b>Sr.GM/Contract,</b> Delhi Metro Rail Corporation Ltd., 5 <sup>th</sup> Floor, A-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001 Email: <a href="mailto:gmcontracts@dmrc.org">gmcontracts@dmrc.org</a>		
<b>i.</b>	<b>To facilitate payment of Tender Fee and Tender Security through RTGS, NEFT &amp; IMPS, the details of bank account of DMRC is mentioned below:</b>			
<b>Name of Bank</b>	<b>Bank's Address</b>	<b>Account Name &amp; No.</b>	<b>Account Type</b>	<b>IFSC code</b>
<b>Punjab National Bank</b>	<b>ECE House Branch, Connaught Place, New Delhi -110001</b>	<b>DMRC Ltd. O&amp;M Expenditure A/C, 1120005800000032</b>	<b>Current</b>	<b>PUNB0112000</b>

### 1.1.3 QUALIFICATION CRITERIA

#### 1.1.3.1 Eligible Applicant

- i. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations, consortia or joint ventures) who meet requisite eligibility criteria prescribed in the sub-clauses of Clause 1.1.3 of NIT. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract.
- ii. (a) A non-Indian bidder (not restricted as defined in clause 1.1.3.1 x below) is permitted to tender only in a joint venture or consortium arrangement with Indian Contractor(s) or their wholly owned Indian subsidiary registered in India under Companies Act-2013 with minimum 74% participation. Indian Contractor / Indian Subsidiary to be lead member of JV/ Consortium.  
  
(b) A tenderer shall submit only one bid in the same tendering process, either individually as a tenderer or as a partner of a JV/Consortium. A tenderer who submits or participates in, more than one bid will cause all of the proposals in which the tenderer has participated to be disqualified. No tenderer can be a subcontractor while submitting a bid individually or as a partner of a JV/Consortium/Association in the same bidding process. A tenderer, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- iii. Tenderers shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
  - (a) A tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for on implementation of the project; or
  - (b) A tenderer is any associates/affiliates (inclusive of parent firms) mentioned in sub-paragraph (a) above; or
  - (c) A tenderer lends, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project.

- iv The payment of the tender cost is acceptable from any account. However, tenderer shall submit such transaction details along with their tender submission on e-portal. If the same transaction reference number has been submitted for more than one bids. All such bids shall be considered ineligible and summarily rejected.
- v (a) DMRC/ Any Other Metro Organisation (100% owned by Govt.)/ Ministry of Housing & Urban Affairs/ Order of Ministry of Commerce, applicable for all Ministries must not have banned business with the tenderer (including any member in case of JV/consortium) as on the date of tender submission. The tenderer should submit undertaking to this effect in **Appendix-19** of Form of Tender.
- v (b). Also no contract of the tenderer of the value more than 10% of NIT cost of work, executed either individually or in a JV/Consortium, should have been rescinded / terminated by DMRC/ Any Other Metro Organisation (100% owned by Govt.) after award during last 03 years (from the last day of the previous month of tender submission) due to non-performance of the tenderer or any of JV/Consortium members. The tenderer should submit undertaking to this effect in **Appendix- 19** of Form of Tender.
- v (c) The overall performance of the tenderer (all members in case of JV/consortium separately) shall be examined for all the ongoing works awarded by DMRC/ any other Metro Organisation (100% owned by Govt.) of value more than 40% of NIT cost of work and also for all the completed Civil Engineering works awarded by DMRC/ any other Metro Organisation (100% owned by Govt.) within last one year (from the last day of the previous month of tender submission), of value more than 40% of NIT cost of work, executed either individually or in a JV/Consortium. The tenderer shall provide list of all such works in the prescribed Performa given in **Appendix-19A** of the Form of Tender. The tenderer (all members in Case of JV/Consortium separately) may either submit satisfactory performance Certificate issued by the Client/ Employer for the works or give an undertaking regarding satisfactory performance of the work with respect to completion of work/execution of work (for ongoing works) falling which their tender submission shall not be evaluated and the tenderer shall be considered non-responsive and non-compliant to the tender conditions. In case of non-submission of either satisfactory performance Certificate from Client /Employer or undertaking of satisfactory performance of any of the above work, the performance of such work shall be treated as unsatisfactory while evaluating the overall performance of tenderer in terms of Note (b) of **Appendix-19A**. In case of performance certificate issued by the client, same should not be older than three months (from the last day of the previous month of tender submission) for on-going works.
- v (d). Tenderer (including any member in case of JV/consortium) for the works awarded by DMRC/ any other Metro Organisation (100% owned by Govt.) must have been neither penalised with liquidated damages of 10% (or more) of the contract value due to delay nor imposed with penalty of 10% (or more) of the contract value due to any other reason in any Civil Engineering works of value more than 10% of NIT cost of work, during last three years. The tenderer should submit undertaking to this effect in **Appendix-20** of Form of Tender
- v (e). If the Tenderer or any of the constituent 'substantial member(s)' of JV/Consortium does not meet the criteria stated in the **Appendix-19 or Appendix-19A or Appendix-20**, the tenderer including the constituent 'substantial member(s)'of JV/Consortium shall be considered ineligible for participation in tender process and they shall be considered ineligible applicants in terms of Clause 1.1.3.1 of NIT.
- V (f) If there is any misrepresentation of facts with regards to undertaking submitted vide Appendix- 19, or performance in any of the works reported in the Appendix 19A, or undertaking submitted vide Appendix-20, the same will be considered as "fraudulent

practice” under Clause 4.33.1 a (ii) of GCC and the tender submission of such tenderers will be rejected besides taking further action as per Clause 4.33.1 (b) & 13.2.1 of GCC

- vi. Tenderer (any member in case of JV/consortium) must not have suffered bankruptcy/insolvency during the last 5 years. The tenderer should submit undertaking to this effect in Appendix-21 of Form of Tender.

vii. **LEAD PARTNER/NON-SUBSTANTIAL PARTNERS/ CHANGE IN JV/CONSORTIUM**

- a. In case of JV/Consortium of (i) Indian Contractor or Indian subsidiary owned by non-Indian firm\*, registered in India under Companies Act-2013 and (ii) non- Indian bidder\*, Lead partner shall be Indian Contractor/Indian Subsidiary having minimum of **74% participation** in the JV/Consortium.

In case of JV/Consortium of Indian Contractor(s)/Indian subsidiary(ies) owned by non-Indian firm(s)\*, registered in India under Companies Act-2013, Lead partner shall be a substantial partner in the JV/Consortium i.e. having a minimum of 26% participation in the JV/Consortium. Each substantial partner i.e. having minimum 26% participation in JV/Consortium shall have experience of executing at least one “similar work” of minimum 40% of NIT value in last 07 years ending last day of the month previous to the month of tender submission.

\*non-Indian firm(s)/bidder should not be restricted as defined in clause 1.1.3.1 x below.

- b. Each non-substantial partner should have a minimum of 20% participation in the JV/Consortium. Partners having less than 26% participation will be termed as non-substantial partner and will not be considered for evaluation which means that their financial soundness and work experience shall not be considered for evaluation of JV/Consortium. In the tender for ~~Civil / Electrical / Signaling / Tracks & Other System Works~~ \*\*, a Joint Venture / Consortium to qualify, each of its non-substantial partner must have experience of executing at least one ~~Civil / Electrical / Signaling / Tracks & Other System Work~~\*\* of minimum 20% of NIT value in last 07 years. \*\* Strike whichever are not applicable.
- c. In case of JV/Consortium, change in constitution or percentage participation shall not be permitted at any stage after their submission of application otherwise the applicant shall be treated as non-responsive.
- d. The tenderer, in case of JV/Consortium, shall clearly and unambiguously define the role and responsibilities for each substantial/non-substantial partner in the JV agreement/MOU submitted vide foot note (d) of Appendix-6 of Form of Tender, providing clearly that any abrogation /subsequent re-assignment of any responsibility by any substantive/non-substantive partner of JV/Consortium in favour of other JV/Consortium partner or any change in constitution of partners of JV/Consortium (without written approval of Employer) from the one given in JV/consortium agreement/MOU at tender stage, will be treated, as ‘breach of contract condition’ and/or ‘concealment of facts’ (as the case may be), vide GCC clause 4.33.1 [a (ii) and (iii)] and acted accordingly.
- e. The Employer in such cases, may in its sole discretion take action under clause 4.33.1 (b) of GCC against any member(s) for failure in tenderer’s obligation and declare that member(s) of JV/Consortium ineligible for award of any tender in DMRC or take action to terminate the contract in part or whole under clause 13 of GCC as the situation may demand and recover the cost/damages as provided in contract.

**viii. Participation by Subsidiary Company / Parent Company with credential of other Company**

- a) Applicant in the capacity of a Subsidiary Company as a single entity is not permitted to use the credential of its Parent Company and/or its Sister Subsidiary Company/ Companies unless the Applicant participates in tender as JV/Consortium with its Parent Company and/or its Sister Subsidiary Company/ Companies as a member(s) in JV with minimum 26% participation each (as substantial member) for such member(s).
- b) Applicant in the capacity of a Parent Company as a single entity is not permitted to use the credential of its Subsidiary Company/ Companies unless the Applicant participates in tender as JV/Consortium with its Subsidiary Company/ Companies as a member(s) in JV with minimum 26% participation each (as substantial member) for such member(s).

**ix. Purchase Preference to Local Suppliers/Preference to Make in India:**

Only class-I local supplier and class-II local supplier as defined below, are eligible to participate for the subject tender.

**a) Definitions:**

- i. 'Local content' means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.
- ii. 'Class-I Local Supplier' means a supplier or service provider whose product or service offered for procurement has local content equal to or more than 50%.
- iii. 'Class-II Local Supplier' means a supplier or service provider whose product or service offered for procurement has local content more than 20%. But less than 50%.
- iv. 'L1' means the lowest tender or lowest bid received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.
- v. 'Margin of purchase preference' means the maximum extent to which the price quoted by a class-I local supplier may be above the L1 for the purpose of purchase preference. Margin of purchase preference shall be **10%** for the subject tender.
- vi. Non-Local supplier means a supplier or service provider, whose goods, services or works offered for procurement has local content less than or equal to 20% for the subject tender.

**b) Procedure for Purchase Preference in procurement of goods or works which are divisible in nature: NOT APPLICABLE FOR THE SUBJECT TENDER**

- i. Among all qualified bids, the lowest bid will be termed as L 1. If L 1 is class-I local supplier, the contract for full quantity will be awarded to L1.
- ii. If L 1 bid is not from a class-I local supplier, 50% of the order quantity shall be awarded to L 1. Thereafter, the lowest bidder among the class-I local suppliers, will be invited to match the L1 price for the remaining 50% quantity subject to the class-I local supplier's quoted price falling within the margin of purchase preference, and contract for that



quantity shall be awarded to such class-I local supplier subject to matching the L1 price.

- iii. In case such lowest eligible class-I local supplier fails to match the L 1 price or accepts less than the offered quantity, the next higher class-I local supplier within the margin of purchase preference shall be invited to match the L 1 price for remaining quantity and so on, and contract shall be awarded accordingly.
- iv. In case some quantity is still left uncovered on class-I local suppliers, then such balance quantity may also be ordered on the L 1 bidder.

**c) Procedure for Purchase Preference in procurement of goods or works which are not divisible in nature and in procurement of services where the bid is evaluated on price alone: APPLICABLE FOR THE SUBJECT TENDER**

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a class-I local supplier, the contract will be awarded to L1.
- ii. If L1 is not class-I local supplier, the lowest bidder among the class-I local suppliers will be invited to match the L1 price subject to class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such class-I local supplier subject to matching the L1 price.
- iii. In case such lowest eligible class-I local supplier fails to match the L1 price, the class-I local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L 1 price and so on and contract shall be awarded accordingly.
- iv. In case none of the class-I local suppliers within the margin of purchase preference matches the L 1 price, then the contract may be awarded to the L 1 bidder.

**d) Minimum local content and verification of local content:**

- i. The class-I local supplier/class-II local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for class-I local supplier/class-II local supplier as the case may be. They shall also give details of the location(s) at which the local value addition is made.
- ii. In case of procurement for a value in excess of ₹10 crores, the class-I local supplier/class-II local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company or from a practicing cost accountant or practicing chartered accountant giving the percentage of local content after completion of works to the Engineer.
- iii. If any false declaration regarding local content is found, the company shall be debarred for a period of three years from participating in tenders of all metro rail companies.
- iv. Supplier/bidder shall give the details of the local content in a format attached as Appendix-28 and Appendix-29 of FOT duly filled to be uploaded along with the technical bid. In case, bidder do not upload Appendix-28 and Appendix-29 of FOT duly filled along with their technical bid, local content shall be considered as 'Nil' in tender evaluation.

**e) Complaints relating to implementation of Purchase Preference**

Fees for such complaints shall be ₹2 Lakh or 1% of the value of the local item being procured (subject to maximum of ₹5 Lakh), whichever is higher. In case the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is

upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest.

**X. “Restriction of Bidders from Countries sharing Land Borders with India”**

Any bidder from a country which shares a land border with India will be eligible to bid either as a single entity or as a member of a JV / Consortium with others, in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal trade (DPIIT). Political & Security clearance from the Ministries of External and Home Affairs respectively will be mandatory. However, above condition shall not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. *Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs.*

The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

**Definitions: -**

"Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

**"Bidder from a country which shares a land border with India" means:**

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose **beneficial owner** is situated in such a country; or
- e) An Indian (or other) **agent** of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

**"Beneficial owner" will be as under:**

- i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a **controlling ownership interest** or who exercises **control** through other means.  
Explanation—

- a) "**Controlling ownership interest**" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;

b) "**Control**" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

"**Agent**" is a person employed to do any act for another, or to represent another in dealings with third persons.

### 1.1.3.2 Minimum Eligibility Criteria

**(a) Work Experience:** The tenderers will be qualified only if they have successfully completed work(s)<sup>\*\*\*</sup>, completion date(s) of which falling during last 7 (seven) years ending last day of the month previous to the month of tender submission as given below. (tenderer shall upload **Appendix-17** of FOT)

(i) At least one "similar work" \*\* of value of ₹8.63 crore or more

OR

(ii) Two "similar works" \*\*each of value of ₹5.39 crore or more

OR

(iii) Three "similar works" \*\*each of value of ₹4.32 crore or more

\*\* "**Similar work**" for this contract shall be "**Tenderer as system integrator must have undertaken supply, installation, testing and commissioning of IP/MPLS/ SDH, PDH, Access Mux/ IT work including Router, Switch and server**".

- If the tenderer is a JV/Consortium having foreign partner(s) and above work(s) have been executed by the foreign partner of JV and the work(s) were done in the country of the foreign partner, then in addition to this the foreign partner must have executed works (which need not be similar in nature) of total put together of value Rs. 4.32 Crore or more outside the country of the foreign partner.

**Notes:**

- The tenderer shall upload details of works executed by them in the Performa of **Appendix-17 & 17A of FOT** for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. **The offers submitted without this documentary proof shall not be evaluated.** In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates for all payments received and copy of final/last bill paid by client shall also be submitted. **All the documents or certifications which are provided by CA after 1st July, 2019, must contain UDIN thereon and the particulars of certifications must be same as mentioned on document/certification and submitted to ICAI on its website which can be verified online on <https://udin.icai.org/search-udin>.**
  - \*\*\* Value of successfully completed portion of any on-going work and fully completed works upto the last day of the previous month of tender submission shall be taken into consideration for meeting work experience criteria.
  - Only work experience certificate having stamp of Name and Designation of officer along with the name of client shall be considered for evaluation. However, if any work experience certificate has been issued prior to 01.07.2019, same shall be considered for evaluation even if it is not stamped.
  - For completed works, value of work done shall be updated to the last day of the previous month of tender submission price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.
  - If the above work(s) (i.e. "Similar work" comprise other works, then client's certificate clearly indicating the amount of work done in respect of the "similar work" shall be furnished by the tenderer in support of work experience along-with their tender submissions.
  - After opening of financial bids, the work experience credentials (work experience certificate along with other documents if any) of L-1 bidder shall be sent for verification & certification to the concerned clients(s). In case of any concealment or misrepresentation of facts, appropriate action(s) in accordance with tender conditions and "Suspension/Banning Policy, August 2019" of DMRC shall be taken. The copy of "Suspension/Banning Policy, August 2019" of DMRC can be downloaded from tender section of DMRC website i.e. [www.delhimetrorail.com](http://www.delhimetrorail.com).
  - Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.
  - In case of system tenderers of design, manufacturer, supply, installation testing and commissioning having provision of AMC/CAMC, for which work involving supply to testing & commissioning including minimum 06 months of AMC/CAMC has been completed, but are in progress on account of some period of AMC/CAMC is still left.
- (b) Financial Standing:** The tenderer will be qualified only if they have minimum financial capabilities as below: -
- (i) T1-Liquidity:** It is necessary that the firm can withstand cash flow that the contract will require until payments received from the Employer. Liquidity therefore becomes an important consideration.

This shall be seen from the last audited balance sheets and/or from the banking reference. Net current assets and/or documents including banking reference (as per proforma given in Appendix-23 of Form of Tender), should show that the applicant has access to or has available liquid assets, lines of credit and other financial means to meet cash flow **Rs. 1.54 Crore** for this contract, net of applicant's commitments for other contracts. Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/member of the Joint Venture/Consortium. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity.

The banking reference should be from a Scheduled Bank in India or (in case of foreign parties) from an international bank of repute acceptable to DMRC as per standard proforma provided in ITT as Annexure-8 and it should not be more than 3 months old as on date of submission of bids.

In Case of JV/ Consortium- Requirement of liquidity is to be distributed between members as per their percentage participation and every member should satisfy the minimum requirement.

**Example:** Let member-1 has percentage participation =M and member-2 has percentage participation = N.

If minimum liquidity required is 'W' then liquidity of member-1  $\geq \frac{WM}{100}$  and liquidity of member-2  $\geq \frac{WN}{100}$

- (ii) **T2- Profitability:** Profit before Tax should be **Positive in at least 2 (two) years**, out of the last five audited financial years.

In Case of JV/ Consortium: The profitability of only lead member shall be evaluated.

- (iii) **T3- Net Worth:** Net Worth of tenderer during last audited financial year should be  $\geq$  **₹2.16crores**

In case of JV/ Consortium- Net worth will be based on the percentage participation of each Member.

**Example:** Let Member-1 has percentage participation = M and Member-2 has = N. Let the Net worth of Member-1 is 'A' and that of Member-2 is 'B', then the Net worth of JV/ Consortium will be =  $\frac{AM+BN}{100}$ .

- (iv) **T4- Annual Turnover:** The average annual turnover of the tenderer during last five audited financial years (**2015-16, 2016-17, 2017-18, 2018-19 and 2019-20**) should not be less than **₹8.63 cr.**

The averages annual turnover of JV/Consortium will be based on percentage participation of each member.

**Example:** Let member-1 has percentage participation = M and member-2 has percentage participation = N, Let the averages annual turnover of member-1 is A and that of member-2 is B, then average annual turnover of JV/Consortium will be =  $\frac{AM+BN}{100}$ .

#### **Notes:**

- Financial data for latest last five audited financial years has to be uploaded by the tenderer (each member in case of JV/Consortium) in Appendix-18 of Form of Tender along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp, signature in original with membership number and Unique Documents Identification Number (UDIN). In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit (**As**

**per format provided in Appendix-18A to form of Tender)** certifying that 'the balance sheet has actually not been audited so far'. In such a case the financial data of previous '4' audited financial years will be taken into consideration for evaluation. If audited balance sheet of any other year than the last year is not uploaded, the tender will be considered as non-responsive.

- However, the tenderer including all substantial members of JV / Consortium should have been incorporated more than three years earlier from the last day of the previous month of tender submission. In this case, for such tenderer, the average annual turnover shall be arrived considering nil turnover for the financial year(s) for which tenderer was not able to submit audited balance sheet on account of non-incorporation of tenderer. Such data shall be divided by 5 to work out the average annual turnover. In case balance sheet of the last year has not been audited so far, then data shall be divided by 4 to work out the average annual turnover
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.
- Any certification or document required to be provided by CA, must contain UDIN thereon and the particulars of certifications must be same as mentioned on document/certification and submitted to ICAI on its website which can be verified online.

### 1.1.3.3 Bid Capacity Criteria:

**Bid Capacity:** The tenderers will be qualified only if their available bid capacity is more than the approximate cost of work as per NIT. Available bid capacity will be calculated based on the following formula:

Bid capacity will be calculated based on the following formula:

$$\text{Available Bid Capacity} = 2 * A * N - B$$

Where,

A = Maximum of the value of work executed in any one year during the last five financial years (updated to the last day of the previous month of tender submission price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year).

N = No. of years prescribed for completion of the work

B = Value of existing commitments (as on the last day of the previous month of tender submission) for on-going works during period of **12 months** w.e.f. from the first day of the month of tender submission.

#### **Notes:**

- Financial data for latest last three financial years has to be uploaded by the tenderer in **Appendix-15** of Form of Tender along with audited financial statements. The financial data in the prescribed format shall be certified by the Chartered Accountant with his stamp, signature in original and Unique Documents Identification Number (UDIN).
- Value of existing commitments for on-going works during period of **12 months** w.e.f. from the first day of the month of tender submission has to be uploaded by the tenderer in **Appendix- 16** of Form of Tender. These data shall be certified by the Chartered Accountant with his stamp, signature in original and Unique Documents Identification Number (UDIN).

In the case of a group, the above formula will be applied to each member to the extent of

his proposed participation in the execution of the work. If the proposed % is not provided, equal participation will be assumed.

Example for calculation of bid capacity in case of JV / Consortium/ Group

Suppose there are 'P' and 'Q' members of the JV/Consortium / group with their participation in the JV/Consortium/ group as 70% and 30% respectively and available bid capacity of these members as per above formula individually works out 'X' and 'Y' respectively, then Bid Capacity of JV / Consortium/ group shall be as under:

$$\text{Bid Capacity of the JV / group} = 0.7X + 0.3Y$$

- 1.1.3.4** The tender submission of tenderers, who do not qualify the minimum eligibility criteria & bid capacity criteria stipulated in the clauses 1.1.3.2 to 1.1.3.3 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.3.2 to 1.1.3.3 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

**1.1.4 Tender document consists of the following:**

**Volume 1**

- Notice Inviting Tender
- Instructions to Tenderers (including Annexures)
- Form of Tender (including Appendices)

**Volume 2**

- General Conditions of Contracts (Nov. 2019)
- Special Conditions of Contract

**Volume 3**

- Employer's Requirement

**Volume 4**

- Technical Specification

**Volume 5**

- Tender Drawings

**Volume 6**

- Bill of Quantities

1.1.5 Deleted

1.1.6 The Tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Sr.GM/Contract, Delhi Metro Rail Corporation, 5thFloor, C-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi – 110001.

1.1.7 All Tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause E4.4 of "Instructions to Tenderers" and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.

- 1.1.8 The intending tenderers must be registered on e-tendering portal <https://eprocure.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.1.9 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **class-II** or **class-III** digital signature. The tender document can only be downloaded from e-tendering portal using class-II or class-III digital signature. However, the tenderer shall upload their tender on <https://eprocure.gov.in/eprocure/app> using class-II or class-III digital signature of the authorized signatory only.
- 1.1.10 Tender submissions shall be done online on <https://eprocure.gov.in/eprocure/app> after uploading the mandatory **scanned copies of transaction of payment of tender document cost/tender fee and Tender Security (in the form of RTGS, NEFT and IMPS)** and other documents as stated in the tender document. Instructions for on-line bid submission are furnished hereinafter.
- 1.1.11 Submission of Tenders shall be closed on e-tendering website of DMRC at the date & time of submission prescribed in NIT after which no tender shall be accepted.  
It shall be the responsibility of the bidder / tenderer to ensure that his tender is uploaded online on e-tendering website <https://eprocure.gov.in/eprocure/app> before the deadline of submission. DMRC will not be responsible for non-receipt of tender documents due to any delay and/or loss etc.
- 1.1.12 Tenders shall be valid for a period of **180 days** (both days inclusive i.e. the date of submission of tenders and the last date of period of validity of the tender) from the latest Date of Submission of Tender and shall be accompanied with a tender security of the requisite amount as per clause C17 of ITT.
- 1.1.13 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.
- 1.1.14 Tenderers are advised to keep in touch with e-tendering portal <https://eprocure.gov.in/eprocure/app> for updates.
- 1.1.15 Letter of acceptance to the successful bidder shall be uploaded on procurement portal which can be downloaded by the successful bidder.
- 1.1.16 For any corruption related complaint, tenderer may contact CVO, DMRC (email-[cvodmrc@gmail.com](mailto:cvodmrc@gmail.com) Ph.011-23418406. However, no tender related queries shall be enquired from CVO, DMRC. For any queries/clarification related to tender, the bidder may attend pre-bid meeting and/or upload their queries online within the date and time specified at Clause 1.1.1 (f) and 1.1.1 (g) of NIT respectively.

**Sr.GM/Contract**  
**Delhi Metro Rail Corporation Limited**



### **Instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

#### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document

before submitting their bids.

- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. **Bidder has to ensure that size of each file should not exceed 40 MB before uploading.**
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the

bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be

displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- 3) For any Technical queries related to Operation of the Central Public Procurement Portal Contact at : Tel: The 24 x 7 Help Desk Number 0120-4200 462, 0120-4001 002/5, 0120-6277 787.

E-Mail: support-eproc[at]nic[dot]in

International bidders are requested to prefix +91 as country code.