

POLICY ON DELHI METRO TRAIN SERVICES DURING NON-REVENUE HOURS

1.0 Objective

This policy has been framed with the objective to deal with requests made by various organizations viz. Government, Private, NGOs, Educational Institutions, etc. for availing train services during non-revenue hours. Requests may include:

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1.1 Early resumption of train services on a particular line / lines.

1.2 Continuing train services beyond revenue hours on a particular line / lines.

2.0 Eligibility

Applicant may include any Government, Private organization, NGO, educational institution, etc. who shall be required to provide the following details: -

2.1 Date & time period during which services are required.

2.2 Section(s) / Line(s) on which services are required.

2.3 Number of trip(s) required.

2.4 Expected Riders.

2.5 Detailed reasons for requesting train services.

3.0 Booking Charges

3.1 The booking charges shall be based on round train trip(s) between terminal to terminal stations irrespective of partial train trip requested on a particular line or various lines / sections by the Applicant organization.

3.2 Booking charges per round train trip(s) [between terminal to terminal stations on a line / lines or sections] is tabulated hereunder: -

S/N	Line	Booking Charges per trip [round trip or part thereof]*
1.	Red	Rs.40,000/- + 18% GST
2.	Yellow	Rs.70,000/- + 18% GST
3.	Blue	Rs.80,000/- + 18% GST
4.	Green	Rs.20,000/- + 18% GST
5.	Violet	Rs.50,000/- + 18% GST
6.	Pink	Rs.40,000/- + 18% GST
7.	Magenta	Rs.60,000/- + 18% GST
8.	Grey	Rs.15,000/- + 18% GST

* In addition to above, the passengers of booking party will have to take token/ card for actual travel.

3.3 The booking charges for round trip or number of trips [including part trip(s)] on particular line / lines or sections shall require to be paid, in advance, along with applicable GST [@ 18%]. For the purpose, actual booking

charges, based on approved additional round train trips, shall be communicated to the Applicant organization post acceptance of request at DMRC.

3.4 The booking charges shall be reviewed after every three years.

4.0 Procedure of Booking

4.1 The request for early resumption of services or availing train services beyond revenue hours may be submitted at the following address: -

**O/o Jt. GM/Operations/Coord.
4th Floor, B-Wing, Metro Bhawan,
Barakhamba Road, Fire Brigade Lane, New Delhi-110001.**

The request should be made at least 30 days in advance of proposed date of requirement for consideration at DMRC.

4.2 Subject to acceptance of request by DMRC, the applicant / organization shall require to deposit advance booking charges, as communicated by DMRC, in the form of DD in favour of "Delhi Metro Rail Corporation Ltd."

5.0 Special Consideration & Guidelines

- 5.1 Consideration of request (in whole or part) shall be at sole discretion of DMRC.
- 5.2 Train services shall be provided at a maximum frequency of 20 minutes during non-revenue hours without breaching scheduled first & last train timings as per applicable timetable for that day.
- 5.3 Request for early resumption of services will only be considered if the same is required at least 20 minutes prior to first scheduled train service. Likewise, request for continuation of train services beyond revenue hours will only be considered if the same is required after 20 minutes to last scheduled train service. For the information of all concerned First & Last train timings from important stations are available on DMRC's Mobile App and also associated details under the tab 'Instructions for commuters'.
- 5.4 Additional train trips will be open for travel by anyone from the general public. However, all concerned will be required to pay travel fare for the journey made.
- 5.5 Train travel by all concerned during additional trips shall be subject to security checks, permissible baggage limit, provisions of DMRC's Business Rules and provisions made in Metro Railways (Operation & Maintenance) Act, 2002 & associated Rules. Nobody will be entitled to by-pass any systems in place at the metro stations.
- 5.6 Publicity regarding running additional train trips shall not be made by DMRC.
- 5.7 Payment of booking charges will not entitle an organization to carry out any commercial or private activity including photography / videography / shooting inside the metro station / train.
- 5.8 Additional train services shall not be permitted for any political activity.
- 5.9 DMRC will not be responsible for availability of interchange facility during

additional train trips to be run under this policy.

- 5.10 DMRC reserves the right to cancel the booking without citing any reason.
- 5.11 All entry/exit in the DMRC system shall be done from the nominated Main Entrances to the station.