



DELHI METRO RAIL CORPORATION LTD
(A Joint venture of Govt. of India and Govt. of Delhi)



The Life line of Delhi.

ADVT No. DMRC/PERS/22/HR/2015 (70) Dated: 16/07/2015

Requirement of Dy. General Manager (Design) & Manager (Design) in DMRC
On 4 year Contract basis.

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 8000 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi etc. carry more than 2.6 million passengers every day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India like Lucknow, Ahmadabad and abroad too like Jakarta, Dhaka etc.

To meet with the immediate requirement of experienced personnel for Design Department of DMRC, applications are invited from experienced, dynamic and motivated Civil Engineers of Indian nationality, having relevant work experience, on Contract basis.

S. No	Post	No. of Posts	Educational Qualification	Payscale (IDA)	Mode of Induction	Maximum Age Limit on 01/07/15
1	Dy. General Manager (Design) Post Code - DyCE/Design	01 (one)	Essential : B.E./ B.Tech (Civil) (4 Years) with minimum 60% marks / equivalent CGPA from a Govt recognised University / Institute Desirable : M.Tech (Structural Engg)	Rs.29100-54500	Contract (4 Years)	45
2	Manager (Design) Post Code – Manager /Design	01 (one)	Essential : B.E./ B.Tech (Civil) (4 Years) with minimum 60% marks / equivalent CGPA from a Govt recognised University / Institute Desirable : M.Tech (Structural Engg)	Rs.24900-50500	Contract (4 Years)	45

2. EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)

I. Dy. General Manager (Design)

For employees serving in Government organisation/PSU in CDA pay scales.

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.7600) with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU

Or

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.6600) with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU with minimum 4 years service at Sr Scale (Rs.15600-39100 (Grade pay Rs.6600)).

For employees serving in Government organisation/PSU in IDA pay scales.

Executive of Government Organisation/PSUs in IDA pay scale of Rs.29100-54500 with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU.

Or

Executive of Government Organisation/PSUs in IDA pay scale of Rs.29400-50500 with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU with minimum 4 years service in pay scale of Rs.29400-50500.

For employees serving in Private Sector.

Executives working in Private Sector with Post Qualification experience of 9 years with proven track record are eligible for the above post.

II. Manager (Design)

For employees serving in Government organisation/PSU in CDA pay scales.

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.6600) with a total of 5 years service at Gazetted/Executive level in any Govt. Organisation or PSU.

Or

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.5400) with a total of 5 years service at Gazetted/Executive level in pay scale of Rs.15600-39100 (Grade pay Rs.5400) in any Govt. Organisation or PSU.

For employees serving in Government organisation/PSU in IDA pay scales.

Executive of Government Organisation/PSUs in IDA pay scale of Rs.24900- 50500 with a total of 5 years service at Gazetted/Executive level in any Govt. Organisation or PSU.

Or

Executive of Government Organisation/PSUs in IDA pay scale of Rs.20600- 46500 with a total of 5 years service at Gazetted/Executive level in pay scale of Rs.20600- 46500 in any Govt. Organisation or PSU.

For employees serving in Private Sector.

Executives working in Private Sector with Post Qualification experience of 5 years with proven track record are eligible for the above post.

3. WORK EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)

I. Dy. General Manager (Design)

Essential:

Minimum 08 years of experience in structural design of buildings, viaducts, flyovers etc with superstructure comprising of steel structures; I girders, box girders including design of pre-stressed and RCC spans for rail / road bridges.

Desirable:

Preference shall be given to designers having working experience on design software like STAAD, E-tab, Strap etc. He/She should have sound knowledge of IS, IRS and other relevant codes related to design of above components. He/She should have worked earlier in Design at an Executive level.

II. Manager (Design)

Essential:

Minimum 04 years of experience in structural design of buildings, viaducts, flyovers etc with superstructure comprising of steel structures; I girders, box girders including design of pre-stressed and RCC spans for rail / road bridges.

Desirable:

Preference shall be given to designers having working experience on design software like STAAD, E-tab, Strap etc. He/She should have sound knowledge of IS, IRS and other relevant codes related to design of above components. He/She should have worked earlier in Design at an Executive level.

4. JOB DESCRIPTION:

The incumbent of the post shall be responsible for making all Design related works pertaining to Delhi Metro and its allied projects.

5. SELECTION PROCESS

The selection methodology will comprise a three-stage process –

- (i) Interview
- (ii) Group Discussion
- (iii) Medical Examination.

(The Medical Examination will be in Executive /Technical category. The details of Medical Examination are available on DMRC website.)

Candidates shall be called for GD/Interview in the ratio of **1:5**, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation is final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it.**

6. CHARACTER & ANTECEDENTS:

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

7. SURETY BOND:

The candidates selected for post of Deputy General Manager (Design) and Manager (Design) will have to execute a surety bond of **Rs. 2,00,000/- & Rs. 1,50,000/- respectively & Cost of training along with applicable service tax** to serve the corporation for a minimum period of **three years** (exclusive of the period in which one remained on LWP or EOL) and also a **three months prior notice**, will be required before seeking resignation from the corporation.

9. PAY AND EMOLUMENTS:

The pay & emoluments for the post of DGM/Design and Manager/Design shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA/Lease, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

10. SELECTION DETAILS:

1. Last date of receipt of filled in application through Speed post is **05/08/2015**.
2. Names of pre qualified candidates in the ratio of 1:5 will be displayed on our website tentatively on 17/08/15 by 6 pm along with other details like venue, time etc.
3. **The interview will be held on 28/08/15 (tentatively) (Complete details will be displayed on our website). The selection process will consist of Interview and Group Discussions.**
4. No separate communications by post will be sent to candidates individually. Candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials.
5. **The final results will be declared by 05/09/15 (tentatively).**

Eligible and interested candidates for the aforesaid posts may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary.

The candidates presently employed in Govt. or Public sector undertaking (PSUs) should forward their application through proper channel along with the APARs for the last five years, so as to reach the under mentioned address by the stipulated date.

The candidates shortlisted for Screening Process will be advised through our website only and will be eligible for re-imbursement of train fare by ACIII tier.

Application Format: Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post latest by 05/08/15, by speed post at the following address.**

**General Manager (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan Fire Brigade Lane,
Barakhamba Road
New Delhi.**



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ADVT. No. DMRC/PERS/HR/22/HR/2015 (70)

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE (DyCE / Design or Mgr / Design)					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/07/2015 (max 45 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.E./B.Tech				
B	POST GRADUATION	M.E./M.Tech				
C	OTHER					
12	WORK EXPERIENCE (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL EXECUTIVE EXPERIENCE	YEARS				
	IF YES, DETAILS OF EXPERIENCE					
II	FOR GOVT. SECTOR/PSU APPLICANT in CDA SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)					
	Executive Post Held	Organization Name	Pay Scale (CDA)	Period (To – From)		
A						

B				
C				
D				
III	FOR GOVT. SECTOR/PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (To – From)
A				
B				
C				
D				
IV	FOR PRIVATE SECTOR APPLICANT (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary / CTC	Period (To – From)
A				
B				
C				
D				
V	ESSENTIAL WORK EXPERIENCE			
A	EXPERIENCE IN STRUCTURAL DESIGN OF BUILDINGS, VIADUCTS, FLYOVERS ETC WITH SUPERSTRUCTURE COMPRISING OF STEEL STRUCTURES; I GIRDERS, BOX GIRDERS INCLUDING DESIGN OF PRE-STRESSED AND RCC SPANS FOR RAIL / ROAD BRIDGES		YES / NO	
VI	DESIRABLE WORK EXPERIENCE			
A	WORKING EXPERIENCE ON DESIGN SOFTWARE LIKE STAAD, E-TAB, STRAP ETC.		YES / NO	
B	SOUND KNOWLEDGE OF IS, IRS AND OTHER RELEVANT CODES RELATED TO DESIGN		YES / NO	
VII	BREIF DESCRIPTION OF THE WORK EXPERIENCE			

13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. OR PSU APPLICANT)	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No. : _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case Of Govt. Or PSU Applicant)
4. APAR Last 5 years (In Case Of Govt. Or PSU Applicant)
5. Others (in case)